

PROPOSED BUDGET

Fiscal Year 2023-2024



City of Loma Linda

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CITY OF LOMA LINDA
FISCAL YEAR 2023-2024
PROPOSED

BUDGET SUMMARY OF AVAILABLE REVENUES AND OTHER RESOURCES, AND EXPENDITURES AND USES OF BUDGET RESOURCES

													Reserve % of Committed FB	Total FB % of Budgeted Exp.		
													7.9%	72.4%		
GENERAL FUND		JULY 1, 2023 ESTIMATED BEGINNING AVAILABLE CASH BALANCE	ESTIMATED REVENUES AND OTHER RESOURCES AVAILABLE			ESTIMATED AVAILABLE RESOURCES FOR BUDGET PURPOSES	ADOPTED EXPENDITURES AND OTHER USES OF RESOURCES				TOTAL USE & DESIGNATION OF RESOURCES	JUNE 30, 20234 ESTIMATED ENDING AVAILABLE CASH BALANCE	Total Beginning FB 18,094,509	Total Ending FB 18,240,909	Net Chg % of FB 0.80%	
			ESTIMATED REVENUE	TRANSFERS INCOME	LOANS AND OTHER SOURCES		PROPOSED EXPENDITURES	TRANSFERS EXPENDITURES	LOANS AND OTHER USES				Total Rev/Sources	Total	Exp/Uses	Net change
					REPAYMENT				NEW(IN)	REPAYMENT			NEW(OUT)			
001	GENERAL FUND-UNASSIGNED	14,844,509	24,434,100	921,400			40,200,009	25,089,100	120,000			25,209,100	14,990,909	25,355,500	25,209,100	146,400
GENERAL FUND - RESERVES																
002	GENERAL FUND-ASSIGNED	1,250,000					1,250,000	0				0	1,250,000	0	0	0
002	GENERAL FUND-COMMITTED	2,000,000					2,000,000	0				0	2,000,000	0	0	0
ENTERPRISE FUNDS																
405	SEWER UTILITY	1,515,408	5,811,700				7,327,108	5,674,000		500,000		6,174,000	1,153,108	5,811,700	6,174,000	(362,300)
440	LL CONNECTED COMMUNITIES	67,043	340,200			561,900	969,143	433,300			561,900	995,200	(26,057)	902,100	995,200	(93,100)
465	WATER UTILITY OPERATIONS	3,452,224	7,701,700		500,000		11,653,924	7,922,700				7,922,700	3,731,224	8,201,700	7,922,700	279,000
ENTERPRISE CAPITAL FUNDS																
417	SEWER CAPITAL FACILITIES	162,615	185,500	0			348,115	298,800				298,800	49,315	185,500	298,800	(113,300)
438	WATER CAPITAL ACQUISITION	2,139,853	1,083,100		573,700	2,500,000	6,296,653	6,288,600				6,288,600	8,053	4,156,800	6,288,600	(2,131,800)
SPECIAL REVENUES FUNDS																
103	HOUSING IN LIEU	222,165	4,800				226,965	0				0	226,965	4,800	0	4,800
106	TRAFFIC SAFETY	8,011	55,200				63,211	0	55,200			55,200	8,011	55,200	55,200	0
107	GAS TAX	185,592	1,354,700				1,540,292	627,000	728,000			1,355,000	185,292	1,354,700	1,355,000	(300)
108	CASp CERT & TRAINING	38,542	8,000				46,542	0				0	46,542	8,000	0	8,000
126	MEASURE "I" (2010-2040)	277,071	651,000				928,071	643,000				643,000	285,071	651,000	643,000	8,000
127	MEASURE "I" - MSART	105,221	209,800				315,021	207,000				207,000	108,021	209,800	207,000	2,800
130	ASSET FORFEITURE - FEDERAL	2	0				2	0				0	2	0	0	0
SPECIAL ASSESSMENT DISTRICTS																
171	LANDSCAPE MAINT DISTRICT	3,290	449,100	120,000			572,390	629,600				629,600	(57,210)	569,100	629,600	(60,500)
172	STREET LIGHTING ASSESSMENT DISTRICT	64,985	373,300				438,285	411,400				411,400	26,885	373,300	411,400	(38,100)
GRANTS																
110	AQMD FEES	8,488	32,700				41,188	38,600				38,600	2,588	32,700	38,600	(5,900)
121	AMERICAN RESCUE PLAN ACT (ARRA)	0	0				0	0	0			0	0	0	0	0
328	FEDERAL/STATE CONST. GRANTS	57,968	1,300				59,268	0				0	59,268	1,300	0	1,300
129	TRAFFIC CONGESTION RELIEF GRANT	1,945	100				2,045	0				0	2,045	100	0	100
132	COMMUNITY DEV BLOCK GRANT	(32,809)	273,200				240,391	240,000				240,000	391	273,200	240,000	33,200
135	CITIZENS' OPTION PUBLIC SAFETY	418,000	195,600				613,600	47,300	138,200			185,500	428,100	195,600	185,500	10,100
137	GRANT FUND	4,565	65,400				69,965	53,900				53,900	16,065	65,400	53,900	11,500
REDEMPTION FUNDS																
220	SEWER ASSESSMENT DIST 72-1	0	0				0	0				0	0	0	0	0
221	1978 WATER BONDS	12,756	0				12,756	0				0	12,756	0	0	0
CAPITAL FUNDS																
304	PARKS DEVELOPMENT	77,119	1,149,200				1,226,319	575,300		300,000		875,300	351,019	1,149,200	875,300	273,900
309	STORM DRAIN	1,175,471	118,400				1,293,871	0				0	1,293,871	118,400	0	118,400
312	TRAFFIC IMPACT	191,245	241,600				432,845	157,700				157,700	275,145	241,600	157,700	83,900
113	PUBLIC IMPROVEMENTS	66,659	1,300				67,959	0				0	67,959	1,300	0	1,300
315	FIRE FACILITIES	1,641,015	78,800				1,719,815	0				0	1,719,815	78,800	0	78,800
316	GENERAL FACILITIES	273,193	37,000			200,000	510,193	496,300				496,300	13,893	237,000	496,300	(259,300)
318	PUBLIC MEETING FACILITIES	724,397	273,900				998,297	0		200,000		200,000	798,297	273,900	200,000	73,900
319	PUBLIC LIBRARY FACILITIES	31,968	600				32,568	0				0	32,568	600	0	600
323	ART IN PUBLIC PLACES	157,348	48,000				205,348	59,800				59,800	145,548	48,000	59,800	(11,800)
124	REGIONAL TRANSPORTATION	11,919,786	733,900				12,653,686	0				0	12,653,686	733,900	0	733,900
343	SPECIAL PROJECTS	4,598,605	1,133,600		1,365,400		7,097,605	44,700		2,500,000		2,544,700	4,552,905	2,499,000	2,544,700	(45,700)
345	CAPITAL PROJECTS SA BOND PROJECT	797,414	22,800				820,214	619,500				619,500	200,714	22,800	619,500	(596,700)
LOMA LINDA PUBLIC FINANCING AUTHORITY																
250	PUBLIC FINANCING AUTHORITY	40,633	800				41,433	400				400	41,033	800	400	400
LOMA LINDA HOUSING AUTHORITY																
180	LOMA LINDA HOUSING AUTHORITY	1,217,513	163,500				1,381,013	172,400				172,400	1,208,613	163,500	172,400	(8,900)
TOTAL CITY		49,719,810	47,233,900	1,041,400	2,439,100	3,261,900	103,696,110	50,730,400	1,041,400	800,000	3,261,900	55,833,700	47,862,410	53,976,300	55,833,700	(1,857,400)

NOTES * To reconcile this cash schedule of resources & uses of resources with total city expenditures, non-cash sewer, water & LLCCP depreciation expenses (\$1,722,100) must be added back to proposed expenditures plus transfer expenditures. "Interfund/agency loans" should be excluded because they are repayable uses of cash rather than expenditures. **Interfund/agency loan "resources" include both prior loans made that are being repaid and new/additional borrowing budget to occur during the current budget period. Interfund/agency loan "uses" include both repayments of prior borrowing and new/additional loans to be made (paid out) during the current budget period.

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
001	GENERAL FUND					
49101		CURRENT SECURE PROP TAX	\$ 1,276,031	\$ 1,351,000	\$ 1,378,100	\$ 27,100
49102		CURRENT UNSECURED PROP TAX	43,515	46,000	47,000	1,000
49103		STATUTORY PASS THRU TAX INC	179,646	180,000	190,700	10,700
49105		PRIOR YEAR TAX ASSESSMENT	39,301	40,000	40,000	-
49106		SUPPLEMENTAL PROPERTY TAXES	33,377	33,000	33,700	700
49107		MISCELLANEOUS TAXES	13,642	13,600	13,900	300
49108		NEGOTIATED PASS-THRU	189,284	180,000	199,500	19,500
49109		RESIDUAL BALANCE	710,599	650,000	713,900	63,900
	Property Tax		2,485,396	2,493,600	2,616,800	123,200
49151		FRANCHISES	996,752	1,023,900	1,064,900	41,000
49152		PAVEMENT IMPACT FEE(FRANCHISE)	175,189	197,500	197,500	-
49486		REFUSE FRANCHISE FEE	174,935	217,000	217,000	-
	Franchise		1,346,875	1,438,400	1,479,400	41,000
49161		SALES TAX	11,089,536	10,274,900	10,202,100	(72,800)
49162		SALES TAX - PROP 172	109,129	118,500	117,000	(1,500)
49168		SALES TAX ABATEMENT	(3,903,243)	(4,459,200)	(4,535,200)	(76,000)
	Sales and Use Tax		7,295,422	5,934,200	5,783,900	(150,300)
49163		TRANSIENT OCCUPANCY TAX	750,221	740,300	961,000	220,700
49169		TOT ABATEMENT	(141,355)	(129,000)	(229,600)	(100,600)
49164		PROPERTY TRANSFER TAX	125,626	70,000	70,000	-
49201		BUSINESS LICENSE TAX	381,338	350,000	380,000	30,000
49205		NEW BUSINESS REG APPLICATION	8,758	8,800	8,800	-
49206		BUSINESS REGISTRATION RENEWALS	42,216	55,000	55,000	-
	Other Taxes		1,166,805	1,095,100	1,245,200	150,100
49220		ANIMAL LICENSES	19,058	22,000	26,000	4,000
49225		PUBLIC WORKS-MISC PERMITS	13,612	13,600	13,600	-
49226		BUILDING PERMITS	326,022	186,800	362,500	175,700
49227		FIRE-PLAN CHECK INSPECTIONS	153,489	80,100	155,000	74,900
49228		FIRE PERMITS	161,597	108,800	145,000	36,200
49239		MISCELLANEOUS PERMITS	560	1,000	1,000	-
	License And Permits		674,337	412,300	703,100	290,800
49301		STATE MANDATED COST REIMBURSEMENT	-	-	-	-
49304		ANIMAL CODE FINE	4,624	2,500	2,500	-
49306		CODE VIOLATIONS/FINES ABATEMTS	3,314	3,300	3,300	-
	Fines And Forfeits		7,938	5,800	5,800	-
49310		INTEREST ON LEASES - GASB 87	93,717	98,800	95,200	(3,600)
49311		INTEREST ON INVESTMENTS	55,549	207,000	352,600	145,600
49314		INTEREST FROM LOANS	14,082	14,100	14,100	-

CITY OF LOMA LINDA
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FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
49315		LEASE INCOME	47,293	56,800	46,800	(10,000)
49318		LEASE INCOME - GASB 87	247,487	261,800	261,800	-
49903		FACILITIES RENTAL	58,455	45,600	45,600	-
49110		LIQUIDATION OF SA ASSETS	-	-	-	-
		Use of Money & Property	516,583	684,100	816,100	132,000
49334		FED GRANT - MISC	27,554	79,568	-	(79,568)
49349		VLf - PROPERTY TAX IN LIEU	2,716,541	2,917,100	3,063,000	145,900
49352		VEHICLE LICENSE FEE- IN EXCESS	28,760	30,000	30,000	-
49358		HOMEOWNERS EXEMPTION	11,785	12,500	12,500	-
49360		STATE GRANTS	6,502	40,200	6,900	(33,300)
49365		MISCELLANEOUS GRANTS	12,643	-	-	-
		Intergovernmental	2,803,784	3,079,368	3,112,400	33,032
49321		GENERAL PLAN UPDATE	27,506	20,000	20,000	-
49390		VA HOSPITAL - FIRE SERVICES	240,821	244,500	326,100	81,600
49392		CSA 38 FIRE SYSTEM	13,000	13,000	13,000	-
49393		LLUMC LAW ENFORCEMENT SVCS	2,024,021	1,686,100	1,750,800	64,700
49394		LLUMC FIRE SERVICES	569,700	569,700	569,700	-
49400		PLANNING FEES	86,415	118,200	172,400	54,200
49415		PLANS AND SPECS FOR PROJECTS	1,490	2,500	2,500	-
49445		ENGINEERING INSPECTION	13,465	22,600	19,600	(3,000)
49446		ENGINEERING PLAN CHECK	223,030	28,400	2,600	(25,800)
49450		TOWING FEES	8,640	9,500	17,600	8,100
49465		WEED ABATEMENT	7,652	5,000	5,000	-
49482		HOUSEHOLD HAZARDOUS WASTE	34,178	34,900	35,600	700
49483		RECYCLING SERVICE CHARGE	62,753	61,500	62,800	1,300
49484		REFUSE COLLECTION SERVICE	909,750	1,056,000	1,056,000	-
49485		REFUSE - PASS THRU	280,362	408,000	408,000	-
49490		EMS - MEMBERSHIP FEE	34,644	35,000	36,800	1,800
49492		EMS RESPONSE FEE	56,614	60,000	60,000	-
49770		MISCELLANEOUS SERVICES	6,034	7,000	7,000	-
49801		CREDIT CARD PROCESSING FEE	12,832	22,200	22,200	-
		Charges For Services	4,612,907	4,404,100	4,587,700	183,600
49803		REFUNDS & REIMBURSEMENTS	988,292	1,200,000	500,000	(700,000)
49804		MISCELLANEOUS REVENUE	87,547	100,000	100,000	-
49810		CASH OVER OR SHORT	72	100	100	-
49824		DAMAGE CLAIM RECOVERIES	41,463	35,000	35,000	-
49827		GAIN ON ASSET DISPOSAL	125,025	10,000	10,000	-
49901		OVERHEAD - M & O	1,743,009	1,948,600	2,176,700	228,100
49902		OVERHEAD - CAPITAL FUNDS	758,157	1,905,400	1,261,900	(643,500)

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FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
	Other		3,743,563	5,199,100	4,083,700	(1,115,400)
49520	TRANSFERS IN		3,851,792	3,739,800	921,400	(2,818,400)
	Operating Transfer In		3,851,792	3,739,800	921,400	(2,818,400)
	TOTAL GENERAL FUND		28,505,403	28,485,868	25,355,500	(3,130,368)
103	DEV AGREEMENT CONSIDERATION					
49311	INTEREST ON INVESTMENTS		718	3,000	3,800	800
49314	INTEREST FROM LOANS		891	1,000	1,000	-
	Use of Money & Property		1,609	4,000	4,800	800
	TOTAL - DEV AGREEMENT CONSIDERATION		1,609	4,000	4,800	800
106	TRAFFIC SAFETY FUND					
49302	CITY PARKING FINES		49,933	31,000	37,200	6,200
49303	VEHICLE CODE FINES		19,919	15,000	18,000	3,000
	Fines And Forfeits		69,852	46,000	55,200	9,200
	TOTAL - TRAFFIC SAFETY FUND		69,852	46,000	55,200	9,200
107	GAS TAX FUND					
49353	STATE GAS TAX 2103		196,986	217,600	251,200	33,600
49354	STATE GAS TAX 2107 - 2107.5		170,394	188,200	204,800	16,600
49355	STATE GAS TAX 2106		91,853	97,300	105,600	8,300
49356	STATE GAS TAX 2105		138,306	153,000	166,400	13,400
49357	STATE GAS TAX - RMRA		542,164	549,800	626,700	76,900
	Intergovernmental		1,139,702	1,205,900	1,354,700	148,800
	TOTAL - GAS TAX FUND		1,139,702	1,205,900	1,354,700	148,800
108	CASp CERT & TRAINING					
49301	STATE MANDATED COST REIMBURSEMENT		6,526	8,000	8,000	-
	Charges For Services		6,526	8,000	8,000	-
	TOTAL - CASp CERT & TRAINING		6,526	8,000	8,000	-
110	AQMD FUND					
49311	INTEREST ON INVESTMENTS		56	100	200	100
	Use of Money & Property		56	100	200	100
49350	AB2766 LICENSE FEE		23,685	24,000	32,500	8,500
	Intergovernmental		23,685	24,000	32,500	8,500
	TOTAL - AQMD FUND		23,741	24,100	32,700	8,600
113	PUBLIC IMPROVEMENTS					
49311	INTEREST ON INVESTMENTS		237	1,500	1,300	(200)
	Use of Money & Property		237	1,500	1,300	(200)
	TOTAL - PUBLIC IMPROVEMENTS		237	1,500	1,300	(200)
121	AMERICA RESCUE PLAN ACT					
49334	FED GRANT - MISC		2,928,307	2,928,300	-	(2,928,300)

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FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
		Intergovernmental	2,928,307	2,928,300	-	(2,928,300)
		TOTAL - AMERICA RESCUE PLAN ACT	2,928,307	2,928,300	-	(2,928,300)
124	REGIONAL TRAFFIC DEV. IMPACT					
49311		INTEREST ON INVESTMENTS	42,258	145,500	229,300	83,800
		Use of Money & Property	42,258	145,500	229,300	83,800
49409		DEVELOPER FEES	300,571	124,700	504,600	379,900
		Developer Contribution	300,571	124,700	504,600	379,900
		TOTAL - REGIONAL TRAFFIC DEV. IMPACT	342,829	270,200	733,900	463,700
126	MEASURE I (2010-2040)					
49165		T.I.P. SALES TAX MEASURE	598,123	638,700	642,900	4,200
		Tax And Assessments	598,123	638,700	642,900	4,200
49311		INTEREST ON INVESTMENTS	1,461	6,000	8,100	2,100
		Use of Money & Property	1,461	6,000	8,100	2,100
		TOTAL - MEASURE I (2010-2040)	599,585	644,700	651,000	6,300
127	MEASURE I MSART					
49166		MSART FUNDING	1,234,599	2,269,900	207,000	(2,062,900)
		Tax And Assessments	1,234,599	2,269,900	207,000	(2,062,900)
49311		INTEREST ON INVESTMENTS	344	1,500	2,800	1,300
		Use of Money and Property	344	1,500	2,800	1,300
		TOTAL - MEASURE I MSART	1,234,944	2,271,400	209,800	(2,061,600)
129	TRAFFIC CONGESTION RELIEF FUND					
49311		INTEREST ON INVESTMENTS		200	100	(100)
		Use of Money & Property	-	200	100	(100)
		TOTAL - MEASURE I (2010-2040)	-	200	100	(100)
132	CDBG GRANT FUND					
49332		FED GRANT - CDBG	148,396	273,000	273,000	-
		Intergovernmental	148,396	273,000	273,000	-
49311		INTEREST ON INVESTMENTS		400	200	(200)
		Use of Money & Property	-	400	200	(200)
		TOTAL - CDBG GRANT FUND	148,396	273,400	273,200	(200)
135	CITIZENS OPTION PUBLIC SAFETY					
49311		INTEREST ON INVESTMENTS	1,805	6,000	10,100	4,100
		Use of Money and Property	1,805	6,000	10,100	4,100
49361		STATE GRANTS - COPS AB3229	104,848	157,400	185,500	28,100
		Intergovernmental	104,848	157,400	185,500	28,100
		TOTAL - CITIZENS OPTION PUBLIC SAFETY	106,653	163,400	195,600	32,200
137	GRANT FUND					
49334		FED GRANT - MISC	-	-	-	-
49360		STATE GRANTS	36,940	220,600	65,400	(155,200)

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
		Intergovernmental	36,940	220,600	65,400	(155,200)
		TOTAL - GRANT FUND	36,940	220,600	65,400	(155,200)
171	LANDSCAPE MAINTENANCE DIST 1					
49102		CURRENT UNSECURED PROP TAX	365	400	400	-
49111		CURRENT ASSESSMENT	416,637	433,000	443,300	10,300
49112		PRIOR YEAR ASSESSMENT	3,417	4,100	4,100	-
		Tax And Assessments	420,419	437,500	447,800	10,300
49311		INTEREST ON INVESTMENTS	387	600	1,200	600
		Use of Money and Property	387	600	1,200	600
49803		REFUNDS & REIMBURSEMENTS	9	100	100	-
		Other	9	100	100	-
49520		TRANSFERS IN	120,000	120,000	120,000	-
		Operating Transfer In	120,000	120,000	120,000	-
		TOTAL - LANDSCAPE MAINTENANCE DIST 1	540,815	558,200	569,100	10,900
172	STREET LIGHTING DISTRICT FUND					
49111		CURRENT ASSESSMENT	355,265	355,300	365,200	9,900
49112		PRIOR YEAR ASSESSMENT	5,889	6,200	6,200	-
		Intergovernmental	361,154	361,500	371,400	9,900
49311		INTEREST ON INVESTMENTS	510	1,500	1,800	300
		Use of Money and Property	510	1,500	1,800	300
49803		REFUNDS & REIMBURSEMENTS	9	100	100	-
		Other	9	100	100	-
		TOTAL - STREET LIGHTING DISTRICT FUND	361,673	363,100	373,300	10,200
180	LOMA LINDA HOUSING AUTHORITY					
49311		INTEREST ON INVESTMENTS	3,628	13,500	24,300	10,800
49312		INTERES FROM FISCAL AGENT	-	-	-	-
49314		INTEREST FROM LOANS	136,530	136,000	136,000	-
49315		LEASE INCOME	20,564	-	-	-
49801		CREDIT CARD PROCESSING FEE	80	100	100	-
		Use of Money and Property	160,803	149,600	160,400	10,800
49803		REFUNDS & REIMBURSEMENTS	7	-	-	-
49804		MISCELLANEOUS REVENUE	1,749	1,700	1,700	-
		Other	1,755	1,700	1,700	-
49840		BOND PROCESSING FEES	1,438	1,400	1,400	-
		Proceeds From Ltd	1,438	1,400	1,400	-
		TOTAL - LOMA LINDA HOUSING AUTHORITY	163,996	152,700	163,500	10,800
250	LOMA LINDA PUB FIN AUTHORITY					
49311		INTEREST ON INVESTMENTS	147	600	800	200
		Use of Money and Property	147	600	800	200

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
		TOTAL - LOMA LINDA PUB FIN AUTHORITY	147	600	800	200
304	PARK CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	3,475	10,500	15,500	5,000
		Use of Money and Property	3,475	10,500	15,500	5,000
49409		DEVELOPER FEES	368,092	21,500	1,125,200	1,103,700
49411		OPEN SPACE ACQ-DEVELOPER FEES	37,248	63,400	8,500	(54,900)
		Developer Contribution	405,340	84,900	1,133,700	1,048,800
		TOTAL - PARK CAPITAL FUND	408,816	95,400	1,149,200	1,053,800
309	STORM DRAIN FUND					
49311		INTEREST ON INVESTMENTS	4,154	15,000	22,600	7,600
		Use of Money and Property	4,154	15,000	22,600	7,600
49481		STORM DRAIN FEES	29,493	13,800	95,800	82,000
		Charges For Services	29,493	13,800	95,800	82,000
		TOTAL - STORM DRAIN FUND	33,646	28,800	118,400	89,600
312	TRAFFIC IMPACT CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	11,253	21,000	30,800	9,800
		Use of Money and Property	11,253	21,000	30,800	9,800
49409		DEVELOPER FEES	124,607	49,200	149,600	100,400
49412		FAIR SHARE CONTRIBUTION	22,856	2,700	61,200	58,500
		Developer Contribution	147,463	51,900	210,800	158,900
		TOTAL - TRAFFIC IMPACT CAPITAL FUND	158,716	72,900	241,600	168,700
315	FIRE FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	5,841	19,500	31,600	12,100
		Use of Money and Property	5,841	19,500	31,600	12,100
49409		DEVELOPER FEES	33,191	10,200	47,200	37,000
		Developer Contribution	33,191	10,200	47,200	37,000
		TOTAL - FIRE FACILITIES FUND	39,032	29,700	78,800	49,100
316	GENERAL FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	1,396	4,500	6,300	1,800
		Use of Money and Property	1,396	4,500	6,300	1,800
49409		DEVELOPER FEES	23,322	5,800	30,700	24,900
		Developer Contribution	23,322	5,800	30,700	24,900
		TOTAL - GENERAL FACILITIES FUND	24,718	10,300	37,000	26,700
318	PUBLIC MEETING FACILITIES					
49311		INTEREST ON INVESTMENTS	2,526	9,000	13,900	4,900
		Use of Money and Property	2,526	9,000	13,900	4,900
49409		DEVELOPER FEES	54,311	5,000	260,000	255,000
		Developer Contribution	54,311	5,000	260,000	255,000
		TOTAL - PUBLIC MEETING FACILITIES	56,837	14,000	273,900	259,900

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
319	PUBLIC LIBRARY FACILITIES					
49311		INTEREST ON INVESTMENTS	114	600	600	-
		Use of Money and Property	114	600	600	-
		TOTAL - PUBLIC LIBRARY FACILITIES	114	600	600	-
323	ART IN PUBLIC PLACES					
49311		INTEREST ON INVESTMENTS	1,056	3,000	4,500	1,500
		Use of Money and Property	1,056	3,000	4,500	1,500
49409		DEVELOPER FEES	31,417	19,500	43,500	24,000
		Developer Contribution	31,417	19,500	43,500	24,000
		TOTAL - ART IN PUBLIC PLACES	32,472	22,500	48,000	25,500
328	FEDERAL/STATE CONSTRUCTION					
49311		INTEREST ON INVESTMENTS	27	1,500	1,300	(200)
		Use of Money and Property	27	1,500	1,300	(200)
49360		STATE GRANTS	-	192,700	-	(192,700)
49803		REFUNDS & REIMBURSEMENTS	-	-	-	-
		Intergovernmental	-	192,700	-	(192,700)
		TOTAL - FEDERAL/STATE CONSTRUCTION	27	194,200	1,300	(192,900)
343	SPECIAL PROJECTS CONSTN FUND					
49311		INTEREST ON INVESTMENTS	11,321	37,500	68,200	30,700
		Use of Money and Property	11,321	37,500	68,200	30,700
49520		TRANSFERS IN	33,431	-	-	-
		Operating Transfer In	33,431	-	-	-
49854		LOAN REPAYMENT	1,065,446	1,065,400	1,065,400	-
		Proceeds From Ltd	1,065,446	1,065,400	1,065,400	-
		TOTAL - SPECIAL PROJECTS CONSTN FUND	1,110,198	1,102,900	1,133,600	30,700
345	CAPITAL PROJ SA BOND PROCEEDS					
49904		CONTRIB/COST SHARE-OTHER GOVT	35,463	-	-	-
		Intergovernmental	35,463	-	-	-
49311		INTEREST ON INVESTMENTS	4,825	7,500	22,800	15,300
		Use of Money and Property	4,825	7,500	22,800	15,300
		TOTAL - CAPITAL PROJ SA BOND PROCEEDS	40,288	7,500	22,800	15,300
405	SEWER ENTERPRISE FUND					
49311		INTEREST ON INVESTMENTS	6,464	31,500	55,600	24,100
		Use of Money and Property	6,464	31,500	55,600	24,100
49472		LOMA LINDA SEWER SVC CHARGE	2,071,715	2,236,000	2,236,000	-
49473		SAN BERNARDINO SEWER SVC CHARG	2,366,278	2,437,300	2,437,300	-
49474		INVOICED SERVICES LL	532,538	484,200	484,200	-
49475		INVOICED SERVICES SB	509,060	538,000	538,000	-
49803		REFUNDS & REIMBURSEMENTS	110	600	600	-

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
49804		MISCELLANEOUS REVENUE	766	40,000	60,000	20,000
		Charges For Services	5,480,466	5,736,100	5,756,100	20,000
49520		TRANSFERS IN	84,923	-	-	-
		Operating Transfer In	84,923	-	-	-
		TOTAL - SEWER ENTERPRISE FUND	5,571,854	5,767,600	5,811,700	44,100
417	SEWER CAPITAL FUND					-
49311		INTEREST ON INVESTMENTS	1,509	6,000	8,600	2,600
		Use of Money and Property	1,509	6,000	8,600	2,600
49409		DEVELOPER FEES	52,283	50,900	176,900	126,000
		Developer Contribution	52,283	50,900	176,900	126,000
		TOTAL - SEWER CAPITAL FUND	53,791	56,900	185,500	128,600
438	WATER ACQUISITION - EXPANSION					
49311		INTEREST ON INVESTMENTS	14,774	48,000	78,500	30,500
49313		INTEREST FROM OTHER AGENCIES	6,638	25,000	25,000	-
		Use of Money and Property	21,412	73,000	103,500	30,500
49782		WATER DEVELOPMENT FEES	283,721	276,600	979,600	703,000
		Charges For Services	283,721	276,600	979,600	703,000
		TOTAL - WATER ACQUISITION - EXPANSION	305,133	349,600	1,083,100	733,500
440	LL CONNECTED COMMUNITIES PROG					
49311		INTEREST ON INVESTMENTS	728	3,000	4,100	1,100
		Use of Money and Property	728	3,000	4,100	1,100
49520		TRANSFERS IN	-	-	-	-
		Operating Transfer In	-	-	-	-
49455		NETWORK INFRA. CERTIFICATION	5,500	5,500	5,500	-
49530		INTERNET ACCESS	86,021	83,100	83,100	-
49531		COMMERCIAL SERVICES	234,363	223,600	223,600	-
49532		TECHNICAL SERVICES	-	22,900	22,900	-
49770		MISCELLANEOUS SERVICES	312	400	400	-
49803		REFUNDS & REIMBURSEMENTS	-	100	100	-
49804		MISCELLANEOUS REVENUE	-	-	500	500
		Charges For Services	326,196	335,600	336,100	500
		TOTAL - LL CONNECTED COMMUNITIES PRO	326,924	338,600	340,200	1,600
465	WATER ENTERPRISE FUND					
49310		INTEREST ON LEASES - GASB 87	4,431	1,800	48,100	46,300
49311		INTEREST ON INVESTMENTS	10,147	55,200	69,000	13,800
49312		INTERES FROM FISCAL AGENT	2,575	6,000	6,000	-
49315		LEASE INCOME	-	-	-	-
49318		LEASE INCOME - GASB 87	68,798	68,800	48,100	(20,700)
		Use of Money and Property	85,950	131,800	171,200	39,400

CITY OF LOMA LINDA
SUMMARY OF PROPOSED REVENUES
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2022 ACTUALS	2023 ADJUSTED BUDGET	2024 PROPOSED	CHANGE
49520		TRANSFERS IN	1,298,108	-	-	-
		Operating Transfer In	1,298,108	-	-	-
49700		WATER SALES	6,858,897	6,870,000	6,870,000	-
49710		UTILITY SERVICE (INVOICED)	13,772	4,000	4,000	-
49741		INSTALLATION - CONNECTION FEES	8,565	10,000	10,000	-
49742		UTILITY ACCOUNT SETUP FEE	27,080	25,000	29,300	4,300
49770		MISCELLANEOUS SERVICES	80,006	84,200	84,200	-
		Charges For Services	6,988,320	6,993,200	6,997,500	4,300
49775		HYDRANT METER RENTAL	12,825	10,000	10,000	-
49803		REFUNDS & REIMBURSEMENTS	444,749	440,000	440,000	-
49804		MISCELLANEOUS REVENUE	2,599	50,000	80,000	30,000
49824		DAMAGE CLAIM RECOVERIES	-	3,000	3,000	-
49827		GAIN ON ASSET DISPOSAL	-	-	-	-
		Other	460,173	503,000	533,000	30,000
		TOTAL - WATER ENTERPRISE FUND	8,832,552	7,628,000	7,701,700	73,700
		GRAND TOTAL	\$ 53,206,472	\$ 53,341,668	\$ 48,275,300	\$ (5,066,368)

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**CITY OF LOMA LINDA
SUMMARY OF PROJECTED EXPENDITURES
FISCAL YEAR 2023/2024**

ACCT	FUND - DEPT	ACTUAL 2021/2022	ADJUSTED 2022/2023	PROPOSED 2023/2024	CHANGE	% GF
GENERAL FUND						
ADMINISTRATION						
0011000	CITY COUNCIL	184,662	189,700	195,900	6,200	0.78%
0011100	CITY CLERK	197,894	232,200	250,500	18,300	0.99%
0011200	CITY MANAGER	364,944	419,300	450,600	31,300	1.79%
0011400	FINANCE	526,340	619,500	644,100	24,600	2.56%
0011500	INFORMATION SYSTEMS	166,976	187,700	242,800	55,100	0.96%
0011940	GENERAL GOVERNMENT	1,755,639	1,009,800	934,300	(75,500)	3.71%
0012000	POLICE SERVICES	6,542,627	6,764,500	7,153,900	389,400	28.38%
0015500	SENIOR CENTER	71,785	74,600	82,400	7,800	0.33%
	ADMINISTRATION	9,810,866	9,497,300	9,954,500	457,200	39.49%
COMMUNITY DEVELOPMENT						
0011600	PLANNING	289,182	578,700	485,000	(93,700)	1.92%
0011650	PLANNING - BUILDING & SAFETY	276,921	245,800	363,400	117,600	1.44%
	COMMUNITY DEVELOPMENT	566,103	824,500	848,400	23,900	3.37%
FIRE DEPARTMENT						
0012050	CODE ENFORCEMENT	303,956	342,200	268,200	(74,000)	1.06%
0012060	PARKING CONTROL	225,759	243,800	243,800	-	0.97%
0012070	FIRE PREVENTION	335,160	402,700	403,700	1,000	1.60%
0012110	FIRE & RESCUE SERVICES	8,184,212	9,489,200	7,861,300	(1,627,900)	31.18%
0012130	DISASTER PREPAREDNESS	244,142	498,868	212,500	(286,368)	0.84%
	FIRE DEPARTMENT	9,293,231	10,976,768	8,989,500	(1,987,268)	35.66%
PUBLIC WORKS						
0013030	STREETS & TRAFFIC SAFETY	195,392	358,800	260,200	(98,600)	1.03%
0013100	ENGINEERING	294,201	412,000	332,100	(79,900)	1.32%
0013200	STREET MAINTENANCE	759,482	1,177,000	1,139,700	(37,300)	4.52%
0013400	FACILITIES MAINTENANCE	553,032	695,700	686,700	(9,000)	2.72%
0013600	REFUSE	1,359,372	1,470,300	1,531,500	61,200	6.08%
0013610	RECYCLING	26,528	67,700	66,400	(1,300)	0.26%
0014200	PARKS	1,131,515	1,590,900	1,400,100	(190,800)	5.55%
0014400	VEHICLE MAINTENANCE	2,211	-	-	-	0.00%
	PUBLIC WORKS	4,321,733	5,772,400	5,416,700	(355,700)	21.49%
	TOTAL - GENERAL FUND	23,991,932	27,070,968	25,209,100	(1,861,868)	100.0%
ENTERPRISE OPERATION FUNDS						
SEWER OPERATIONS						
4053500	SEWER	3,962,808	5,647,500	5,836,200	188,700	
	SEWER OPERATIONS TOTAL	3,962,808	5,647,500	5,836,200	188,700	
LL CONNECTED COMMUNITIES						
4405900	LL CONNECTED COMMUNITIES PROG	834,695	1,197,400	1,140,200	(57,200)	
	LL CONNECTED COMMUNITIES TOTAL	834,695	1,197,400	1,140,200	(57,200)	
WATER OPERATIONS						
4657000	WATER ADMINISTRATION	893,657	3,312,900	3,503,000	190,100	
4657010	WATER PRODUCTION	4,547,389	4,224,200	4,252,000	27,800	
4657020	WATER TRANSMISSION & DISTRIBTN	889,465	1,389,500	1,267,900	(121,600)	
4657030	WATER - METERS	347,705	404,700	314,700	(90,000)	
	WATER OPERATIONS TOTAL	6,678,216	9,331,300	9,337,600	6,300	
	TOTAL - ENTERPRISE OPERATION FUNDS	11,475,719	16,176,200	16,314,000	137,800	
ENTERPRISE CAPITAL FUNDS						
SEWER CAPITAL						
4173510	SEWER CAPITAL	101,483	298,800	298,800	-	
	SEWER CAPITAL TOTAL	101,483	298,800	298,800	-	
WATER CAPITAL						
4387200	WATER IMPROVEMENTS	1,602,815	8,660,400	6,288,600	(2,371,800)	
	WATER CAPITAL TOTAL	1,602,815	8,660,400	6,288,600	(2,371,800)	
	TOTAL - ENTERPRISE CAPITAL FUNDS	1,704,298	8,959,200	6,587,400	(2,371,800)	

CITY OF LOMA LINDA
SUMMARY OF PROJECTED EXPENDITURES
FISCAL YEAR 2023/2024

ACCT	FUND - DEPT	ACTUAL 2021/2022	ADJUSTED 2022/2023	PROPOSED 2023/2024	CHANGE	% GF
SPECIAL REVENUE FUNDS						
1066300	TRAFFIC SAFETY	69,529	46,000	55,200	9,200	
1077300	GAS TAX	1,105,794	1,223,100	1,355,000	131,900	
1085330	CASp - CERT & TRAINING	533	-	-	-	
1265340	MEASURE I	424,222	990,700	643,000	(347,700)	
1275345	MEASURE I MSART	1,282,806	2,595,800	207,000	(2,388,800)	
1715200	LANDSCAPE MAINTENANCE DIST 1	560,233	610,700	629,600	18,900	
1725100	STREET LIGHT DISTRICT	352,504	443,000	411,400	(31,600)	
	TOTAL - SPECIAL REVENUE FUNDS	3,795,620	5,909,300	3,301,200	(2,608,100)	
GRANT FUNDS						
1105365	AIR QUALITY MGMT DISTRICT	38,599	53,000	38,600	(14,400)	
1215367	AMER RESCUE PLAN ACT	2,928,307	2,928,300	-	(2,928,300)	
1325400	CDBG GRANT	114,534	273,000	240,000	(33,000)	
1355430	C.O.P.S.	106,663	162,700	185,500	22,800	
1375360	MISC GRANTS	129,552	220,600	53,900	(166,700)	
3283300	FEDERAL/STATE CONSTRUCTION	192,620	-	-	-	
	TOTAL - GRANT FUNDS	3,510,275	3,637,600	518,000	(3,119,600)	
CAPITAL PROJECTS FUNDS						
3045320	PARK ACQUISITION & DEVELOPMENT	577,276	1,147,200	575,300	(571,900)	
3122340	TRAFFIC IMPACT CAPITAL	1,025,518	1,966,600	157,700	(1,808,900)	
3162350	GENERAL FACILITIES	28,094	562,400	496,300	(66,100)	
3232550	ART IN PUBLIC PLACES	73,777	119,500	59,800	(59,700)	
3435980	SPECIAL PROJECTS CONSTRUCTION	1,028,421	180,400	44,700	(135,700)	
3452400	CAPITAL PROJ SA BOND PROCEEDS	171,198	338,800	619,500	280,700	
	TOTAL - CAPITAL PROJECTS FUNDS	2,904,284	4,314,900	1,953,300	(2,361,600)	
PUBLIC FINANCING AUTHORITY						
2507500	PUBLIC FINANCING AUTHORITY	315	300	400	100	
	TOTAL - PUBLIC FINANCING AUTHORITY	315	300	400	100	
LOMA LINDA HOUSING AUTHORITY						
1801800	LOMA LINDA HOUSING AUTHORITY	46,866	168,800	172,400	3,600	
	TOTAL - LOMA LINDA HOUSING AUTHORITY	46,866	168,800	172,400	3,600	
	TOTAL - CITY	\$ 47,429,309	\$ 66,237,268	\$ 54,055,800	\$ (12,181,468)	

CITY OF LOMA LINDA
FISCAL YEAR 2023/2024 EXPENDITURES
PROPOSED BUDGET
BY FUND AND DEPARTMENT

ACCT	FUND - DEPT	PERSONNEL	M & O	CAPITAL	TOTAL	% CITY	% GF
GENERAL FUND							
ADMINISTRATION							
0011000	CITY COUNCIL	157,300	36,600	2,000	195,900	0.36%	0.78%
0011100	CITY CLERK	171,400	77,100	2,000	250,500	0.46%	0.99%
0011200	CITY MANAGER	356,800	72,400	21,400	450,600	0.83%	1.79%
0011400	FINANCE	342,300	295,500	6,300	644,100	1.19%	2.56%
0011500	INFORMATION SYSTEMS	198,400	39,400	5,000	242,800	0.45%	0.96%
0011940	GENERAL GOVERNMENT	45,800	888,500	-	934,300	1.73%	3.71%
0012000	POLICE SERVICES	-	7,150,900	3,000	7,153,900	13.23%	28.38%
0015500	SENIOR CENTER	-	81,400	1,000	82,400	0.15%	0.33%
ADMINISTRATION		1,272,000	8,641,800	40,700	9,954,500	18.42%	39.49%
COMMUNITY DEVELOPMENT							
0011600	PLANNING	349,900	130,100	5,000	485,000	0.90%	1.92%
0011650	PLANNING - BUILDING & SAFETY	102,700	258,700	2,000	363,400	0.67%	1.44%
COMMUNITY DEVELOPMENT		452,600	388,800	7,000	848,400	1.57%	3.37%
FIRE DEPARTMENT							
0012050	CODE ENFORCEMENT	175,000	90,200	3,000	268,200	0.50%	1.06%
0012060	PARKING CONTROL	160,600	80,300	2,900	243,800	0.45%	0.97%
0012070	FIRE PREVENTION	257,900	142,900	2,900	403,700	0.75%	1.60%
0012110	FIRE & RESCUE SERVICES	6,097,100	1,507,900	256,300	7,861,300	14.54%	31.18%
0012130	DISASTER PREPAREDNESS	148,700	60,700	3,100	212,500	0.39%	0.84%
FIRE DEPARTMENT		6,839,300	1,882,000	268,200	8,989,500	16.63%	35.66%
PUBLIC WORKS							
0013030	STREETS & TRAFFIC SAFETY	93,900	143,300	23,000	260,200	0.48%	1.03%
0013100	ENGINEERING	251,900	78,200	2,000	332,100	0.61%	1.32%
0013200	STREET MAINTENANCE	439,200	454,700	245,800	1,139,700	2.11%	4.52%
0013400	FACILITIES MAINTENANCE	109,900	425,300	151,500	686,700	1.27%	2.72%
0013600	REFUSE	145,500	1,384,500	1,500	1,531,500	2.83%	6.08%
0013610	RECYCLING	29,300	36,800	300	66,400	0.12%	0.26%
0014200	PARKS MAINTENANCE	788,200	498,800	113,100	1,400,100	2.59%	5.55%
0014400	VEHICLE MAINTENANCE	-	-	-	-	0.00%	0.00%
PUBLIC WORKS		1,857,900	3,021,600	537,200	5,416,700	10.02%	21.49%
TOTAL - GENERAL FUND		10,421,800	13,934,200	853,100	25,209,100	46.64%	100.00%
ENTERPRISE OPERATION FUNDS							
SEWER OPERATIONS							
4053500	SEWER	841,300	4,964,000	30,900	5,836,200	10.80%	
SEWER OPERATIONS		841,300	4,964,000	30,900	5,836,200	10.80%	
LL CONNECTED COMMUNITIES							
4405900	LL CONNECTED COMMUNITIES PROG	38,300	1,051,900	50,000	1,140,200	2.11%	
LL CONNECTED COMMUNITIES		38,300	1,051,900	50,000	1,140,200	2.11%	
WATER OPERATIONS							
4657000	WATER ADMINISTRATION	882,700	2,592,700	27,600	3,503,000	6.48%	
4657010	WATER PRODUCTION	749,700	3,454,900	47,400	4,252,000	7.87%	
4657020	WATER TRANSMISSION & DISTRIBTN	759,500	349,000	159,400	1,267,900	2.35%	
4657030	WATER - METERS	126,600	184,100	4,000	314,700	0.58%	
WATER OPERATIONS		2,518,500	6,580,700	238,400	9,337,600	17.27%	
TOTAL - ENTERPRISE OPERATION FUNDS		3,398,100	12,596,600	319,300	16,314,000	30.18%	
ENTERPRISE CAPITAL FUNDS							
SEWER FACILITIES							
4173510	SEWER FACILITIES	-	48,800	250,000	298,800	0.55%	
SEWER FACILITIES		-	48,800	250,000	298,800	0.55%	
WATER IMPROVEMENTS							
4387200	WATER IMPROVEMENTS	-	1,026,200	5,262,400	6,288,600	11.63%	
WATER IMPROVEMENTS		-	1,026,200	5,262,400	6,288,600	11.63%	
TOTAL - ENTERPRISE CAPITAL FUNDS		-	1,075,000	5,512,400	6,587,400	12.19%	

CITY OF LOMA LINDA
FISCAL YEAR 2023/2024 EXPENDITURES
PROPOSED BUDGET
BY FUND AND DEPARTMENT

ACCT	FUND - DEPT	PERSONNEL	M & O	CAPITAL	TOTAL	% CITY	% GF
SPECIAL REVENUE FUNDS							
1066300	TRAFFIC SAFETY	-	55,200	-	55,200	0.10%	
1077300	GAS TAX	-	728,000	627,000	1,355,000	2.51%	
1265340	MEASURE I	-	-	643,000	643,000	1.19%	
1275345	MEASURE I MSART	-	-	207,000	207,000	0.38%	
1715200	LANDSCAPE MAINTENANCE DIST 1	-	628,600	1,000	629,600	1.16%	
1725100	STREET LIGHT DISTRICT	8,300	402,000	1,100	411,400	0.76%	
	TOTAL - SPECIAL REVENUE FUNDS	8,300	1,813,800	1,479,100	3,301,200	6.11%	
GRANT FUNDS							
1105365	AIR QUALITY MGMT DISTRICT	-	38,600	-	38,600	0.07%	
1215367	AMER RESCUE PLAN ACT	-	-	-	-	0.00%	
1325400	CDBG GRANT	-	-	240,000	240,000	0.44%	
1355430	C.O.P.S.	-	185,500	-	185,500	0.34%	
1375360	MISC GRANTS	-	53,900	-	53,900	0.10%	
	TOTAL - GRANT FUNDS	-	278,000	240,000	518,000	0.96%	
CAPITAL PROJECTS FUNDS							
3045320	PARK ACQUISITION & DEVELOPMENT	-	95,900	479,400	575,300	1.06%	
3122340	TRAFFIC IMPACT CAPITAL	-	25,700	132,000	157,700	0.29%	
3162350	GENERAL FACILITIES	-	321,000	175,300	496,300	0.92%	
3232550	ART IN PUBLIC PLACES	-	9,800	50,000	59,800	0.11%	
3435980	SPECIAL PROJECTS CONSTRUCTION FUND	-	7,300	37,400	44,700	0.08%	
3452400	CAPITAL PROJ SA BOND PROCEEDS	-	19,500	600,000	619,500	1.15%	
	TOTAL - CAPITAL PROJECTS FUNDS	-	479,200	1,474,100	1,953,300	3.61%	
PUBLIC FINANCING AUTHORITY							
2507500	PUBLIC FINANCING AUTHORITY	-	400	-	400		
	TOTAL - PUBLIC FINANCING AUTHORITY	-	400	-	400	0.00%	
LOMA LINDA HOUSING AUTHORITY							
1801800	LOMA LINDA HOUSING AUTHORITY	-	121,400	51,000	172,400	0.32%	
	TOTAL LOMA LINDA HOUSING AUTHORITY	-	121,400	51,000	172,400	0.32%	
	TOTAL - CITY	\$ 13,828,200	\$ 30,298,600	\$ 9,929,000	\$ 54,055,800	100%	

**CITY OF LOMA LINDA
CITY COUNCIL
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 160,192	\$ 152,600	\$ 157,300
M & O	22,217	35,800	36,600
CAPITAL	2,253	1,300	2,000
TOTAL	<u>\$ 184,662</u>	<u>\$ 189,700</u>	<u>\$ 195,900</u>
SOURCE OF FUNDS			
GENERAL FUND	\$ 184,662	\$ 189,700	\$ 195,900

For Fiscal Year 2023-2024, the City Council's Department has set the following goals:

1. Provide municipal government leadership which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.
2. Operate City government in a fiscally and managerially responsible and prudent manner to ensure that the City of Loma Linda remains one of California's most desirable places to live, work, visit, recreate, and raise a family.
3. Provide and enhance essential infrastructure to ensure that the goals and policies of the City of Loma Linda General Plan are carried out and the City retains its role and reputation as a leader in protecting the environment and preserving limited natural resources.
4. Maintain strong commitment to public safety, including Police, Fire, Emergency Medical Services, and Emergency Management.
5. City Council established election district boundaries and sequencing elections within those boundaries to change the City's Electoral System to By-District with respect to electing member of the City Council; 5 districts were established.
6. City Council to hold its first By-District elections for three City Council Seats in March 2024 (Districts 1, 4 and 5)
7. Following the appointments of the three Councilmembers from the March elections, City Council will appoint new Mayor and Mayor pro tempore for a two year term.

PROGRAM DESCRIPTION

The City Council is the legislative branch responsible for making policy decisions and passing ordinances concerning the conduct, affairs and operations of the City. Additionally, the City Council also serves as acting in the capacity of the Successor Agency to the former Redevelopment Agency. The City Council is comprised of five (5) members, elected at large by residents serving four year overlapping terms. The Mayor and Mayor pro tempore are elected every two years by council action.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1000	CITY COUNCIL				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	71,456	64,100	64,100	-
50	PERSONNEL - SALARIES Total	71,456	64,100	64,100	-
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	88,736	88,500	93,200	4,700
51	PERSONNEL - BENEFITS Total	88,736	88,500	93,200	4,700
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	-	-	200	200
	51120 UTILITIES	12,177	15,300	15,300	-
	51420 REPAIRS & MAINT - GENERAL	-	-	100	100
	51500 PRINTING & PUBLISHING	2,208	600	1,000	400
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	-	100	100	-
	51540 GENERAL OFFICE	583	500	500	-
	51550 SOFTWARE AND SOFTWARE LICENSES	710	900	1,100	200
	51810 TRAVEL MEETINGS & TRAINING	1,826	4,000	3,800	(200)
	51830 CONTRACTUAL AGREEMENTS	2,547	7,300	8,100	800
	51870 MATERIALS & OTHER SERVICES	1,735	7,100	6,400	(700)
	51911 PRINCIPAL - LEASE	364	-	-	-
	51921 INTEREST - LEASE	67	-	-	-
52	MAINT & OPERATIONS Total	22,217	35,800	36,600	800
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,300	2,000	700
	58270 LEASE ASSET	2,253	-	-	-
58	CAPITAL OUTLAY Total	2,253	1,300	2,000	700
Grand Total		\$184,662	\$189,700	\$195,900	\$6,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY COUNCIL
0011000**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Council Members 5 - \$1,066.73 per month	64,100
50010 - SALARIES REGULAR Total	64,100
50 - PERSONNEL - SALARIES Total	64,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
Cafeteria plan; deferred compensation plan; Public Employees' Retirement System (PERS)	93,200
50500 - BENEFITS Total	93,200
51 - PERSONNEL - BENEFITS Total	93,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone - Council portion of Civic Center phone costs	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Utilities for Council Chambers and office portion of Civic Center	15,300
51120 - UTILITIES Total	15,300
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Supplies and services to print agendas, City promotional materials and business cards. Publishing Notices and Ordinances for City Council hearings.	1,000
51500 - PRINTING & PUBLISHING Total	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
International Council of Shopping Centers	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
Postage, office supplies, and copier/printer expenses stationary	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share for Microsoft Agreement & Crystal Reports; Dot Gov; KTS voice upgrade, Phase II	1,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,100
51810 - TRAVEL MEETINGS & TRAINING	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY COUNCIL
0011000**

TITLE/ACCOUNT NUMBER	AMOUNT
League of CA Cities Ann Conference	
City County Conference	
State of the County	
City business meetings and related expenses	3,800
51810 - TRAVEL MEETINGS & TRAINING Total	3,800
51830 - CONTRACTUAL AGREEMENTS	
Pro-rats share for phone support & backup; printer leases; print overages & freight; VoIP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support; managed service network & security; camera support; website support, hosting & maintenance; 3PAR HPE NAS support; cable services various locations (50% for service at 25541 Barton Road); Juniper switch support; firewall protection	8,100
51830 - CONTRACTUAL AGREEMENTS Total	8,100
51870 - MATERIALS & OTHER SERVICES	
Employee Service Pins	1,800
Engraving plaques	300
Floral Arrangements	800
Community event, employee and volunteer recognition events	3,500
51870 - MATERIALS & OTHER SERVICES Total	6,400
52 - MAINT & OPERATIONS Total	36,600
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share for NAS replacement; camera replacement	2,000
58845 - TECHNOLOGY SYSTEMS Total	2,000
57 - CAPITAL OUTLAY Total	2,000
Grand Total	\$ 195,900

**CITY OF LOMA LINDA
CITY CLERK
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 181,721	\$ 173,200	\$ 171,400
M & O	13,920	57,700	77,100
CAPITAL	2,253	1,300	2,000
TOTAL	<u>\$ 197,894</u>	<u>\$ 232,200</u>	<u>\$ 250,500</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 197,894	\$ 232,200	\$ 250,500

Department Goals

For Fiscal Year 2023-2024, the City Clerk's Department has set the following goals:

1. Respond to the legislative needs among the City Council, City staff and residents of Loma Linda in a professional and ethical manner;
2. Provide access to the City's official records and legislative documents in as many different mediums as possible;
3. Local Official for the City Council Elections during the Primary Election in March 2024 for Districts 1, 4 and 5.
4. Effectively perform the department's job duties to the best of my ability with integrity and honesty.

PROGRAM DESCRIPTION

As the custodian of the City's official records, continue to maintain files for the City. The City Clerk's Office is also responsible for the proceeding of the City Council, Successor Agency, and Housing Authority. Such responsibility includes the preparation and distribution of agendas and minutes for these meetings, related correspondence and reports; provides overall keeping of historical, legal and official records of the City for all departments. Other duties include retention of legal documents, microfilming, administration of the State Political Reform Act and the City's Conflict of Interest Code, coordination of City elections, legal advertising; opening of competitive bids, shared risk management duties with Administration Department, and providing general public information. The City Clerk also provides overall coordination of the LL Housing Authority Affordable Housing Programs.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1100	CITY CLERK				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	126,135	110,400	118,300	7,900
	50020 SALARIES - PART-TIME/TEMPORARY	-	1,800	-	(1,800)
50	PERSONNEL - SALARIES Total	126,135	112,200	118,300	6,100
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	55,586	56,000	48,100	(7,900)
	50550 TUITION REIMBURSEMENT	-	5,000	5,000	-
51	PERSONNEL - BENEFITS Total	55,586	61,000	53,100	(7,900)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	-	200	200	-
	51500 PRINTING & PUBLISHING	1,089	3,500	500	(3,000)
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	225	500	500	-
	51540 GENERAL OFFICE	870	800	1,200	400
	51550 SOFTWARE AND SOFTWARE LICENSES	785	900	26,100	25,200
	51670 SMALL EQUIPMENT & TOOLS	140	400	400	-
	51810 TRAVEL MEETINGS & TRAINING	369	300	500	200
	51820 PROFESSIONAL SERVICES	890	3,500	3,700	200
	51830 CONTRACTUAL AGREEMENTS	5,891	40,700	36,700	(4,000)
	51870 MATERIALS & OTHER SERVICES	1,547	-	100	100
	51875 ELECTIONS	1,683	6,900	7,200	300
	51911 PRINCIPAL - LEASE	364	-	-	-
	51921 INTEREST - LEASE	67	-	-	-
52	MAINT & OPERATIONS Total	13,920	57,700	77,100	19,400
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,300	2,000	700
	58270 LEASE ASSET	2,253	-	-	-
58	CAPITAL OUTLAY Total	2,253	1,300	2,000	700
Grand Total		\$197,894	\$232,200	\$250,500	\$18,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY CLERK
0011100**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Clerk - 80%	
Human Resources/Risk Management Analyst - 20%	118,300
50010 - SALARIES REGULAR Total	118,300
50 - PERSONNEL - SALARIES Total	118,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	47,700
OPEB Funding Contribution	400
50500 - BENEFITS Total	48,100
50550 - TUITION REIMBURSEMENT	
International Institute of Municipal Clerks (IIMC) - College base Classes/Programs for Municipal Certification	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	53,100
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51500 - PRINTING & PUBLISHING	
Printing of department documents; business cards	500
51500 - PRINTING & PUBLISHING Total	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
International Institute of Municipal Clerks annual membership	
City Clerks Association of California Membership	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	500
51540 - GENERAL OFFICE	
Office supplies including postage, computer paper, printer ink, stationery supplies, required state codes	800
Office chair	400
51540 - GENERAL OFFICE Total	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share for Microsoft Agreement & Office 365 license; Crystal Reports; Dot Gov; voice server upgrades	1,100
Agenda Management Software Program	25,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY CLERK
0011100**

TITLE/ACCOUNT NUMBER	AMOUNT
51550 - SOFTWARE AND SOFTWARE LICENSES Total	26,100
51670 - SMALL EQUIPMENT & TOOLS	
Minor office materials and equipment	400
51670 - SMALL EQUIPMENT & TOOLS Total	400
51810 - TRAVEL MEETINGS & TRAINING	
Various City Clerk trainings/classes/meetings	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51820 - PROFESSIONAL SERVICES	
Codification (including updated building codes and development code) and Municipal Code on-line costs	3,700
51820 - PROFESSIONAL SERVICES Total	3,700
51830 - CONTRACTUAL AGREEMENTS	
Destruction of records per Records Retention Schedule	900
Support services for phone support & backup; printer leases; print overages & freight; VoIP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support; managed service network & security; camera support; website support, hosting & maintenance; 3PAR HPE NAS support; Juniper switch support; firewall protection	7,800
Laserfishe Site Licensing	28,000
51830 - CONTRACTUAL AGREEMENTS Total	36,700
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous materials and services not included in other accounts	100
51870 - MATERIALS & OTHER SERVICES Total	100
51875 - ELECTIONS	
Any work performed in new fiscal year relating to the 2024 Elections expenses	7,200
51875 - ELECTIONS Total	7,200
52 - MAINT & OPERATIONS Total	77,100
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share for NAS replacement; camera replacement	2,000
58845 - TECHNOLOGY SYSTEMS Total	2,000
57 - CAPITAL OUTLAY Total	2,000
Grand Total	\$ 250,500

**CITY OF LOMA LINDA
CITY MANAGER
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 340,434	\$ 380,300	\$ 356,800
M & O	20,916	37,100	72,400
CAPITAL	3,594	1,900	21,400
TOTAL	<u>\$ 364,944</u>	<u>\$ 419,300</u>	<u>\$ 450,600</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 364,944	\$ 419,300	\$ 450,600

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the City Manager's Department has set the following goals:

1. To supervise the overall maintenance and operations of the City including departmental projects and goals that are set forth.
2. To provide support and assistance to the City Council, Department Staff as well as the residents/citizens of Loma Linda.

PROGRAM DESCRIPTION

The City Manager's Office provides overall coordination of all city services. Departmental functions include general city administration, risk management, public information, special projects and support services for the City Council.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1200	CITY MANAGER				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	240,249	260,400	266,800	6,400
	50020 SALARIES - PART-TIME/TEMPORARY	-	7,000	-	(7,000)
50	PERSONNEL - SALARIES Total	240,249	267,400	266,800	(600)
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	95,184	107,900	88,000	(19,900)
	50550 TUITION REIMBURSEMENT	5,000	5,000	2,000	(3,000)
51	PERSONNEL - BENEFITS Total	100,184	112,900	90,000	(22,900)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	-	-	200	200
	51120 UTILITIES	6,557	8,000	8,000	-
	51410 REPAIRS & MAINT - AUTO EQUIP	97	1,100	400	(700)
	51420 REPAIRS & MAINT - GENERAL	-	-	100	100
	51500 PRINTING & PUBLISHING	-	400	400	-
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	-	400	600	200
	51540 GENERAL OFFICE	588	1,700	1,400	(300)
	51550 SOFTWARE AND SOFTWARE LICENSES	1,207	2,600	2,900	300
	51610 UNIFORMS	212	300	500	200
	51630 MOTOR FUELS & LUBRICANTS	1,632	1,800	1,800	-
	51670 SMALL EQUIPMENT & TOOLS	-	-	300	300
	51810 TRAVEL MEETINGS & TRAINING	3,048	6,800	8,700	1,900
	51820 PROFESSIONAL SERVICES	330	1,000	1,000	-
	51830 CONTRACTUAL AGREEMENTS	3,645	9,900	42,400	32,500
	51840 LEGAL SERVICES	-	-	600	600
	51870 MATERIALS & OTHER SERVICES	1,981	2,000	2,000	-
	51880 CONTRIBUTION TO SERVICES	931	1,100	1,100	-
	51911 PRINCIPAL - LEASE	581	-	-	-
	51921 INTEREST - LEASE	107	-	-	-
52	MAINT & OPERATIONS Total	20,916	37,100	72,400	35,300
58	CAPITAL OUTLAY				
	58210 AUTOMOTIVE EQUIPMENT	-	-	18,200	18,200
	58845 TECHNOLOGY SYSTEMS	-	1,900	3,200	1,300
	58270 LEASE ASSET	3,594	-	-	-
58	CAPITAL OUTLAY Total	3,594	1,900	21,400	19,500
Grand Total		\$364,944	\$419,300	\$450,600	\$31,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager - 60%	
HR/Risk Mgmt Analyst - 80%	
City Clerk - 20%	266,800
50010 - SALARIES REGULAR Total	266,800
50 - PERSONNEL - SALARIES Total	266,800
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	87,100
OPEB Funding Contribution	900
50500 - BENEFITS Total	88,000
50550 - TUITION REIMBURSEMENT	
Tuition reimbursement for HR Analyst	2,000
50550 - TUITION REIMBURSEMENT Total	2,000
51 - PERSONNEL - BENEFITS Total	90,000
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Utilities	8,000
51120 - UTILITIES Total	8,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Auto repairs and maintenance; oil changes and car washes	400
51410 - REPAIRS & MAINT - AUTO EQUIP Total	400
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance - general	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Business cards - City Manager and Human Resources	400
51500 - PRINTING & PUBLISHING Total	400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Dues for International Institute of Municipal Clerks (IIMC) & Society of Human Resource Mgmt. Professional (SHRM)	600
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	600
51540 - GENERAL OFFICE	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER	AMOUNT
General office supplies including postage	600
Replacement computer for City Manager/Public Works Director (cost shared with 0013100)	800
51540 - GENERAL OFFICE Total	1,400
51550 - SOFTWARE AND SOFTWARE LICENSES	
Adobe Acrobat 2 User License	400
HR: Jotform Subscription/Online fillable forms/HIPPA compliant Version	800
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	1,700
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,900
51610 - UNIFORMS	
Uniform shirts for City Manager, HR Analyst, and Executive Assistant	500
51610 - UNIFORMS Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuel and lubricants	1,800
51630 - MOTOR FUELS & LUBRICANTS Total	1,800
51670 - SMALL EQUIPMENT & TOOLS	
Misc. Office supplies, equipment and tools for Admin.	300
51670 - SMALL EQUIPMENT & TOOLS Total	300
51810 - TRAVEL MEETINGS & TRAINING	
Chamber Installation Diner and chamber meetings	200
City Manager travel, meetings and training expenses - League of California City Conferences, JPIA City/County Conference, and other City Manager seminars/ conferences	3,000
IE SHRM Chapter Annual Conference for HR Analyst	1,800
JPIA Academies for HR Analyst & Executive Assistant	3,700
51810 - TRAVEL MEETINGS & TRAINING Total	8,700
51820 - PROFESSIONAL SERVICES	
Access Key Card - On Guard Service Repairs	1,000
51820 - PROFESSIONAL SERVICES Total	1,000
51830 - CONTRACTUAL AGREEMENTS	
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	12,400
Salary Survey	30,000
51830 - CONTRACTUAL AGREEMENTS Total	42,400
51840 - LEGAL SERVICES	
City attorney and legal services for litigation	600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CITY MANAGER
0011200**

TITLE/ACCOUNT NUMBER		AMOUNT
51840 - LEGAL SERVICES	Total	600
51870 - MATERIALS & OTHER SERVICES		
Employee events and required training		2,000
51870 - MATERIALS & OTHER SERVICES	Total	2,000
51880 - CONTRIBUTION TO SERVICES		
Contribution to shop 0.71%		1,100
51880 - CONTRIBUTION TO SERVICES	Total	1,100
52 - MAINT & OPERATIONS Total		72,400
57 - CAPITAL OUTLAY		
58210 - AUTOMOTIVE EQUIPMENT		
Ford Explorer - 33% of \$55,000		18,200
58210 - AUTOMOTIVE EQUIPMENT	Total	18,200
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		3,200
58845 - TECHNOLOGY SYSTEMS	Total	3,200
57 - CAPITAL OUTLAY Total		21,400
Grand Total		\$ 450,600

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**CITY OF LOMA LINDA
FINANCE DEPARTMENT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 316,253	\$ 346,300	\$ 342,300
M & O	203,018	269,500	295,500
CAPITAL	7,069	3,700	6,300
TOTAL	<u>\$ 526,340</u>	<u>\$ 619,500</u>	<u>\$ 644,100</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 526,340	\$ 619,500	\$ 644,100

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the Finance Department has set the following goals:

1. Continue to prepare and present the audited Annual Comprehensive Financial Report (ACFR) and Budget to City Council on a timely basis.
2. Complete implementation of the following software: 1) Socrata, a financial transparency module, 2) upgrade of the current business licenses module to a web-based version, and 3) budget publishing software.
3. Revise Finance related policies (examples – purchasing policy and fund balance policy).
4. Implement GASB No, 96, Accounting for Subscription-based Information Technology Agreements (SBITA).

PROGRAM DESCRIPTION

The Finance Department is responsible for overall administration and coordination of all City and Successor Agency operational financial activities and debt management. Major functional areas include accounts payable/receivable, payroll, purchasing, cash receipting and cash management, business licensing and utility billing including all applicable accounting and reporting. Additional responsibilities include coordination and production of the annual City and Housing Authority budget, production of supplementary semi-annual financial reports, Annual Comprehensive Financial Report and other federal, state and county compliance reports, and general financial/budgetary advice to City Departments, the City Manager and City Council Members as requested.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1400	FINANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	160,002	198,000	220,300	22,300
50015	SALARIES FULL-TIME TEMP WAGES	36,125	-	-	-
50020	SALARIES - PART-TIME/TEMPORARY	14,023	15,300	-	(15,300)
50110	SALARIES - OVERTIME	12	2,000	2,000	-
50	PERSONNEL - SALARIES Total	210,162	215,300	222,300	7,000
51	PERSONNEL - BENEFITS				
50500	BENEFITS	106,091	116,000	105,000	(11,000)
50550	TUITION REIMBURSEMENT	-	15,000	15,000	-
51	PERSONNEL - BENEFITS Total	106,091	131,000	120,000	(11,000)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,037	1,200	1,300	100
51120	UTILITIES	9,367	8,500	8,500	-
51410	REPAIRS & MAINT - AUTO EQUIP	8	200	200	-
51420	REPAIRS & MAINT - GENERAL	-	600	-	(600)
51500	PRINTING & PUBLISHING	804	2,700	3,000	300
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	1,704	2,700	3,000	300
51540	GENERAL OFFICE	4,574	8,800	7,500	(1,300)
51550	SOFTWARE AND SOFTWARE LICENSES	2,474	4,100	17,400	13,300
51630	MOTOR FUELS & LUBRICANTS	51	300	300	-
51670	SMALL EQUIPMENT & TOOLS	842	6,300	14,300	8,000
51680	BOOKS & EDUCATIONAL MATERIALS	586	1,400	2,100	700
51810	TRAVEL MEETINGS & TRAINING	3,482	10,100	10,600	500
51820	PROFESSIONAL SERVICES	66,160	87,200	81,900	(5,300)
51830	CONTRACTUAL AGREEMENTS	109,145	131,200	141,200	10,000
51870	MATERIALS & OTHER SERVICES	316	1,800	1,800	-
51880	CONTRIBUTION TO SERVICES	1,117	1,400	1,400	-
51940	BAD DEBT EXPENSE	-	1,000	1,000	-
51911	PRINCIPAL - LEASE	1,143	-	-	-
51921	INTEREST - LEASE	210	-	-	-
52	MAINT & OPERATIONS Total	203,018	269,500	295,500	26,000
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	3,700	6,300	2,600
58270	LEASE ASSET	7,069	-	-	-
58	CAPITAL OUTLAY Total	7,069	3,700	6,300	2,600
Grand Total		\$526,340	\$619,500	\$644,100	\$24,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Finance Director - 30%		
Accounting Specialist - 15%		
Supervising Accounting Technician - 60%		
Supervising Accounting Technician (Water) - 20%		
Sr. Accountant/Financial Analyst - 30%		
Accounting Technician II - 80%		
Accountant - 15%		220,300
50010 - SALARIES REGULAR	Total	220,300
50110 - SALARIES - OVERTIME		
Paid overtime; compensatory time off not available.		2,000
50110 - SALARIES - OVERTIME	Total	2,000
50 - PERSONNEL - SALARIES Total		222,300
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		104,300
OPEB Funding Contribution		700
50500 - BENEFITS	Total	105,000
50550 - TUITION REIMBURSEMENT		
Tuition Reimbursement		15,000
50550 - TUITION REIMBURSEMENT	Total	15,000
51 - PERSONNEL - BENEFITS Total		120,000
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Cell phones for Director and Senior Accountant/Financial Analyst		1,300
51110 - COMMUNICATIONS - TELEPHONE	Total	1,300
51120 - UTILITIES		
Utilities (SCE and the Gas Co)		8,500
51120 - UTILITIES	Total	8,500
51410 - REPAIRS & MAINT - AUTO EQUIP		
Finance pool car maintenance		200
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	200
51500 - PRINTING & PUBLISHING		
Check stock and business license forms		1,200
Miscellaneous printing and publishing, budget document production, and Annual Comprehensive Financial Report (ACFR) production		1,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
51500 - PRINTING & PUBLISHING Total	3,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues to governmental financial organizations (GFOA, CSMFO-2, AGA, CMRTA, Payroll Associations, CMTA-2, CAPPO and APA)	3,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	3,000
51540 - GENERAL OFFICE	
Miscellaneous general office	3,700
Postage, Xerox and supplies	3,800
51540 - GENERAL OFFICE Total	7,500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Adobe and miscellaneous software license purchases	1,500
Pro-rata share of Microsoft, Office 365, Crystal Reports, Voice server, Dot Gov software licenses, and Energov	4,200
Transparency Portal	3,000
GASB 87 & 96 reporting software	5,500
Budget publishing software	3,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	17,400
51630 - MOTOR FUELS & LUBRICANTS	
Motor vehicle fuel and lubricants	300
51630 - MOTOR FUELS & LUBRICANTS Total	300
51670 - SMALL EQUIPMENT & TOOLS	
Computer replacements -Two units (IS)	4,000
Conference room improvements and training equipment	1,500
Miscellaneous office equipment (staff chairs, phones, hands-free head set, Printer and high capacity stapler)	2,500
Replace two adding machines	300
Standing desks for Finance Department Staff	6,000
51670 - SMALL EQUIPMENT & TOOLS Total	14,300
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books, CDs and educational materials	400
GFOA/GASB updates	700
Payroll training materials	1,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	2,100
51810 - TRAVEL MEETINGS & TRAINING	
Accounting software user conference and local group meetings	2,000
Chapter meetings for professional organizations(CSMFO, CMTA, AGA, APA, CAPPO and CMRTA)	1,700
CSMFO/CMTA conference - finance management professional organizations	3,000
GFOA annual conference and webinars	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FINANCE
0011400**

TITLE/ACCOUNT NUMBER	AMOUNT
Governmental Payroll training	500
Loma Linda chamber meetings	400
Microsoft software program user training	1,000
51810 - TRAVEL MEETINGS & TRAINING Total	10,600
51820 - PROFESSIONAL SERVICES	
Annual financial statement audit	35,300
Fees for GASB 68 Report	1,500
Miscellaneous services (statistical information for CAFR, pre-employment, etc.)	2,200
Sales tax auditing and special consulting services	30,000
State Controller's Report	2,700
Sales monitoring contract	10,200
51820 - PROFESSIONAL SERVICES Total	81,900
51830 - CONTRACTUAL AGREEMENTS	
Bank analysis services	32,000
Cash Register Support	1,300
Collection transmittal services	1,000
Credit card and debit processing fees	22,500
Miscellaneous office equipment supplies and annual document disposal	1,600
Payroll processing services	25,500
Progressive Solutions business license software support	6,500
Pro-rata share of workroom equipment leases	2,700
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	24,400
Tyler Systems financial software support	23,700
51830 - CONTRACTUAL AGREEMENTS Total	141,200
51870 - MATERIALS & OTHER SERVICES	
First aid and conference room supplies	800
Miscellaneous improvements to Finance offices and workroom	1,000
51870 - MATERIALS & OTHER SERVICES Total	1,800
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 0.91%	1,400
51880 - CONTRIBUTION TO SERVICES Total	1,400
51940 - BAD DEBT EXPENSE	
Bad debt expense	1,000
51940 - BAD DEBT EXPENSE Total	1,000
52 - MAINT & OPERATIONS Total	295,500

57 - CAPITAL OUTLAY

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
FINANCE
0011400

TITLE/ACCOUNT NUMBER		AMOUNT
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS and rectifier replacement		6,300
58845 - TECHNOLOGY SYSTEMS	Total	6,300
57 - CAPITAL OUTLAY Total		6,300
Grand Total		\$ 644,100

**CITY OF LOMA LINDA
INFORMATION SYSTEMS DEPARTMENT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 149,148	\$ 143,700	\$ 198,400
M & O	13,303	40,400	39,400
CAPITAL	4,525	3,600	5,000
TOTAL	<u>\$ 166,976</u>	<u>\$ 187,700</u>	<u>\$ 242,800</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 166,976	\$ 187,700	\$ 242,800

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the Information Systems Department has set the following goals:

1. Identify and implement technology to enhance and expand city services as well as utilize technology to increase efficiency and security.
2. Update and replace the electronics of the City's Council Chambers with current technology.
3. Replace City's data protection receptical with a modern solution.
4. Replace City's current virtual server cluster with a more powerful, newer devices.
5. Remove City's wireless network and implement modern devices.
6. Refresh and upgrade the existing City wide security camera network.
7. Integrate technology advances into basic City services.

PROGRAM DESCRIPTION

To provide high quality technical services and support to internal City customers. To maintain excellent levels up time and reliability. To evaluate and monitor cyber risks and implement prudent precautions. To support other departments to streamline workflows and access to data and technology.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1500	INFORMATION SYSTEMS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	98,994	72,500	102,900	30,400
50020	SALARIES - PART-TIME/TEMPORARY	4,887	15,300	15,500	200
50110	SALARIES - OVERTIME	3,673	5,000	5,000	-
50	PERSONNEL - SALARIES Total	107,553	92,800	123,400	30,600
51	PERSONNEL - BENEFITS				
50500	BENEFITS	41,594	35,900	60,000	24,100
50550	TUITION REIMBURSEMENT	-	15,000	15,000	-
51	PERSONNEL - BENEFITS Total	41,594	50,900	75,000	24,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,367	6,000	4,000	(2,000)
51220	EQUIPMENT RENTAL	-	300	300	-
51300	REPAIRS & MAINT - CAPITAL FAC	-	500	500	-
51310	REPAIRS & MAINT - BDLGS	-	2,000	2,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	-	1,000	1,000	-
51420	REPAIRS & MAINT - GENERAL	-	1,000	1,000	-
51500	PRINTING & PUBLISHING	-	100	100	-
51540	GENERAL OFFICE	584	4,500	4,000	(500)
51550	SOFTWARE AND SOFTWARE LICENSES	1,350	1,700	2,000	300
51630	MOTOR FUELS & LUBRICANTS	111	2,000	2,000	-
51670	SMALL EQUIPMENT & TOOLS	2,862	3,500	3,000	(500)
51810	TRAVEL MEETINGS & TRAINING	15	1,900	2,000	100
51820	PROFESSIONAL SERVICES	-	100	500	400
51830	CONTRACTUAL AGREEMENTS	3,864	12,900	14,000	1,100
51880	CONTRIBUTION TO SERVICES	2,420	2,900	3,000	100
51911	PRINCIPAL - LEASE	616	-	-	-
51921	INTEREST - LEASE	113	-	-	-
52	MAINT & OPERATIONS Total	13,303	40,400	39,400	(1,000)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	-	1,000	1,000	-
58845	TECHNOLOGY SYSTEMS	715	2,600	4,000	1,400
58270	LEASE ASSET	3,810	-	-	-
58	CAPITAL OUTLAY Total	4,525	3,600	5,000	1,400
Grand Total		\$166,976	\$187,700	\$242,800	\$55,100

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

**GENERAL FUND
INFORMATION SYSTEMS
0011500**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Information Systems Analyst III - 50%		
Administrative Specialist II - 50% (Shared with Community Development)		
Help Desk Technician - 72%		102,900
50010 - SALARIES REGULAR	Total	102,900
50020 - SALARIES - PART-TIME/TEMPORARY		
1 - Student Intern - PT - Not to exceed 1000 hours in a fiscal year. - 100%		15,500
50020 - SALARIES - PART-TIME/TEMPORARY	Total	15,500
50110 - SALARIES - OVERTIME		
		5,000
50110 - SALARIES - OVERTIME	Total	5,000
50 - PERSONNEL - SALARIES Total		123,400
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		59,600
OPEB Funding Contribution		400
50500 - BENEFITS	Total	60,000
50550 - TUITION REIMBURSEMENT		
		15,000
50550 - TUITION REIMBURSEMENT	Total	15,000
51 - PERSONNEL - BENEFITS Total		75,000
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Telephone		4,000
51110 - COMMUNICATIONS - TELEPHONE	Total	4,000
51220 - EQUIPMENT RENTAL		
Equipment rental		300
51220 - EQUIPMENT RENTAL	Total	300
51300 - REPAIRS & MAINT - CAPITAL FAC		
Maintenance and repairs of data center		500
51300 - REPAIRS & MAINT - CAPITAL FAC	Total	500
51310 - REPAIRS & MAINT - BDLGS		
Maintenance and repairs to Information Systems Offices/buildings		2,000
51310 - REPAIRS & MAINT - BDLGS	Total	2,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
INFORMATION SYSTEMS
0011500

TITLE/ACCOUNT NUMBER	AMOUNT
51410 - REPAIRS & MAINT - AUTO EQUIP	
Service and repairs of share use city wide vehicles	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,000
51420 - REPAIRS & MAINT - GENERAL	
Service and repair of miscellaneous equipment/fiber and copper	1,000
51420 - REPAIRS & MAINT - GENERAL Total	1,000
51500 - PRINTING & PUBLISHING	
Printing and publishing	100
51500 - PRINTING & PUBLISHING Total	100
51540 - GENERAL OFFICE	
General office/office furniture	4,000
51540 - GENERAL OFFICE Total	4,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of miscellaneous software license purchases	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,000
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants share for city wide used vehicles	2,000
51630 - MOTOR FUELS & LUBRICANTS Total	2,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools- Batteries, hardware, media converters	3,000
51670 - SMALL EQUIPMENT & TOOLS Total	3,000
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meeting, and training	2,000
51810 - TRAVEL MEETINGS & TRAINING Total	2,000
51820 - PROFESSIONAL SERVICES	
Professional services	500
51820 - PROFESSIONAL SERVICES Total	500
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of miscellaneous contractual agreements	14,000
51830 - CONTRACTUAL AGREEMENTS Total	14,000
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 1.93%	3,000
51880 - CONTRIBUTION TO SERVICES Total	3,000
52 - MAINT & OPERATIONS Total	39,400
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
Infrastructure	1,000
58500 - INFRASTRUCTURE Total	1,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
INFORMATION SYSTEMS
0011500

TITLE/ACCOUNT NUMBER		AMOUNT
58845 - TECHNOLOGY SYSTEMS		
Pro-rata citywide share of miscellaneous technology systems		4,000
58845 - TECHNOLOGY SYSTEMS	Total	4,000
57 - CAPITAL OUTLAY Total		5,000
Grand Total		\$ 242,800

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**CITY OF LOMA LINDA
GENERAL GOVERNMENT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 1,035,106	\$ 38,800	\$ 45,800
M & O	720,533	971,000	888,500
CAPITAL & PROJECTS	-	-	-
TOTAL	<hr/> \$ 1,755,639	<hr/> \$ 1,009,800	<hr/> \$ 934,300
 SOURCE OF FUNDS			
GENERAL FUND	\$ 1,755,639	\$ 1,009,800	\$ 934,300

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for the General Government are:

1. To support legal services to the City.
2. To provide personnel services to City staff.
3. To maintain City's memberships with local agencies.

PROGRAM DESCRIPTION

The General Government budget reflects expenditures that are common to and benefit all City Departments, including legal/personnel services, liability/workers compensation insurance and League of California Cities membership.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1940	GENERAL GOVERNMENT				
50	PERSONNEL - SALARIES				
	50930 UNEMPLOYMENT INSURANCE	3,187	-	-	-
50	PERSONNEL - SALARIES Total	3,187	-	-	-
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	31,919	38,800	45,800	7,000
	50540 PENSION UAL	1,000,000	-	-	-
51	PERSONNEL - BENEFITS Total	1,031,919	38,800	45,800	7,000
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	6,657	7,300	7,300	-
	51120 UTILITIES	21,529	34,500	34,500	-
	51140 LIBRARY UTILITIES	781	2,000	1,500	(500)
	51150 PROPERTY TAXES	581	1,500	1,500	-
	51220 EQUIPMENT RENTAL	-	400	400	-
	51420 REPAIRS & MAINT - GENERAL	-	6,200	2,000	(4,200)
	51500 PRINTING & PUBLISHING	-	4,000	2,500	(1,500)
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	27,029	30,800	32,000	1,200
	51540 GENERAL OFFICE	324	2,800	500	(2,300)
	51550 SOFTWARE AND SOFTWARE LICENSES	-	1,500	-	(1,500)
	51680 BOOKS & EDUCATIONAL MATERIALS	896	7,000	7,000	-
	51810 TRAVEL MEETINGS & TRAINING	-	200	-	(200)
	51820 PROFESSIONAL SERVICES	7,947	71,455	11,900	(59,555)
	51830 CONTRACTUAL AGREEMENTS	6,617	53,645	16,200	(37,445)
	51840 LEGAL SERVICES	129,753	195,000	160,000	(35,000)
	51860 INSURANCE	368,374	371,400	429,700	58,300
	51870 MATERIALS & OTHER SERVICES	5,044	6,300	6,500	200
	51881 CONTRIBUTION TO NON PROFITS	25,000	55,000	55,000	-
	51890 TRANSFERS OUT	120,000	120,000	120,000	-
52	MAINT & OPERATIONS Total	720,533	971,000	888,500	(82,500)
Grand Total		\$1,755,639	\$1,009,800	\$934,300	(\$75,500)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
GENERAL GOVERNMENT
0011940**

TITLE/ACCOUNT NUMBER	AMOUNT
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
Retiree Health Benefits	45,800
50500 - BENEFITS Total	45,800
51 - PERSONNEL - BENEFITS Total	45,800
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone usage	7,300
51110 - COMMUNICATIONS - TELEPHONE Total	7,300
51120 - UTILITIES	
Utility cost for City facilities	6,500
Water for City facilities	28,000
51120 - UTILITIES Total	34,500
51140 - LIBRARY UTILITIES	
Library Utilities	1,500
51140 - LIBRARY UTILITIES Total	1,500
51150 - PROPERTY TAXES	
Property taxes of city owned properties	1,500
51150 - PROPERTY TAXES Total	1,500
51220 - EQUIPMENT RENTAL	
Mail meter annual cost	400
51220 - EQUIPMENT RENTAL Total	400
51420 - REPAIRS & MAINT - GENERAL	
Repairs and Maintenance of Successor Agency properties	2,000
51420 - REPAIRS & MAINT - GENERAL Total	2,000
51500 - PRINTING & PUBLISHING	
New Homeowner booklet	2,500
51500 - PRINTING & PUBLISHING Total	2,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Costco City membership	200
League of California Cities - Inland Empire Division membership	800
League of California Cities membership	11,300
Local Agency Formation Commission (LAFCO) annual dues	5,800
Miscellaneous subscription to newspapers, publications and subscriptions	1,200
San Bernardino County Transportation Authority (SBCTA) membership	9,600
So. California Association of Government (SCAG) membership	3,100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	32,000
51540 - GENERAL OFFICE	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
GENERAL GOVERNMENT
0011940**

TITLE/ACCOUNT NUMBER	AMOUNT
Postage, Xerox paper and miscellaneous supplies not apportioned to department	500
51540 - GENERAL OFFICE Total	500
51680 - BOOKS & EDUCATIONAL MATERIALS	
West Group California code update	7,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	7,000
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	8,600
Employee flu vaccines	300
Personnel consulting service	3,000
51820 - PROFESSIONAL SERVICES Total	11,900
51830 - CONTRACTUAL AGREEMENTS	
Annual Access Key Card License.	300
Folder machine annual maintenance	1,800
Mail opener annual maintenance	200
Omnivex	1,000
Payroll - human resource software services	4,000
Service fees study update	7,500
Mail machine annual lease (Finance)	1,400
51830 - CONTRACTUAL AGREEMENTS Total	16,200
51840 - LEGAL SERVICES	
City attorney and legal services for litigation	160,000
51840 - LEGAL SERVICES Total	160,000
51860 - INSURANCE	
All Risk property and vehicle insurance	106,500
Employee blanket bond	1,400
General liability insurance	245,900
Pollution Liability Insurance	4,400
Worker's compensation insurance	71,500
51860 - INSURANCE Total	429,700
51870 - MATERIALS & OTHER SERVICES	
City building access cards and ribbon	500
City Christmas Tree Lighting, Holiday employee luncheon and other employee related events	4,000
Employee retirement gifts	2,000
51870 - MATERIALS & OTHER SERVICES Total	6,500
51881 - CONTRIBUTION TO NON PROFITS	
Contribution to Chamber of Commerce	50,000
Contribution to the Lopers for Loma Linda Classic	5,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
GENERAL GOVERNMENT
0011940

TITLE/ACCOUNT NUMBER		AMOUNT
51881 - CONTRIBUTION TO NON PROFITS	Total	55,000
51890 - TRANSFERS OUT		
Transfer to Landscape Maintenance District to for the City landscape frontage area		120,000
51890 - TRANSFERS OUT	Total	120,000
52 - MAINT & OPERATIONS Total		888,500
Grand Total		\$ 934,300

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**CITY OF LOMA LINDA
POLICE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	6,539,260	6,762,700	7,150,900
CAPITAL	3,367	1,800	3,000
TOTAL	<u>\$ 6,542,627</u>	<u>\$ 6,764,500</u>	<u>\$ 7,153,900</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 6,542,627	\$ 6,764,500	\$ 7,153,900

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the City has set the following goals for the Police Program:

1. To continue to provide Law Enforcement services through the established contract with the County of San Bernardino Sheriff's Department.
2. To assist in the coordination and maintenance of grant requirements and grant funding such as the COPS grants.
3. To continue providing programs such as the Neighborhood Watch program, Citizen's Patrol, Crime Free Multihousing, etc.

PROGRAM DESCRIPTION

The police services budget reflects the contract with the San Bernardino County Sheriff's Department, including costs for participation in CAL ID, County booking fees and one Sheriff's Service Specialists assigned to coordinate the Citizen's Patrol and Neighborhood Watch and Crime Free Multihousing programs (funded by the COPS grant).

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2000	POLICE SERVICES				
52	MAINT & OPERATIONS				
51540	GENERAL OFFICE	7	-	-	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,061	1,300	1,600	300
51830	CONTRACTUAL AGREEMENTS	6,537,548	6,761,400	7,149,300	387,900
51911	PRINCIPAL - LEASE	544	-	-	-
51921	INTEREST - LEASE	100	-	-	-
52	MAINT & OPERATIONS Total	6,539,260	6,762,700	7,150,900	388,200
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,800	3,000	1,200
58270	LEASE ASSET	3,367	-	-	-
58	CAPITAL OUTLAY Total	3,367	1,800	3,000	1,200
Grand Total		\$6,542,627	\$6,764,500	\$7,153,900	\$389,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
POLICE SERVICES
0012000**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Crystal Reports, Dot Gov, and Screen Connect License Update	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,600
51830 - CONTRACTUAL AGREEMENTS	
.56 - Detective/Corporal	159,449
.59 - Lieutenant	233,418
0.50 - Unmarked unit	4,583
15.07 - Deputy Sheriff	3,568,651
2.0 - Deputy Sheriff - Traffic (no relief factor)	473,610
2.52 - Sergeant	853,382
22 - HTs (Amortization, Access & Maintenance)	30,734
3.53 - Office Specialist	285,345
7.0 - Marked units	135,206
Administrative support	28,644
Booking fees	15,000
CAL ID program	30,900
Command Staff Vehicle	5,394
County administrative cost	104,401
Dispatch Services	328,777
Ford Escape (COP)	6,357
Fuel, maintenance and miscellaneous expenditures	148,076
License plate readers extended warranty	2,300
License plate readers software maintenance	4,200
Office automation	68,446
Overtime	57,300
Personnel liability and bonding	406,847
Pickup truck	8,469
Police Tracker annual usage	600
Postage, Xerox and supplies	100
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi s	12,000
Vehicle Insurance	11,638
Worker's Comp Experience Modification	37,044
17 - Taser replacement (amortized over 5 years)	5,712
1.4 Sheriff's Service Specialist	122,717
51830 - CONTRACTUAL AGREEMENTS Total	7,149,300
52 - MAINT & OPERATIONS Total	7,150,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
POLICE SERVICES
0012000**

TITLE/ACCOUNT NUMBER		AMOUNT
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of server and switch replacements - end of life, network hardware (SFF		3,000
58845 - TECHNOLOGY SYSTEMS	Total	3,000
57 - CAPITAL OUTLAY Total		3,000
Grand Total		\$ 7,153,900

**CITY OF LOMA LINDA
SENIOR CENTER
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	40,294	67,900	81,400
CAPITAL	31,491	6,700	1,000
TOTAL	<u>\$ 71,785</u>	<u>\$ 74,600</u>	<u>\$ 82,400</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 71,785	\$ 74,600	\$ 82,400

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Administration Department has set the following goals for the Senior Center Division's programs:

1. Re-establish programs and services for the senior citizens of Loma Linda and visitors.
2. Provide support and assistance to Senior Center Volunteers.
3. Re-establish a Senior Center nutritional hot lunch program.

PROGRAM DESCRIPTION

The Senior Center provides programs and services to senior citizens related to health and wellness, personal finances, life skills, computer skills, and the arts, etc. The Center is intended to be a “gathering place” for senior citizens where they can come to meet and socialize with others, gain knowledge about the resources that are available to them, and learn new skills, hobbies, and crafts.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5500	SENIOR CENTER				
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	-	400	400	-
51120	UTILITIES	15,012	22,800	26,000	3,200
51310	REPAIRS & MAINT - BDLGS	1,879	6,800	4,000	(2,800)
51420	REPAIRS & MAINT - GENERAL	-	600	1,000	400
51500	PRINTING & PUBLISHING	-	100	100	-
51540	GENERAL OFFICE	106	700	700	-
51550	SOFTWARE AND SOFTWARE LICENSES	355	500	600	100
51670	SMALL EQUIPMENT & TOOLS	-	100	100	-
51820	PROFESSIONAL SERVICES	-	-	2,000	2,000
51830	CONTRACTUAL AGREEMENTS	22,726	32,900	36,000	3,100
51870	MATERIALS & OTHER SERVICES	-	3,000	10,500	7,500
51911	PRINCIPAL - LEASE	182	-	-	-
51921	INTEREST - LEASE	33	-	-	-
52	MAINT & OPERATIONS Total	40,294	67,900	81,400	13,500
58	CAPITAL OUTLAY				
58220	MACHINERY & EQUIPMENT	30,365	-	-	-
58845	TECHNOLOGY SYSTEMS	-	6,700	1,000	(5,700)
58270	LEASE ASSET	1,127	-	-	-
58	CAPITAL OUTLAY Total	31,491	6,700	1,000	(5,700)
Grand Total		\$71,785	\$74,600	\$82,400	\$7,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
SENIOR CENTER
0015500**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephones	400
51110 - COMMUNICATIONS - TELEPHONE Total	400
51120 - UTILITIES	
Utilities	26,000
51120 - UTILITIES Total	26,000
51310 - REPAIRS & MAINT - BDLGS	
General maintenance and purchase of supplies to operate the senior center. maintenance and repairs to AC/heat unit, appliances, safety alarms and equipment, lights, kitchen hood, blinds, armchairs, roll up door and other miscellaneous repairs	4,000
51310 - REPAIRS & MAINT - BDLGS Total	4,000
51420 - REPAIRS & MAINT - GENERAL	
Piano tuning twice a year and unanticipated repairs	1,000
51420 - REPAIRS & MAINT - GENERAL Total	1,000
51500 - PRINTING & PUBLISHING	
Special print jobs, posters, banners and business cards (senior center manager)	100
51500 - PRINTING & PUBLISHING Total	100
51540 - GENERAL OFFICE	
Postage, Xerox paper, desktop printer cartridges and miscellaneous office supplies	700
51540 - GENERAL OFFICE Total	700
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	600
51670 - SMALL EQUIPMENT & TOOLS	
Small Equipment & Tools	100
51670 - SMALL EQUIPMENT & TOOLS Total	100
51820 - PROFESSIONAL SERVICES	
DJ services - monthly dances	1,200
Speakers, trainers, and entertainment for various events	800
51820 - PROFESSIONAL SERVICES Total	2,000
51830 - CONTRACTUAL AGREEMENTS	
Annual fire alarm and wet risers testing and inspection, halon maintenance, and fire sprinkler system title 19 5-yr inspection	2,300
Annual maintenance of air conditioning	1,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
SENIOR CENTER
0015500**

TITLE/ACCOUNT NUMBER	AMOUNT
Fire extinguisher Maintenance	300
Ice machine annual maintenance	1,100
Janitorial services and special events cleaning	19,000
Pest control service	800
Security system monitoring	600
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	3,900
UL monitoring (FPS) to June 30 ,2023	7,000
51830 - CONTRACTUAL AGREEMENTS Total	36,000
51870 - MATERIALS & OTHER SERVICES	
Background check for volunteers	100
First aid and other miscellaneous items	400
Miscellaneous materials, ie. coffee, cups, plates, utensils, etc.	5,000
Miscellaneous refreshment, ie. cake, punch, etc for dances and gift cards for dance volunteers. Funds come from dance donations	5,000
51870 - MATERIALS & OTHER SERVICES Total	10,500
52 - MAINT & OPERATIONS Total	81,400
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	1,000
58845 - TECHNOLOGY SYSTEMS Total	1,000
57 - CAPITAL OUTLAY Total	1,000
Grand Total	\$ 82,400

**CITY OF LOMA LINDA
PLANNING
BUDGET SUMMARY 2023-2024**

EXPENDITURES	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
PERSONNEL	\$ 238,879	\$ 366,400	\$ 349,900
M & O	44,912	209,100	130,100
CAPITAL	5,391	3,200	5,000
TOTAL	<u>\$ 289,182</u>	<u>\$ 578,700</u>	<u>\$ 485,000</u>
SOURCE OF FUNDS			
GENERAL FUND	\$ 289,182	\$ 578,700	\$ 485,000

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Community Development Department's Planning Division has identified the following goals:

1. Provide excellent customer service to residents, property owners, business owners, and the development community.
2. Review and process private sector development proposals, and proposed amendments to the General Plan, Development Code, and specific plans as per California state law requirements.
3. Review and process City initiated proposals, City capital projects, and City initiated amendments to the General Plan, Development Code, and specific plans that provide public benefit in terms of zoning controls, resource protection, and/or improved public services and needs.
4. Provide excellent support and assistance to the commissions, committees, and boards that the department staffs.

PROGRAM DESCRIPTION

To prepare and present reports and recommendations to the Planning Commission and City Council on land use planning programs, projects, and issues, including all elements of the General Plan (May 26, 2009). Revise and update zoning and subdivision regulations into a cohesive Development Code. Administer zoning and subdivision regulations as they apply to applications for private property entitlement. As Lead Agency, administer the California Environmental Quality Act (CEQA) and provide environmental assistance and services to other City departments. Monitor proposed legislation at the state and federal level that have the potential to change or affect planning and environmental processes. Provide staff assistance to the Planning Commission, Historical Commission, City Council, Trails Development Committee, Administrative Review Committee, and other Ad Hoc Committees as assigned. And, most importantly to provide assistance to Loma Linda residents, property owners, business owners, and others to comply with ordinances, policies, and procedures adopted by the City Council.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1600	PLANNING				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	164,351.22	224,300	223,500	(800)
	50020 SALARIES - PART-TIME/TEMPORARY	3,643.93	8,600	8,600	-
50	PERSONNEL - SALARIES Total	167,995.15	232,900	232,100	(800)
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	70,882.68	118,500	112,800	(5,700)
	50550 TUITION REIMBURSEMENT	0.00	15,000	5,000	(10,000)
51	PERSONNEL - BENEFITS Total	70,882.68	133,500	117,800	(15,700)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	1,379.95	2,000	2,000	-
	51120 UTILITIES	4,683.55	6,500	6,000	(500)
	51420 REPAIRS & MAINT - GENERAL	0.00	100	100	-
	51500 PRINTING & PUBLISHING	72.60	7,000	5,000	(2,000)
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	1,000.00	1,300	2,000	700
	51540 GENERAL OFFICE	2,180.85	6,500	5,000	(1,500)
	51550 SOFTWARE AND SOFTWARE LICENSES	1,946.13	7,600	12,000	4,400
	51680 BOOKS & EDUCATIONAL MATERIALS	0.00	500	500	-
	51810 TRAVEL MEETINGS & TRAINING	3,431.76	8,500	6,500	(2,000)
	51820 PROFESSIONAL SERVICES	2,125.00	126,000	40,000	(86,000)
	51830 CONTRACTUAL AGREEMENTS	7,109.55	17,200	22,000	4,800
	51835 PLANNING COMMISSION	499.37	3,000	3,000	-
	51840 LEGAL SERVICES	16,938.42	17,000	20,000	3,000
	51870 MATERIALS & OTHER SERVICES	0.00	3,000	3,000	-
	51880 CONTRIBUTION TO SERVICES	2,513.17	2,900	3,000	100
	51911 PRINCIPAL - LEASE	871.83	-	-	-
	51921 INTEREST - LEASE	160.07	-	-	-
52	MAINT & OPERATIONS Total	44,912.25	209,100	130,100	(79,000)
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	0.00	3,200	5,000	1,800
	58270 LEASE ASSET	5,391.47	-	-	-
58	CAPITAL OUTLAY Total	5,391.47	3,200	5,000	1,800
Grand Total		\$289,182	\$578,700	\$485,000	(\$93,700)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
PLANNING
0011600

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Associate Planner - 100%	
Administrative Specialist II - 50%	
Administrative Specialist II - 100%	
Community Development Director - 50%	223,500
50010 - SALARIES REGULAR Total	223,500
50020 - SALARIES - PART-TIME/TEMPORARY	
5 Planning Commission Members	
\$95 per meeting	
18 Meetings per year	8,600
50020 - SALARIES - PART-TIME/TEMPORARY Total	8,600
50 - PERSONNEL - SALARIES Total	232,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	112,000
OPEB Funding Contribution	800
50500 - BENEFITS Total	112,800
50550 - TUITION REIMBURSEMENT	
	5,000
50550 - TUITION REIMBURSEMENT Total	5,000
51 - PERSONNEL - BENEFITS Total	117,800
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	2,000
51110 - COMMUNICATIONS - TELEPHONE Total	2,000
51120 - UTILITIES	
Utilities	6,000
51120 - UTILITIES Total	6,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance general	100
51420 - REPAIRS & MAINT - GENERAL Total	100
51500 - PRINTING & PUBLISHING	
Publishing of legal hearing notices for Planning Commission, City Council, and other committees	5,000
51500 - PRINTING & PUBLISHING Total	5,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PLANNING
0011600**

TITLE/ACCOUNT NUMBER	AMOUNT
APA dues, AICP cert, and other memberships	2,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	2,000
51540 - GENERAL OFFICE	
POSTAGE FOR COMMITTEES, PUBLIC HEARINGS, PAPER AND SUPPLIES FOR PRINTING	1,000
General office/office furniture	4,000
51540 - GENERAL OFFICE Total	5,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of miscellaneous software	12,000
51550 - SOFTWARE AND SOFTWARE LICENSES Total	12,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books and educational material	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meeting, and training - Planning Conference	6,500
51810 - TRAVEL MEETINGS & TRAINING Total	6,500
51820 - PROFESSIONAL SERVICES	
Interim planning services	40,000
51820 - PROFESSIONAL SERVICES Total	40,000
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of miscellaneous contractual agreements	22,000
51830 - CONTRACTUAL AGREEMENTS Total	22,000
51835 - PLANNING COMMISSION	
Training, and other services for Planning Commissioners	3,000
51835 - PLANNING COMMISSION Total	3,000
51840 - LEGAL SERVICES	
City attorney time for Planning Commission agendas, staff reports, advise planning staff and special counsel services	18,000
Cost of City's Prosecutor's time for planning issues	2,000
51840 - LEGAL SERVICES Total	20,000
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous materials and services not included in other accounts	3,000
51870 - MATERIALS & OTHER SERVICES Total	3,000
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 1.94%	3,000
51880 - CONTRIBUTION TO SERVICES Total	3,000
52 - MAINT & OPERATIONS Total	130,100

57 - CAPITAL OUTLAY

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
PLANNING
0011600

TITLE/ACCOUNT NUMBER		AMOUNT
58845 - TECHNOLOGY SYSTEMS		
Citywide shared of miscellaneous technology systems		5,000
58845 - TECHNOLOGY SYSTEMS	Total	5,000
57 - CAPITAL OUTLAY Total		5,000
Grand Total		\$ 485,000

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**CITY OF LOMA LINDA
BUILDING & SAFETY
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 54,874	\$ 90,200	\$ 102,700
M & O	219,794	154,100	258,700
CAPITAL	2,253	1,500	2,000
TOTAL	<u>\$ 276,921</u>	<u>\$ 245,800</u>	<u>\$ 363,400</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 276,921	\$ 245,800	\$ 363,400

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Community Development Department's Building Division has identified the following goals:

1. Provide excellent customer service to residents, property owner, business owners, and the development community in terms of building and construction information, plan check services, building permit issuance, and building inspection services.
2. Ensure the safety and welfare of the public by actively enforcing the provisions of the Loma Linda Municipal Code (LLMC), Title 15 and other state and federal codes and regulations, as applicable.
3. Provide special inspections pursuant to the State Housing Code for the City on an as needed basis.
4. Update and replace City's current storage area network.

PROGRAM DESCRIPTION

To administer the California Building Code (pursuant to Loma Linda Municipal Code Section 15.08.010, Adoption by Reference) through structural plan checks, building permit issuance, inspections and clearances for final inspection, and building occupancy. Also, to enforce the California Building Code on a complaint basis, and to participate with other departments on comprehensive code enforcement. Monitor proposed legislation, new or amended building codes, and building activity reports, and participate in activities of the International Conference of Building Officials (ICBO).

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1650	PLANNING - BUILDING & SAFETY				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	35,688	68,100	78,100	10,000
50	PERSONNEL - SALARIES Total	35,688	68,100	78,100	10,000
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	19,185	22,100	24,600	2,500
51	PERSONNEL - BENEFITS Total	19,185	22,100	24,600	2,500
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	-	200	200	-
	51120 UTILITIES	2,810	4,000	4,000	-
	51500 PRINTING & PUBLISHING	-	90	200	110
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	-	-	100	100
	51540 GENERAL OFFICE	73	400	1,000	600
	51550 SOFTWARE AND SOFTWARE LICENSES	710	19,755	27,000	7,245
	51820 PROFESSIONAL SERVICES	211,881	121,500	216,200	94,700
	51830 CONTRACTUAL AGREEMENTS	3,889	8,155	10,000	1,845
	51911 PRINCIPAL - LEASE	364	-	-	-
	51921 INTEREST - LEASE	67	-	-	-
52	MAINT & OPERATIONS Total	219,794	154,100	258,700	104,600
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,500	2,000	500
	58270 LEASE ASSET	2,253	-	-	-
58	CAPITAL OUTLAY Total	2,253	1,500	2,000	500
Grand Total		\$276,921	\$245,800	\$363,400	\$117,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PLANNING - BUILDING & SAFETY
0011650**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Community Development Director - 100%	78,100
50010 - SALARIES REGULAR Total	78,100
50 - PERSONNEL - SALARIES Total	78,100
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	24,300
OPEB Funding Contribution	300
50500 - BENEFITS Total	24,600
51 - PERSONNEL - BENEFITS Total	24,600
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Building division share of telephone and communications cost	200
51110 - COMMUNICATIONS - TELEPHONE Total	200
51120 - UTILITIES	
Building division share of Civic Center utility cost	4,000
51120 - UTILITIES Total	4,000
51500 - PRINTING & PUBLISHING	
Printing for building division	200
51500 - PRINTING & PUBLISHING Total	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
General office/office furniture	1,000
51540 - GENERAL OFFICE Total	1,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata citywide share of miscellaneous software	27,000
51550 - SOFTWARE AND SOFTWARE LICENSES Total	27,000
51820 - PROFESSIONAL SERVICES	
Projected gross building and plan check fees (65%) for contract buildings services per Willdan- based on inspection fees	216,200
51820 - PROFESSIONAL SERVICES Total	216,200
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata citywide share of miscellaneous contractual agreements	10,000
51830 - CONTRACTUAL AGREEMENTS Total	10,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND

PLANNING - BUILDING & SAFETY

0011650

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS Total		258,700
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Citywide share for miscellaneous technology systems		2,000
58845 - TECHNOLOGY SYSTEMS	Total	2,000
57 - CAPITAL OUTLAY Total		2,000
Grand Total	\$	363,400

**CITY OF LOMA LINDA
CODE ENFORCEMENT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 167,787	\$ 155,400	\$ 175,000
M & O	132,802	185,000	90,200
CAPITAL	3,367	1,800	3,000
TOTAL	<u>\$ 303,956</u>	<u>\$ 342,200</u>	<u>\$ 268,200</u>

SOURCE OF FUNDS

GENERAL FUND	\$ 303,956	\$ 342,200	\$ 268,200
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DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Fire Department has identified the following goals:

1. Focus on maintaining the overall livability of City neighborhoods and business districts through application of the Loma Linda Municipal Code (LLMC).
2. Assist various City departments in support of their respective areas of concern (i.e., land use and zoning for Community Development, business licenses for Finance, neighborhood blight and deterioration for City Administration, assist the Fire Marshal's Office, and coordinate with the San Bernardino Sheriff's Department, as necessary).
3. Provide special attention to and concentrate efforts for specific target properties and/or areas in the City, in order to improve Code compliance and compatibility with the surrounding neighborhoods or the community at large.
4. Provide a basic level of Animal Control service through a City contract.

PROGRAM DESCRIPTION

The Code Enforcement program is responsible for the application and enforcement of City Codes and ordinances, including but not limited to nuisance and vehicle abatement, signs, and land use and zoning. The Code Enforcement Officer frequently is the first contact that people have with the City and for this reason the program is intended to provide valuable services and assistance to the public.

The Animal Control portion of the program includes enforcement of Loma Linda Municipal Code regulations for stray animals, dog licenses, State mandated rabies control and licensing, injured and dead animal services, and 24-hour emergency services. Animal Control services are accomplished through a City contract.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2050	CODE ENFORCEMENT				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	98,837	85,900	109,500	23,600
	50110 SALARIES - OVERTIME	27,760	30,000	15,000	(15,000)
50	PERSONNEL - SALARIES Total	126,597	115,900	124,500	8,600
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	41,190	39,500	50,000	10,500
	50550 TUITION REIMBURSEMENT	-	-	500	500
51	PERSONNEL - BENEFITS Total	41,190	39,500	50,500	11,000
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	1,308	1,300	1,300	-
	51120 UTILITIES	-	1,200	1,200	-
	51220 EQUIPMENT RENTAL	-	100	100	-
	51410 REPAIRS & MAINT - AUTO EQUIP	1,131	5,700	1,500	(4,200)
	51500 PRINTING & PUBLISHING	86	200	200	-
	51540 GENERAL OFFICE	1,864	2,000	500	(1,500)
	51550 SOFTWARE AND SOFTWARE LICENSES	1,061	1,300	1,600	300
	51610 UNIFORMS	-	600	600	-
	51620 UNIFORMS & SAFETY EQUIPMENT	586	500	500	-
	51630 MOTOR FUELS & LUBRICANTS	3,308	4,500	4,000	(500)
	51670 SMALL EQUIPMENT & TOOLS	661	1,000	500	(500)
	51680 BOOKS & EDUCATIONAL MATERIALS	-	100	100	-
	51810 TRAVEL MEETINGS & TRAINING	-	4,500	3,500	(1,000)
	51820 PROFESSIONAL SERVICES	5,473	41,050	10,000	(31,050)
	51830 CONTRACTUAL AGREEMENTS	107,165	102,350	57,200	(45,150)
	51840 LEGAL SERVICES	-	1,400	1,400	-
	51870 MATERIALS & OTHER SERVICES	9,515	17,200	6,000	(11,200)
	51911 PRINCIPAL - LEASE	544	-	-	-
	51921 INTEREST - LEASE	100	-	-	-
52	MAINT & OPERATIONS Total	132,802	185,000	90,200	(94,800)
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,800	3,000	1,200
	58270 LEASE ASSET	3,367	-	-	-
58	CAPITAL OUTLAY Total	3,367	1,800	3,000	1,200
Grand Total		\$303,956	\$342,200	\$268,200	(\$74,000)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CODE ENFORCEMENT
0012050**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
ACO/CEO - 100%		
Parking Control Officer/ACO - 11.5%		
Fire Marshall II - 5%		
Fire Chief - 2.5%		
Administrative Specialist I - 10%		109,500
50010 - SALARIES REGULAR	Total	109,500
50110 - SALARIES - OVERTIME		
Authorized overtime		15,000
50110 - SALARIES - OVERTIME	Total	15,000
50 - PERSONNEL - SALARIES Total		124,500
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, SS, Life Insurance, Disability Insurance. Cafeteria Plan		49,700
OPEB Funding Contribution		300
50500 - BENEFITS	Total	50,000
50550 - TUITION REIMBURSEMENT		
Tuition Reimbursement		500
50550 - TUITION REIMBURSEMENT	Total	500
51 - PERSONNEL - BENEFITS Total		50,500
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Telephone		1,300
51110 - COMMUNICATIONS - TELEPHONE	Total	1,300
51120 - UTILITIES		
Portion of Civic Center Utilities cost		1,200
51120 - UTILITIES	Total	1,200
51220 - EQUIPMENT RENTAL		
Equipment rental		100
51220 - EQUIPMENT RENTAL	Total	100
51410 - REPAIRS & MAINT - AUTO EQUIP		
Repairs and maintenance - Automotive		1,500
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	1,500
51500 - PRINTING & PUBLISHING		
Printing and publishing		200
51500 - PRINTING & PUBLISHING	Total	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
CODE ENFORCEMENT
0012050**

TITLE/ACCOUNT NUMBER	AMOUNT
51540 - GENERAL OFFICE	
General Office items and postage	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,600
51610 - UNIFORMS	
Uniform allowance for Code Officer	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Uniform and safety equipment associated with Code and Animal Control	500
51620 - UNIFORMS & SAFETY EQUIPMENT Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Projected cost for fuel and lubricants for Code and Animal Control vehicle	4,000
51630 - MOTOR FUELS & LUBRICANTS Total	4,000
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and miscellaneous tools, chip reader, dog treats, and euthanasia supplies	500
51670 - SMALL EQUIPMENT & TOOLS Total	500
51680 - BOOKS & EDUCATIONAL MATERIALS	
Books and Educational Materials	100
51680 - BOOKS & EDUCATIONAL MATERIALS Total	100
51810 - TRAVEL MEETINGS & TRAINING	
Animal Control Academy for Officer	3,500
51810 - TRAVEL MEETINGS & TRAINING Total	3,500
51820 - PROFESSIONAL SERVICES	
Ticket and violation processing and veterinarian fees	3,500
Donkey mitigation services	6,500
51820 - PROFESSIONAL SERVICES Total	10,000
51830 - CONTRACTUAL AGREEMENTS	
Code and Animal Control Database Program	6,800
Support services for copiers, phones virus and web filters, VoIP, data domain Wi-Fi system Hardware support	11,600
Animal Shelter cost and on-call services	35,600
Online Animal License processing set up fee	2,000
Online Animal License Processing Fee and Postage	1,200
51830 - CONTRACTUAL AGREEMENTS Total	57,200
51840 - LEGAL SERVICES	

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
CODE ENFORCEMENT
0012050

TITLE/ACCOUNT NUMBER		AMOUNT
Administrative Hearing cost and Attorney Fees		1,400
51840 - LEGAL SERVICES	Total	1,400
51870 - MATERIALS & OTHER SERVICES		
Donkey feed and other materials and services		6,000
51870 - MATERIALS & OTHER SERVICES	Total	6,000
52 - MAINT & OPERATIONS Total		90,200
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS replacement and rectifier replacement		3,000
58845 - TECHNOLOGY SYSTEMS	Total	3,000
57 - CAPITAL OUTLAY Total		3,000
Grand Total		\$ 268,200

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**CITY OF LOMA LINDA
PARKING CONTROL
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 164,417	\$ 165,000	\$ 160,600
M & O	58,137	77,100	80,300
CAPITAL	3,205	1,700	2,900
TOTAL	<u>\$ 225,759</u>	<u>\$ 243,800</u>	<u>\$ 243,800</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 225,759	\$ 243,800	\$ 243,800

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Fire Department has identified the following goals:

1. Provide regular and consistent patrolling of City streets in order to facilitate the best use of designated parking areas, for the benefit of the affected businesses, institutions and residents.
2. Provide for routine enforcement of Loma Linda Municipal Code and California Vehicle Code regulations pertaining to parking in residential and commercially-zoned areas.
3. Provide coordination for traffic control during approved special events that utilize city streets, ie., Community Parade, races and walks, triathlons, etc.
4. Review and propose updated parking citation bail schedule.

PROGRAM DESCRIPTION

The Parking Control program is responsible for the enforcement of City and State Codes regulating vehicle parking on streets, and the enforcement of fire lane and handicapped parking on private property.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2060	PARKING CONTROL				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	96,359	100,000	105,000	5,000
	50110 SALARIES - OVERTIME	7,616	6,800	3,900	(2,900)
50	PERSONNEL - SALARIES Total	103,976	106,800	108,900	2,100
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	60,441	58,200	50,900	(7,300)
	50550 TUITION REIMBURSEMENT	-	-	800	800
51	PERSONNEL - BENEFITS Total	60,441	58,200	51,700	(6,500)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	1,157	1,300	800	(500)
	51120 UTILITIES	1,405	1,800	1,500	(300)
	51410 REPAIRS & MAINT - AUTO EQUIP	104	1,500	1,000	(500)
	51420 REPAIRS & MAINT - GENERAL	-	100	100	-
	51500 PRINTING & PUBLISHING	1,512	3,400	3,400	-
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	-	200	200	-
	51540 GENERAL OFFICE	286	400	400	-
	51550 SOFTWARE AND SOFTWARE LICENSES	14,472	15,000	15,300	300
	51610 UNIFORMS	598	600	600	-
	51620 UNIFORMS & SAFETY EQUIPMENT	35	100	100	-
	51630 MOTOR FUELS & LUBRICANTS	404	2,100	1,000	(1,100)
	51670 SMALL EQUIPMENT & TOOLS	183	200	1,700	1,500
	51680 BOOKS & EDUCATIONAL MATERIALS	131	200	200	-
	51810 TRAVEL MEETINGS & TRAINING	1,273	2,500	2,500	-
	51820 PROFESSIONAL SERVICES	1,025	1,000	1,000	-
	51830 CONTRACTUAL AGREEMENTS	34,725	44,400	48,800	4,400
	51840 LEGAL SERVICES	-	500	500	-
	51870 MATERIALS & OTHER SERVICES	214	1,800	1,200	(600)
	51911 PRINCIPAL - LEASE	518	-	-	-
	51921 INTEREST - LEASE	95	-	-	-
52	MAINT & OPERATIONS Total	58,137	77,100	80,300	3,200
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,700	2,900	1,200
	58270 LEASE ASSET	3,205	-	-	-
58	CAPITAL OUTLAY Total	3,205	1,700	2,900	1,200
Grand Total		\$225,759	\$243,800	\$243,800	\$0

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKING CONTROL
0012060**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Fire Chief - 2.5%		
Fire Marshall II - 5%		
Parking Control/Animal Control Officer - 88.5%		
Administrative Specialist I - 25%		
Executive Aide - 5%		105,000
50010 - SALARIES REGULAR	Total	105,000
50110 - SALARIES - OVERTIME		
Authorized overtime		3,900
50110 - SALARIES - OVERTIME	Total	3,900
50 - PERSONNEL - SALARIES Total		108,900
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		50,500
OPEB Funding Contribution		400
50500 - BENEFITS	Total	50,900
50550 - TUITION REIMBURSEMENT		
Tuition Reimbursement		800
50550 - TUITION REIMBURSEMENT	Total	800
51 - PERSONNEL - BENEFITS Total		51,700
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Parking Control portion of Civic Center telephone costs		800
51110 - COMMUNICATIONS - TELEPHONE	Total	800
51120 - UTILITIES		
Parking Control portion of Civic Center utilities		1,500
51120 - UTILITIES	Total	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP		
Service and repair of pick-up truck		1,000
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	1,000
51420 - REPAIRS & MAINT - GENERAL		
Service and repair of radios, sirens and miscellaneous equipment		100
51420 - REPAIRS & MAINT - GENERAL	Total	100
51500 - PRINTING & PUBLISHING		
Parking program printing costs (permits, tickets, ticket holders, etc.)		3,400
51500 - PRINTING & PUBLISHING	Total	3,400

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
PARKING CONTROL
0012060

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
California Public Parking Association membership	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	200
51540 - GENERAL OFFICE	
Office supplies and postage	400
51540 - GENERAL OFFICE Total	400
51550 - SOFTWARE AND SOFTWARE LICENSES	
Mobile Pro device license	700
Parking Permit Management software license	10,000
Parking permit manager software	3,100
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	1,500
51550 - SOFTWARE AND SOFTWARE LICENSES Total	15,300
51610 - UNIFORMS	
Uniform allowance for Parking Control Officer	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Miscellaneous safety equipment	100
51620 - UNIFORMS & SAFETY EQUIPMENT Total	100
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants for Parking Control vehicle	1,000
51630 - MOTOR FUELS & LUBRICANTS Total	1,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools and equipment	200
New PC for Parking Officer	1,500
51670 - SMALL EQUIPMENT & TOOLS Total	1,700
51680 - BOOKS & EDUCATIONAL MATERIALS	
Publications and codes (Vehicle Code, etc.)	200
51680 - BOOKS & EDUCATIONAL MATERIALS Total	200
51810 - TRAVEL MEETINGS & TRAINING	
Training, seminars, meetings and conferences of professional organizations	2,500
51810 - TRAVEL MEETINGS & TRAINING Total	2,500
51820 - PROFESSIONAL SERVICES	
Towing expenses	1,000
51820 - PROFESSIONAL SERVICES Total	1,000
51830 - CONTRACTUAL AGREEMENTS	
Delinquent parking ticket recovery program	8,500
Online permit issuance and USPS First Class postage fees	7,400
Parking permit management	9,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKING CONTROL
0012060**

TITLE/ACCOUNT NUMBER	AMOUNT
San Bernardino Sheriff's Department dispatch service contract for the parking control officer (PCO)	12,600
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	11,100
51830 - CONTRACTUAL AGREEMENTS Total	48,800
51840 - LEGAL SERVICES	
Attorney fees	500
51840 - LEGAL SERVICES Total	500
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous items (batteries, ribbons, baggies, etc.)	300
Mobile device for parking citation program	200
Traffic control support costs for races, walks, etc.	700
51870 - MATERIALS & OTHER SERVICES Total	1,200
52 - MAINT & OPERATIONS Total	80,300
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS replacement & Rectifier replacement	2,900
58845 - TECHNOLOGY SYSTEMS Total	2,900
57 - CAPITAL OUTLAY Total	2,900
Grand Total	\$ 243,800

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**CITY OF LOMA LINDA
FIRE PREVENTION
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 248,916	\$ 255,400	\$ 257,900
M & O	76,425	145,600	142,900
CAPITAL	9,819	1,700	2,900
TOTAL	<u>\$ 335,160</u>	<u>\$ 402,700</u>	<u>\$ 403,700</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 335,160	\$ 402,700	\$ 403,700

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Fire Department has identified the following goals:

1. Continue to be actively involved in the prevention or mitigation of fire and other life-safety hazards throughout the city.
2. Provide on-going cooperation and support for the fire and life safety education programs conducted by Loma Linda University Environmental Health & Safety.
3. Provide on-going fire/life safety inspections for all occupancies throughout the City.
4. Support development and building activities in the City through the on-going plan check and inspection program.
5. Re-evaluate and propose an update to the fire plan check and inspection fee structure currently in place.
6. Continue to implement and refine changes to Engine Company inspection process.
7. Continue to provide public education through social media platforms

PROGRAM DESCRIPTION

The Fire Prevention program strives to prevent or reduce the incidence of fire throughout the City, through weed abatement, fire and life safety occupancy inspections, fire protection plan check and inspection services, fire investigations and public fire safety education.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2070	FIRE PREVENTION				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	136,317	151,100	169,400	18,300
	50110 SALARIES - OVERTIME	27,040	19,100	10,500	(8,600)
50	PERSONNEL - SALARIES Total	163,357	170,200	179,900	9,700
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	85,199	78,000	71,600	(6,400)
	50550 TUITION REIMBURSEMENT	360	7,200	6,400	(800)
51	PERSONNEL - BENEFITS Total	85,559	85,200	78,000	(7,200)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	654	1,000	700	(300)
	51120 UTILITIES	2,342	3,200	2,500	(700)
	51410 REPAIRS & MAINT - AUTO EQUIP	1,783	2,500	2,000	(500)
	51420 REPAIRS & MAINT - GENERAL	-	200	200	-
	51500 PRINTING & PUBLISHING	-	2,000	2,000	-
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	2,626	2,500	2,500	-
	51540 GENERAL OFFICE	1,144	3,300	1,000	(2,300)
	51550 SOFTWARE AND SOFTWARE LICENSES	4,907	8,300	11,900	3,600
	51610 UNIFORMS	2,260	800	1,000	200
	51620 UNIFORMS & SAFETY EQUIPMENT	12	100	100	-
	51630 MOTOR FUELS & LUBRICANTS	3,810	5,000	4,500	(500)
	51670 SMALL EQUIPMENT & TOOLS	804	2,500	2,500	-
	51680 BOOKS & EDUCATIONAL MATERIALS	1,534	4,000	4,000	-
	51810 TRAVEL MEETINGS & TRAINING	5,219	10,100	10,100	-
	51820 PROFESSIONAL SERVICES	42,250	82,900	77,900	(5,000)
	51830 CONTRACTUAL AGREEMENTS	5,106	15,700	18,500	2,800
	51840 LEGAL SERVICES	-	1,000	1,000	-
	51870 MATERIALS & OTHER SERVICES	97	500	500	-
	51911 PRINCIPAL - LEASE	1,588	-	-	-
	51921 INTEREST - LEASE	292	-	-	-
52	MAINT & OPERATIONS Total	76,425	145,600	142,900	(2,700)
58	CAPITAL OUTLAY				
	58845 TECHNOLOGY SYSTEMS	-	1,700	2,900	1,200
	58270 LEASE ASSET	9,819	-	-	-
58	CAPITAL OUTLAY Total	9,819	1,700	2,900	1,200
Grand Total		\$335,160	\$402,700	\$403,700	\$1,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Fire Chief - 7.5%		
Fire Marshal II - 40%		
Fire Prevention Inspector - 85%		
Administrative Specialist I - 10%		
Executive Aide - 5%		169,400
50010 - SALARIES REGULAR	Total	169,400
50110 - SALARIES - OVERTIME		
Authorized overtime		10,500
50110 - SALARIES - OVERTIME	Total	10,500
50 - PERSONNEL - SALARIES Total		179,900
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		71,000
OPEB Funding Contribution		600
50500 - BENEFITS	Total	71,600
50550 - TUITION REIMBURSEMENT		
Fire Marshall I, Fire Prevention Officer, Admin I tuition reimbursement		6,400
50550 - TUITION REIMBURSEMENT	Total	6,400
51 - PERSONNEL - BENEFITS Total		78,000
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Fire Prevention portion of Civic Center telephone costs		700
51110 - COMMUNICATIONS - TELEPHONE	Total	700
51120 - UTILITIES		
Fire Prevention portion of Civic Center utilities		2,500
51120 - UTILITIES	Total	2,500
51410 - REPAIRS & MAINT - AUTO EQUIP		
Service and repair of Fire Prevention vehicles		2,000
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	2,000
51420 - REPAIRS & MAINT - GENERAL		
Service and repair of radios, sirens and miscellaneous equipment		200
51420 - REPAIRS & MAINT - GENERAL	Total	200
51500 - PRINTING & PUBLISHING		
Printing and materials for Fire Prevention activities		2,000
51500 - PRINTING & PUBLISHING	Total	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER	AMOUNT
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership in Fire Prevention, Building and Public Information Officer Associations, and related professional publications	2,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	2,500
51540 - GENERAL OFFICE	
Office supplies and postage	1,000
51540 - GENERAL OFFICE Total	1,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Fire Prevention inspection software	4,200
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	5,600
Background check software	2,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	11,900
51610 - UNIFORMS	
Uniform allowance for Fire Prevention Inspector	600
Uniform items for Fire Intern	400
51610 - UNIFORMS Total	1,000
51620 - UNIFORMS & SAFETY EQUIPMENT	
Miscellaneous safety equipment	100
51620 - UNIFORMS & SAFETY EQUIPMENT Total	100
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants	4,500
51630 - MOTOR FUELS & LUBRICANTS Total	4,500
51670 - SMALL EQUIPMENT & TOOLS	
Small tools and equipment	1,000
New PC for Fire Marshal	1,500
51670 - SMALL EQUIPMENT & TOOLS Total	2,500
51680 - BOOKS & EDUCATIONAL MATERIALS	
Education materials for Fire Prevention Week	1,000
Publications and codes (Building and Fire Codes, etc.)	3,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	4,000
51810 - TRAVEL MEETINGS & TRAINING	
Community CPR and AED supplies	2,000
Training, seminars, meetings and conferences of professional organizations	7,600
Wildland Urban Interface (WUI) community outreach	500
51810 - TRAVEL MEETINGS & TRAINING Total	10,100
51820 - PROFESSIONAL SERVICES	
Abatement/Condemned properties	2,500
Background check services for Intern	400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE PREVENTION
0012070**

TITLE/ACCOUNT NUMBER	AMOUNT
Plan check services	50,000
Weed abatement	25,000
51820 - PROFESSIONAL SERVICES Total	77,900
51830 - CONTRACTUAL AGREEMENTS	
Administrative citation management	800
Consulting fees for GPS weed abatement system	3,500
Permitting annual license fire prevention share	1,600
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches	12,600
51830 - CONTRACTUAL AGREEMENTS Total	18,500
51840 - LEGAL SERVICES	
Attorney fees	1,000
51840 - LEGAL SERVICES Total	1,000
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous expenses	500
51870 - MATERIALS & OTHER SERVICES Total	500
52 - MAINT & OPERATIONS Total	142,900
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	2,900
58845 - TECHNOLOGY SYSTEMS Total	2,900
57 - CAPITAL OUTLAY Total	2,900
Grand Total	\$ 403,700

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**CITY OF LOMA LINDA
FIRE & RESCUE SERVICES
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 6,785,009	\$ 7,431,000	\$ 6,097,100
M & O	1,279,349	1,456,873	1,507,900
CAPITAL	119,854	601,327	256,300
TOTAL	<u>\$ 8,184,212</u>	<u>\$ 9,489,200</u>	<u>\$ 7,861,300</u>

SOURCE OF FUNDS

GENERAL FUND	\$ 8,184,212	\$ 9,489,200	\$ 7,861,300
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DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Fire Department has identified the following goals:

- 1 Provide sufficient qualified on-duty staffing to cover three response units 24/7/365.
- 2 Reduce overall response times to incidents city-wide.
- 3 Develop a succession plan and facilitate professional development.
- 5 Coordinate with local businesses and care facilities to provide CPR and first aid training
- 6 Continue process of updating Fire Department policies and Standard Operating Procedures.
- 7 Work with LLUH to optimize EMS responses and survivability of patients.

PROGRAM DESCRIPTION

The Fire & Rescue Services program is comprised of full-time (career) personnel who are trained to provide 24-hour response to fires, emergency medical, rescue and hazardous material incidents. Included is the provision of dispatch and communication services through the CONFIRE JPA, of which Loma Linda is a member.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2110	FIRE & RESCUE SERVICES				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	3,189,160	3,675,600	3,972,800	297,200
50020	SALARIES - PART-TIME/TEMPORARY	-	-	-	-
50110	SALARIES - OVERTIME	1,875,935	1,867,100	500,000	(1,367,100)
50	PERSONNEL - SALARIES Total	5,065,095	5,542,700	4,472,800	(1,069,900)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	1,719,914	1,883,300	1,623,400	(259,900)
50550	TUITION REIMBURSEMENT	-	5,000	900	(4,100)
51	PERSONNEL - BENEFITS Total	1,719,914	1,888,300	1,624,300	(264,000)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,153	2,700	2,500	(200)
51120	UTILITIES	28,973	44,500	27,500	(17,000)
51300	REPAIRS & MAINT - CAPITAL FAC	17,259	41,900	24,700	(17,200)
51310	REPAIRS & MAINT - BDLGS	20,498	10,800	12,000	1,200
51410	REPAIRS & MAINT - AUTO EQUIP	109,268	139,700	109,000	(30,700)
51420	REPAIRS & MAINT - GENERAL	1,576	13,500	13,500	-
51500	PRINTING & PUBLISHING	941	1,100	4,500	3,400
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	2,789	7,100	6,000	(1,100)
51530	FEES/PERMITS/LICENSES	8,938	11,500	11,500	-
51540	GENERAL OFFICE	5,038	5,800	5,000	(800)
51550	SOFTWARE AND SOFTWARE LICENSES	14,694	14,500	15,400	900
51610	UNIFORMS	597	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	52,117	52,400	52,400	-
51630	MOTOR FUELS & LUBRICANTS	51,692	50,000	50,000	-
51670	SMALL EQUIPMENT & TOOLS	14,530	17,873	21,100	3,227
51680	BOOKS & EDUCATIONAL MATERIALS	201	1,500	1,500	-
51810	TRAVEL MEETINGS & TRAINING	33,381	48,800	59,800	11,000
51820	PROFESSIONAL SERVICES	28,226	65,400	68,100	2,700
51830	CONTRACTUAL AGREEMENTS	403,413	431,400	477,000	45,600
51840	LEGAL SERVICES	-	1,000	1,000	-
51860	INSURANCE	438,972	442,800	495,900	53,100
51865	EMS SUPPLIES	11,888	20,300	17,000	(3,300)
51870	MATERIALS & OTHER SERVICES	16,568	13,200	13,200	-
51880	CONTRIBUTION TO SERVICES	15,637	18,500	18,700	200
52	MAINT & OPERATIONS Total	1,279,349	1,456,873	1,507,900	51,027
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	21,475	361,900	-	(361,900)
58220	MACHINERY & EQUIPMENT	73,395	214,000	197,900	(16,100)
58240	GENERAL CAPITAL IMPROVEMENTS	24,985	21,927	52,500	30,573
58845	TECHNOLOGY SYSTEMS	-	3,500	5,900	2,400
58	CAPITAL OUTLAY Total	119,854	601,327	256,300	(345,027)
Grand Total		\$8,184,212	\$9,489,200	\$7,861,300	(\$1,627,900)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Fire Chief - 80%		
Fire Marshall II- 15%		
3 - Fire Battalion Chief - 100%		
6 - Fire Captain - 100%		
9 - Fire Engineer - 100%		
9 - Firefighter/Paramedic - 100%		
Executive Aide - 85%		
Administrative Specialist I - 2.5%		
EMS Coordinator - 100%		
Anticipated Retirement Payouts		3,972,800
50010 - SALARIES REGULAR	Total	3,972,800
50110 - SALARIES - OVERTIME		
Authorized overtime		500,000
50110 - SALARIES - OVERTIME	Total	500,000
50 - PERSONNEL - SALARIES Total		4,472,800
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		1,610,500
OPEB Funding Contribution		12,900
50500 - BENEFITS	Total	1,623,400
50550 - TUITION REIMBURSEMENT		
Tuition Reimbursement		900
50550 - TUITION REIMBURSEMENT	Total	900
51 - PERSONNEL - BENEFITS Total		1,624,300
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Fire Operations Division portion of Civic Center telephone costs, plus off-premises circuits for radio, CAD, security, fire alarms, and City after-hours telephone line to Community Center		2,500
51110 - COMMUNICATIONS - TELEPHONE	Total	2,500
51120 - UTILITIES		
Fire station utilities and Fire administration portion of Civic Center costs		27,500
51120 - UTILITIES	Total	27,500
51300 - REPAIRS & MAINT - CAPITAL FAC		
Annual monitoring and maintenance on Fire Alarm System for both stations		900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

GENERAL FUND

FIRE & RESCUE SERVICES

0012110

TITLE/ACCOUNT NUMBER	AMOUNT
Annual servicing for apparatus bay doors	3,000
Annual servicing for fuel pumps and tanks	1,700
Breathing air systems maintenance	3,000
Diesel exhaust system maintenance and repair	2,000
Emergency generator service	1,200
Fire hydrant maintenance	500
HVAC service and maintenance	2,000
Landscape maintenance for 9/11 Memorial	2,400
Load test bank generators at Station 251 and 252	2,700
Parts and service for air compressors	1,000
Replacement parts for apparatus bay doors	2,000
Tree trimming for Station 252	2,300
51300 - REPAIRS & MAINT - CAPITAL FAC Total	24,700
51310 - REPAIRS & MAINT - BDLGS	
Annual extinguisher service for Station 251 and 252	500
Miscellaneous fire station repairs and maintenance	11,500
51310 - REPAIRS & MAINT - BDLGS Total	12,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Aerial and ground ladder annual certification	2,500
Deionized water tank rental & regeneration fees	5,100
Repairs and maintenance of fire apparatus and staff and support vehicles	91,400
Replacement tires	10,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	109,000
51420 - REPAIRS & MAINT - GENERAL	
Annual SCBA flow testing	5,000
Gas monitor testing and maintenance	700
Holmatro annual service	2,100
Radio repair and service	2,000
Repair and service portable equipment	2,500
Repair of headsets	1,200
51420 - REPAIRS & MAINT - GENERAL Total	13,500
51500 - PRINTING & PUBLISHING	
Printing cost for fire, rescue, and EMS activities; legal and job announcements	2,400
Promotional materials for EMS fee for service program	2,100
51500 - PRINTING & PUBLISHING Total	4,500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Drayson Center membership for on-duty shift personnel	2,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
Membership and dues in various professional organizations and subscriptions to professional journals and publications	3,300
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	6,000
51530 - FEES/PERMITS/LICENSES	
AQMD fees for emissions, hot spot and fuel tanks	1,500
CUPA hazardous materials handler permit	600
DMV licenses and HazMat/DOJ certifications	2,600
EMS recertification fees	3,400
ICEMA ALS certification and administration fee	3,200
Wash rack sediment testing and transport	200
51530 - FEES/PERMITS/LICENSES Total	11,500
51540 - GENERAL OFFICE	
Office supplies and postage	5,000
51540 - GENERAL OFFICE Total	5,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Annual license fee for Performance Management software	2,200
ESRI Annual license fee	3,100
Pro-rata share of Microsoft, Office 365, Dot Gov, Crystal Reports, & Screen Connect License	3,000
Standard Operation Procedures (SOP) Manual Software	7,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	15,400
51610 - UNIFORMS	
Uniform for Executive Aide	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Ongoing replacement of safety clothing, turnout gear, wildland clothing and fire shelters, foot gear, gloves, helmets and goggles, etc.	35,200
Turnouts (five sets)	17,200
51620 - UNIFORMS & SAFETY EQUIPMENT Total	52,400
51630 - MOTOR FUELS & LUBRICANTS	
Projected costs for fuel and lubricants for the apparatus and staff and support vehicles	50,000
51630 - MOTOR FUELS & LUBRICANTS Total	50,000
51670 - SMALL EQUIPMENT & TOOLS	
Replacement fire hose	5,000
Replacement of small tools	7,000
Fitness equipment	5,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FIRE & RESCUE SERVICES
0012110**

TITLE/ACCOUNT NUMBER	AMOUNT
Kitchen table task chairs	
Station 251 (6)	
Station 252 (3)	4,100
51670 - SMALL EQUIPMENT & TOOLS Total	21,100
51680 - BOOKS & EDUCATIONAL MATERIALS	
Training manuals, fire and life safety codes, hazardous material response guides, etc.	1,500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	1,500
51810 - TRAVEL MEETINGS & TRAINING	
Incident logistics	17,000
Leadership development course	3,500
Mandated training for HazMat, confined space rescue, truck academy, fire investigation, Command Leader Academy, Microsoft Excel course, etc.	14,000
OSHA mandated safety training and tracking (Target Solutions)	3,500
Roof and forcible entry props, training materials/supplies	7,800
Seminars, conferences and meetings of professional organizations	14,000
51810 - TRAVEL MEETINGS & TRAINING Total	59,800
51820 - PROFESSIONAL SERVICES	
Alcohol and drug testing	1,500
Department of Justice EMS background checks	600
Department physicals, blood work & Cancer screening	50,000
HazMat physicals	1,000
Hepatitis B titers, vaccinations and TB testing	2,000
Hiring, promotional exams and background investigations	3,000
Medical Director - EMS	10,000
51820 - PROFESSIONAL SERVICES Total	68,100
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance on ice machine	1,000
Base station radio service	2,300
Behavioral health and wellness services	7,900
Confire (Dispatch/CAD/Geofile/800Mhz Radios), 88% share. Cost-shared with 05-3500 (4%) and 65-7020 (8%)	312,400
Copiers, phone support services, data domain, com vault, hardware support, server support, and extreme switches	22,800
EMS supplies vending machine	1,600
Maintenance and service for 4 Lifepak 15 Defibrillators/Monitors	6,900
Maintenance and service for AEDs located in the Civic Center, Senior Center and Corp Yard	3,100
Medical billing agency	20,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

GENERAL FUND

FIRE & RESCUE SERVICES

0012110

TITLE/ACCOUNT NUMBER	AMOUNT
Pest control service station 252	3,300
SCBA and N95 Fit testing	1,500
Time Warner Cable - shared cost for Civic Center	2,400
Wildland Fire Protection Services - CDF	91,800
51830 - CONTRACTUAL AGREEMENTS Total	477,000
51840 - LEGAL SERVICES	
Attorney fees	1,000
51840 - LEGAL SERVICES Total	1,000
51870 - MATERIALS & OTHER SERVICES	
Class "A" foam - 110 gallons	3,200
Miscellaneous items, e.g., laundry service, flares, shop rags and cloths, photographic supplies, etc.	10,000
51870 - MATERIALS & OTHER SERVICES Total	13,200
51860 - INSURANCE	
All Risk property and vehicle insurance	26,700
General liability insurance	61,500
Pollution Liability Insurance	1,100
Worker's compensation insurance	406,600
51860 - INSURANCE Total	495,900
51865 - EMS SUPPLIES	
EMS supplies (replaceables and equipment)	17,000
51865 - EMS SUPPLIES Total	17,000
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 12.30%	18,700
51880 - CONTRIBUTION TO SERVICES Total	18,700
52 - MAINT & OPERATIONS Total	1,507,900

57 - CAPITAL OUTLAY

58220 - MACHINERY & EQUIPMENT

Portable radios 197,900

58220 - MACHINERY & EQUIPMENT Total 197,900

58240 - GENERAL CAPITAL IMPROVEMENTS

FS 252 Fence and gate operator improvements 40,000

FS 251 shower doors 12,500

58240 - GENERAL CAPITAL IMPROVEMENTS Total 52,500

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
FIRE & RESCUE SERVICES
0012110

TITLE/ACCOUNT NUMBER		AMOUNT
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS replacement and rectifier replacement		5,900
58845 - TECHNOLOGY SYSTEMS	Total	5,900
57 - CAPITAL OUTLAY Total		256,300
Grand Total		\$ 7,861,300

**CITY OF LOMA LINDA
DISASTER PREPAREDNESS
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 183,211	\$ 169,500	\$ 148,700
M & O	57,457	146,900	60,700
CAPITAL	3,474	182,468	3,100
TOTAL	<u>\$ 244,142</u>	<u>\$ 498,868</u>	<u>\$ 212,500</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 244,142	\$ 498,868	\$ 212,500

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Fire Department has identified the following goals:

1. Ensure readiness of the City's Emergency Operations Center (EOC) and Department Operation Centers (DOC).
2. Enhance the technological capabilities of the EOC.
3. Provide EOC training and exercises for city staff.
4. Develop Department Emergency Operations for each city department.
5. Provide Emergency Preparedness training for city residents, business, schools, and organizations in emergency preparedness.
6. Provide CERT (Community Emergency Response Team) classes for the citizens and businesses of the community, in cooperation with LLUH.
7. Collaborate with Loma Linda Medical Center, VA Hospital, Loma Linda University in emergency response planning.
8. Manage grant funding for the Fire Department Emergency Services.

PROGRAM DESCRIPTION

The Disaster Preparedness program encompasses planning, decision making, and assignment of available resources to mitigate, prepare for, respond to, and recover from the effects of all hazards. The Emergency Services Coordinator is responsible for filing disaster claims with County, State, and Federal governments. Additionally, the program supports and coordinates the department's volunteer services, including; CERT, RACES, and GIS volunteers.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2130	DISASTER PREPAREDNESS				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	103,820	95,300	96,200	900
	50110 SALARIES - OVERTIME	27,604	21,700	10,200	(11,500)
50	PERSONNEL - SALARIES Total	131,424	117,000	106,400	(10,600)
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	51,786	52,500	39,600	(12,900)
	50550 TUITION REIMBURSEMENT	-	-	2,700	2,700
51	PERSONNEL - BENEFITS Total	51,786	52,500	42,300	(10,200)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	2,913	6,400	5,000	(1,400)
	51120 UTILITIES	5,620	4,700	5,800	1,100
	51310 REPAIRS & MAINT - BDLGS	2,786	5,000	5,000	-
	51410 REPAIRS & MAINT - AUTO EQUIP	846	1,500	500	(1,000)
	51420 REPAIRS & MAINT - GENERAL	-	800	800	-
	51500 PRINTING & PUBLISHING	-	-	1,000	1,000
	51520 MEMBERSHIP/DUES/SUBSCRIPTIONS	28	200	200	-
	51540 GENERAL OFFICE	122	300	400	100
	51550 SOFTWARE AND SOFTWARE LICENSES	3,594	6,900	9,100	2,200
	51610 UNIFORMS	499	600	-	(600)
	51620 UNIFORMS & SAFETY EQUIPMENT	-	1,000	-	(1,000)
	51630 MOTOR FUELS & LUBRICANTS	444	1,100	500	(600)
	51670 SMALL EQUIPMENT & TOOLS	34,457	37,800	16,000	(21,800)
	51680 BOOKS & EDUCATIONAL MATERIALS	-	1,300	1,000	(300)
	51810 TRAVEL MEETINGS & TRAINING	671	4,000	2,000	(2,000)
	51820 PROFESSIONAL SERVICES	-	17,900	-	(17,900)
	51830 CONTRACTUAL AGREEMENTS	3,925	56,900	12,900	(44,000)
	51870 MATERIALS & OTHER SERVICES	888	500	500	-
	51911 PRINCIPAL - LEASE	562	-	-	-
	51921 INTEREST - LEASE	103	-	-	-
52	MAINT & OPERATIONS Total	57,457	146,900	60,700	(86,200)
58	CAPITAL OUTLAY				
	58210 AUTOMOTIVE EQUIPMENT	-	160,000	-	(160,000)
	58220 MACHINERY & EQUIPMENT	-	20,568	-	(20,568)
	58240 GENERAL CAPITAL IMPROVEMENTS	-	-	-	-
	58845 TECHNOLOGY SYSTEMS	-	1,900	3,100	1,200
	58270 LEASE ASSET	3,474	-	-	-
58	CAPITAL OUTLAY Total	3,474	182,468	3,100	(179,368)
Grand Total		\$244,142	\$498,868	\$212,500	(\$286,368)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
DISASTER PREPAREDNESS
0012130**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Fire Chief - 7.5%		
Fire Marshall II- 35%		
Fire Prevention Inspector - 15%		
Administrative Specialist I - 2.5%		
Executive Aide - 5%		96,200
50010 - SALARIES REGULAR	Total	96,200
50110 - SALARIES - OVERTIME		
Authorized overtime		10,200
50110 - SALARIES - OVERTIME	Total	10,200
50 - PERSONNEL - SALARIES Total		106,400
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		39,200
OPEB Funding Contribution		400
50500 - BENEFITS	Total	39,600
50550 - TUITION REIMBURSEMENT		
Fire Marshall I, Fire Prevention Officer, Admin I tuition reimbursement		2,700
50550 - TUITION REIMBURSEMENT	Total	2,700
51 - PERSONNEL - BENEFITS Total		42,300
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Disaster preparedness portion of Civic Center telephone costs, plus EOC and new and existing satellite telephones		5,000
51110 - COMMUNICATIONS - TELEPHONE	Total	5,000
51120 - UTILITIES		
Disaster preparedness portion of Civic Center utilities costs, including EOC		5,800
51120 - UTILITIES	Total	5,800
51310 - REPAIRS & MAINT - BDLGS		
Upgrades to EOC		5,000
51310 - REPAIRS & MAINT - BDLGS	Total	5,000
51410 - REPAIRS & MAINT - AUTO EQUIP		
Service and repairs for vehicle		500
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	500
51420 - REPAIRS & MAINT - GENERAL		
Recharge and hydro-test fire extinguishers for CERT classes		600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
DISASTER PREPAREDNESS
0012130**

TITLE/ACCOUNT NUMBER	AMOUNT
Repair and maintenance of disaster preparedness and EOC radios and pagers, computers and portable equipment	200
51420 - REPAIRS & MAINT - GENERAL Total	800
51500 - PRINTING & PUBLISHING	
Printing costs for preparedness education materials	1,000
51500 - PRINTING & PUBLISHING Total	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership in preparedness associations, and associated professional publication subscriptions	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	200
51540 - GENERAL OFFICE	
Office supplies and postage	400
51540 - GENERAL OFFICE Total	400
51550 - SOFTWARE AND SOFTWARE LICENSES	
Orion software license	5,900
Pro-rata share of Microsoft, Fortinet Security, Crystal Reports, Office 365, Dot Gov & voice server software licenses	1,600
Interpretation and translation services	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	9,100
51630 - MOTOR FUELS & LUBRICANTS	
Projected cost for fuels and lubricants for staff vehicles	500
51630 - MOTOR FUELS & LUBRICANTS Total	500
51670 - SMALL EQUIPMENT & TOOLS	
Emergency Preparedness; Food, water, and shelter supplies	8,000
Small tools associated with disaster preparedness and operation of EOC, and Civic Center, and CERT (hard hats, flashlights, dust masks, etc.)	3,000
Audio visual and communication equipment and supplies for Emergency Operations Center	5,000
51670 - SMALL EQUIPMENT & TOOLS Total	16,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Public education (CPR, First Aid, etc.) class materials	1,000
51680 - BOOKS & EDUCATIONAL MATERIALS Total	1,000
51810 - TRAVEL MEETINGS & TRAINING	
Training, classes, seminars, etc., for disaster preparedness, including Standardized Emergency Management System (SEMS)	2,000
51810 - TRAVEL MEETINGS & TRAINING Total	2,000
51830 - CONTRACTUAL AGREEMENTS	
Satellite TV services for Emergency Operations Center	900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
DISASTER PREPAREDNESS
0012130**

TITLE/ACCOUNT NUMBER		AMOUNT
Support services for copiers, phones, virus and web filters, VoIP, data domain, Wi-Fi system, hardware, servers, and extreme switches		12,000
51830 - CONTRACTUAL AGREEMENTS	Total	12,900
51870 - MATERIALS & OTHER SERVICES		
Miscellaneous expenses associated with EOC		500
51870 - MATERIALS & OTHER SERVICES	Total	500
52 - MAINT & OPERATIONS Total		60,700
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS replacement and rectifier replacement		3,100
58845 - TECHNOLOGY SYSTEMS	Total	3,100
57 - CAPITAL OUTLAY Total		3,100
Grand Total		\$ 212,500

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**CITY OF LOMA LINDA
STREETS AND TRAFFIC SAFETY
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 84,728	\$ 87,600	\$ 93,900
M & O	107,297	193,400	143,300
CAPITAL	3,367	77,800	23,000
TOTAL	<u>\$ 195,392</u>	<u>\$ 358,800</u>	<u>\$ 260,200</u>
SOURCE OF FUNDS			
GENERAL FUND	\$ 125,863	\$ 312,800	\$ 205,000
TRAFFIC SAFETY⁽¹⁾	69,529	46,000	55,200
TOTAL	<u>\$ 195,392</u>	<u>\$ 358,800</u>	<u>\$ 260,200</u>

⁽¹⁾ Partially funded from the Traffic Safety Special Revenue Fund.

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Traffic Safety Division:

1. To maintain efficient operations of traffic signals and safety lighting citywide.
2. To maintain and upkeep traffic safety and street signs.
3. To maintain and upkeep road markings and stripings.
4. To sustain the graffiti removal program.

PROGRAM DESCRIPTION

The Traffic Safety cost center encompasses the maintenance and installation of street signs, painting road markings and striping, city wide graffiti removal and a contractual agreement for the maintenance of 16 traffic signals.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3030	STREETS & TRAFFIC SAFETY				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	52,648	53,900	58,200	4,300
50110	SALARIES - OVERTIME	-	2,000	2,000	-
50	PERSONNEL - SALARIES Total	52,648	55,900	60,200	4,300
51	PERSONNEL - BENEFITS				
50500	BENEFITS	32,080	31,700	33,700	2,000
51	PERSONNEL - BENEFITS Total	32,080	31,700	33,700	2,000
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	683	1,200	1,200	-
51120	UTILITIES	3,982	4,100	4,100	-
51220	EQUIPMENT RENTAL	-	1,000	1,500	500
51300	REPAIRS & MAINT - CAPITAL FAC	81,185	155,000	100,000	(55,000)
51310	REPAIRS & MAINT - BDLGS	260	1,200	2,000	800
51410	REPAIRS & MAINT - AUTO EQUIP	84	700	700	-
51420	REPAIRS & MAINT - GENERAL	-	-	500	500
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	-	100	100
51540	GENERAL OFFICE	444	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,061	1,300	1,600	300
51610	UNIFORMS	588	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	159	200	200	-
51630	MOTOR FUELS & LUBRICANTS	948	1,700	1,700	-
51670	SMALL EQUIPMENT & TOOLS	424	800	1,200	400
51810	TRAVEL MEETINGS & TRAINING	55	500	500	-
51820	PROFESSIONAL SERVICES	185	200	200	-
51830	CONTRACTUAL AGREEMENTS	15,811	22,700	25,000	2,300
51870	MATERIALS & OTHER SERVICES	39	800	800	-
51880	CONTRIBUTION TO SERVICES	745	900	900	-
51911	PRINCIPAL - LEASE	544	-	-	-
51921	INTEREST - LEASE	100	-	-	-
52	MAINT & OPERATIONS Total	107,297	193,400	143,300	(50,100)
58	CAPITAL OUTLAY				
58220	MACHINERY & EQUIPMENT	-	46,000	-	(46,000)
58240	GENERAL CAPITAL IMPROVEMENTS	-	30,000	20,000	(10,000)
58845	TECHNOLOGY SYSTEMS	-	1,800	3,000	1,200
58270	LEASE ASSET	3,367	-	-	-
58	CAPITAL OUTLAY Total	3,367	77,800	23,000	(54,800)
Grand Total		\$195,392	\$358,800	\$260,200	(\$98,600)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Maintenance Tech I - 100%	58,200
50010 - SALARIES REGULAR Total	58,200
50110 - SALARIES - OVERTIME	
Authorized overtime	2,000
50110 - SALARIES - OVERTIME Total	2,000
50 - PERSONNEL - SALARIES Total	60,200
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	33,500
OPEB Funding Contribution	200
50500 - BENEFITS Total	33,700
51 - PERSONNEL - BENEFITS Total	33,700
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	1,200
51110 - COMMUNICATIONS - TELEPHONE Total	1,200
51120 - UTILITIES	
Utilities	4,100
51120 - UTILITIES Total	4,100
51220 - EQUIPMENT RENTAL	
Equipment rental	1,500
51220 - EQUIPMENT RENTAL Total	1,500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Graffiti removal, traffic control devices and traffic controller replacement.	10,000
Miscellaneous repairs to safety lighting and street signs and unanticipated damages and repairs.	30,000
Scheduled and unanticipated repairs (accidents and knockdowns) to traffic signals.	45,000
Residential and commercial LED safety lighting replacements	15,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	100,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance to Traffic Safety offices/buildings and ice machine maintenance shared w/all Corp Yard accounts	2,000
51310 - REPAIRS & MAINT - BDLGS Total	2,000
51410 - REPAIRS & MAINT - AUTO EQUIP	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030**

TITLE/ACCOUNT NUMBER	AMOUNT
Vehicular repair and smog checks for department vehicles	700
51410 - REPAIRS & MAINT - AUTO EQUIP Total	700
51420 - REPAIRS & MAINT - GENERAL	
Repair and maintenance to non-automotive equipment, radios, paint equipment, fire extinguisher services, etc.	500
51420 - REPAIRS & MAINT - GENERAL Total	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
TCSA - Traffic Control Supervisors Association	100
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	100
51540 - GENERAL OFFICE	
Office supplies, Xerox paper and postage for Traffic Advisory Committee agenda mail-out	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	1,600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	1,600
51610 - UNIFORMS	
Uniform allowance for one employee.	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for department	200
51620 - UNIFORMS & SAFETY EQUIPMENT Total	200
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants used by Traffic Safety Division equipment	1,700
51630 - MOTOR FUELS & LUBRICANTS Total	1,700
51670 - SMALL EQUIPMENT & TOOLS	
Signing and striping tools	1,200
51670 - SMALL EQUIPMENT & TOOLS Total	1,200
51810 - TRAVEL MEETINGS & TRAINING	
Safety Equipment Training and OSHA Required Training	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51820 - PROFESSIONAL SERVICES	
Physicals	200
51820 - PROFESSIONAL SERVICES Total	200
51830 - CONTRACTUAL AGREEMENTS	
Janitorial services for the Corporation Yard (costs shared w/3200, 4200, 4400, 3500 and 7000)	1,100

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
STREETS & TRAFFIC SAFETY
0013030

TITLE/ACCOUNT NUMBER	AMOUNT
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, Civic Live, 3 Par HPENAS, Data Center UPS preventative battery maint.	11,600
Traffic signal maintenance contract (costs shared w/72-5100-1830)	12,300
51830 - CONTRACTUAL AGREEMENTS Total	25,000
51870 - MATERIALS & OTHER SERVICES	
Locks and keys, batteries, first aid supplies, barricades, delineators, pagers, cell phone accessories, replacing safety cones, etc.	800
51870 - MATERIALS & OTHER SERVICES Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop-0.60%	900
51880 - CONTRIBUTION TO SERVICES Total	900
52 - MAINT & OPERATIONS Total	143,300
57 - CAPITAL OUTLAY	
58240 - GENERAL CAPITAL IMPROVEMENTS	
Install new bollards and solar street lights	20,000
58240 - GENERAL CAPITAL IMPROVEMENTS Total	20,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	3,000
58845 - TECHNOLOGY SYSTEMS Total	3,000
57 - CAPITAL OUTLAY Total	23,000
Grand Total	\$ 260,200

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**CITY OF LOMA LINDA
ENGINEERING
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 181,840	\$ 321,400	\$ 251,900
M & O	96,999	89,400	78,200
CAPITAL	15,362	1,200	2,000
TOTAL	<u>\$ 294,201</u>	<u>\$ 412,000</u>	<u>\$ 332,100</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 294,201	\$ 412,000	\$ 332,100

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Engineering Division:

1. To ensure city projects will comply with current engineering standards
2. To maintain and update the Geographical Information System (GIS).
3. To support in house engineering plan review, plan check, plan approval and construction inspections for development projects.

PROGRAM DESCRIPTION

This cost center accounts for engineering services provided to Public Works, Public Safety and Community Development. Personnel is responsible for the upkeep of all engineering records and plans, administering capital improvement projects, issuing permits and reviewing development projects for Public Works.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3100	ENGINEERING				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	103,691	197,300	176,200	(21,100)
50020	SALARIES - PART-TIME/TEMPORARY	19,248	15,300	-	(15,300)
50110	SALARIES - OVERTIME	-	300	200	(100)
50	PERSONNEL - SALARIES Total	122,938	212,900	176,400	(36,500)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	58,901	108,500	74,200	(34,300)
50550	TUITION REIMBURSEMENT	-	-	1,300	1,300
51	PERSONNEL - BENEFITS Total	58,901	108,500	75,500	(33,000)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,057	1,200	1,200	-
51120	UTILITIES	9,367	12,300	12,300	-
51410	REPAIRS & MAINT - AUTO EQUIP	61	800	800	-
51420	REPAIRS & MAINT - GENERAL	-	200	200	-
51500	PRINTING & PUBLISHING	66	2,000	2,000	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	480	600	600	-
51540	GENERAL OFFICE	2,793	1,200	1,800	600
51550	SOFTWARE AND SOFTWARE LICENSES	1,036	8,300	12,100	3,800
51630	MOTOR FUELS & LUBRICANTS	1,789	1,800	1,800	-
51670	SMALL EQUIPMENT & TOOLS	-	800	800	-
51680	BOOKS & EDUCATIONAL MATERIALS	-	100	100	-
51810	TRAVEL MEETINGS & TRAINING	2,756	10,600	8,000	(2,600)
51820	PROFESSIONAL SERVICES	63,604	32,000	20,000	(12,000)
51830	CONTRACTUAL AGREEMENTS	11,535	16,000	15,000	(1,000)
51870	MATERIALS & OTHER SERVICES	549	800	800	-
51880	CONTRIBUTION TO SERVICES	558	700	700	-
51911	PRINCIPAL - LEASE	1,122	-	-	-
51921	INTEREST - LEASE	226	-	-	-
52	MAINT & OPERATIONS Total	96,999	89,400	78,200	(11,200)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,200	2,000	800
58270	LEASE ASSET	15,362	-	-	-
58	CAPITAL OUTLAY Total	15,362	1,200	2,000	800
Grand Total		\$294,201	\$412,000	\$332,100	(\$79,900)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager / Public Works Director / City Engineer - 10%	
Associate Engineer - 35%	
Engineering Technician - 25%	
Executive Assistant - 29%	
Asst. Public Works Director/City Engineer - 33%	176,200
50010 - SALARIES REGULAR Total	176,200
50110 - SALARIES - OVERTIME	
Authorized overtime	200
50110 - SALARIES - OVERTIME Total	200
50 - PERSONNEL - SALARIES Total	176,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	73,700
OPEB Funding Contribution	500
50500 - BENEFITS Total	74,200
50550 - TUITION REIMBURSEMENT	
Pro-rata share of Executive Assistant	1,300
50550 - TUITION REIMBURSEMENT Total	1,300
51 - PERSONNEL - BENEFITS Total	75,500
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	1,200
51110 - COMMUNICATIONS - TELEPHONE Total	1,200
51120 - UTILITIES	
Utilities	12,300
51120 - UTILITIES Total	12,300
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance repairs, smog checks, car washes for two vehicles (2008 Ford Ranger and a portion of costs of City Manager's vehicle, costs shared with 1200)	800
51410 - REPAIRS & MAINT - AUTO EQUIP Total	800
51420 - REPAIRS & MAINT - GENERAL	
Equipment repairs and fire extinguisher maintenance	200
51420 - REPAIRS & MAINT - GENERAL Total	200
51500 - PRINTING & PUBLISHING	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
Printing and advertising costs for CIP projects for current fiscal year	1,800
Printing cost for updated assessor parcel map pages, maps and plans, business cards, etc	200
51500 - PRINTING & PUBLISHING Total	2,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
ASCE membership and Land Surveyors and Geologist Membership for division personnel	600
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	600
51540 - GENERAL OFFICE	
Office and computer supplies, drafting equipment, postage, other general office supplies and toner cartridges for color printer	1,000
Replacement computer for City Manager/Public Works Director (cost shared with 0011200)	800
51540 - GENERAL OFFICE Total	1,800
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD, Map 3D and Autodesk annual subscription (DLT Solutions) - shared w/3200, 3500 and 7000	800
Malware Security Software	100
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	11,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	12,100
51630 - MOTOR FUELS & LUBRICANTS	
Fuel and lubricants for automotive equipment from the Engineering division	1,800
51630 - MOTOR FUELS & LUBRICANTS Total	1,800
51680 - BOOKS & EDUCATIONAL MATERIALS	
New and updated technical manuals	100
51680 - BOOKS & EDUCATIONAL MATERIALS Total	100
51810 - TRAVEL MEETINGS & TRAINING	
ESRI/GIS Training	5,000
Public Works Engineering Annual ESRI Conference	3,000
51810 - TRAVEL MEETINGS & TRAINING Total	8,000
51820 - PROFESSIONAL SERVICES	
Aerial map	7,000
Contract for Engineering plan check and inspection services for three residential tract maps being proposed; pass through costs	3,300
Professional services to perform traffic counts	9,700
51820 - PROFESSIONAL SERVICES Total	20,000
51830 - CONTRACTUAL AGREEMENTS	
GIS mapping software (costs share w/3500, 7010 and 7020); ESR	1,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
ENGINEERING
0013100**

TITLE/ACCOUNT NUMBER	AMOUNT
IWORQ Work order database software system (costs shared with 3200, 4200, 3500, 7000)	400
Lease for PW Engineer's plotter/scanner/copier-\$2,800 (shared with 3500 and 7000); Annual Maintenance Agreement for the PW Engineer's plotter/scanner/printer \$500 (costs shared w/3030, 3200, 4200, 3500, & 7000) & paper overages \$500	3,800
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	9,200
51830 - CONTRACTUAL AGREEMENTS Total	15,000
51870 - MATERIALS & OTHER SERVICES	
City approved work shirt per City policy for Engineering Dept	500
First aid supplies, cell phone accessories and misc. engineering supplies and website updates or changes	300
51870 - MATERIALS & OTHER SERVICES Total	800
51670 - SMALL EQUIPMENT & TOOLS	
Drafting and surveying supplies	800
51670 - SMALL EQUIPMENT & TOOLS Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to shop - 0.45%	700
51880 - CONTRIBUTION TO SERVICES Total	700
52 - MAINT & OPERATIONS Total	78,200
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	2,000
58845 - TECHNOLOGY SYSTEMS Total	2,000
57 - CAPITAL OUTLAY Total	2,000
Grand Total	\$ 332,100.00

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**CITY OF LOMA LINDA
STREET MAINTENANCE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 348,042	\$ 305,600	\$ 439,200
M & O	404,934	454,100	454,700
CAPITAL	6,506	417,300	245,800
TOTAL	<u>\$ 759,482</u>	<u>\$ 1,177,000</u>	<u>\$ 1,139,700</u>
SOURCE OF FUNDS			
GENERAL FUND	\$ 161,944	\$ 520,900	\$ 411,700
GAS TAX REVENUE⁽¹⁾	597,538	656,100	728,000
TOTAL	<u>\$ 759,482</u>	<u>\$ 1,177,000</u>	<u>\$ 1,139,700</u>

⁽¹⁾ Partially funded from the Gas Tax Special Revenue Fund.

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Street Maintenance Division:

1. To preserve public roads and rights-of-way for the safety of pedestrian and vehicular traffic.
2. To maintain city street trees accordingly and as funding allows.
3. To maintain the City street medians.

PROGRAM DESCRIPTION

The Street Maintenance cost includes patching and repair of 50 miles of street. This program is responsible for the repair or replacement of city sidewalks, curbs, gutters and other street related maintenance. In addition, through contractual agreement, the City undertakes larger or major street projects as funds allow. City crews also maintain trees and shoulders, provide weed abatement services for shoulder areas. Furthermore, this program provides inspection and informational services for projects within the City.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3200	STREET MAINTENANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	224,213	188,200	283,300	95,100
50110	SALARIES - OVERTIME	3,840	7,600	5,000	(2,600)
50	PERSONNEL - SALARIES Total	228,053	195,800	288,300	92,500
51	PERSONNEL - BENEFITS				
50500	BENEFITS	119,989	109,800	150,900	41,100
51	PERSONNEL - BENEFITS Total	119,989	109,800	150,900	41,100
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,496	1,800	2,500	700
51120	UTILITIES	22,135	28,000	28,000	-
51220	EQUIPMENT RENTAL	330	1,500	2,500	1,000
51300	REPAIRS & MAINT - CAPITAL FAC	183,027	191,500	190,600	(900)
51310	REPAIRS & MAINT - BDLGS	6,374	1,200	1,200	-
51410	REPAIRS & MAINT - AUTO EQUIP	15,621	9,500	5,500	(4,000)
51420	REPAIRS & MAINT - GENERAL	2,959	6,000	4,000	(2,000)
51500	PRINTING & PUBLISHING	761	500	500	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	-	400	500	100
51540	GENERAL OFFICE	1,066	1,200	1,200	-
51550	SOFTWARE AND SOFTWARE LICENSES	2,087	3,000	3,800	800
51610	UNIFORMS	1,471	2,600	2,600	-
51620	UNIFORMS & SAFETY EQUIPMENT	779	900	1,000	100
51630	MOTOR FUELS & LUBRICANTS	15,787	20,800	20,800	-
51670	SMALL EQUIPMENT & TOOLS	6,089	6,600	2,200	(4,400)
51810	TRAVEL MEETINGS & TRAINING	905	1,100	1,100	-
51820	PROFESSIONAL SERVICES	760	1,000	800	(200)
51830	CONTRACTUAL AGREEMENTS	123,198	155,200	164,500	9,300
51870	MATERIALS & OTHER SERVICES	531	900	700	(200)
51880	CONTRIBUTION TO SERVICES	17,313	20,400	20,700	300
51911	PRINCIPAL - LEASE	1,052	-	-	-
51921	INTEREST - LEASE	193	-	-	-
52	MAINT & OPERATIONS Total	404,934	454,100	454,700	600
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	413,900	240,000	(173,900)
58845	TECHNOLOGY SYSTEMS	-	3,400	5,800	2,400
58270	LEASE ASSET	6,506	-	-	-
58	CAPITAL OUTLAY Total	6,506	417,300	245,800	(171,500)
Grand Total		\$759,482	\$1,177,000	\$1,139,700	(\$37,300)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Field Services Superintendent - 90%	
1 - Field Maintenance Tech I - 100%	
1 - Field Maintenance Tech II - 100%	
1 - Field Maintenance Tech III - 100%	283,300
50010 - SALARIES REGULAR Total	283,300
50110 - SALARIES - OVERTIME	
Authorized overtime including City Parade, run events and traffic control.	5,000
50110 - SALARIES - OVERTIME Total	5,000
50 - PERSONNEL - SALARIES Total	288,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	149,900
OPEB Funding Contribution	1,000
50500 - BENEFITS Total	150,900
51 - PERSONNEL - BENEFITS Total	150,900
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Proportional share of Corp Yard billing of utilities	2,500
51110 - COMMUNICATIONS - TELEPHONE Total	2,500
51120 - UTILITIES	
Proportional share of gas and electric for Corp Yard	28,000
51120 - UTILITIES Total	28,000
51220 - EQUIPMENT RENTAL	
Miscellaneous rental equipment	2,500
51220 - EQUIPMENT RENTAL Total	2,500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Enhanced street and sidewalk repair program, debris disposal, weed abatements, etc.	30,000
Load test generator at Corp Yard (Cost shared w/4200, 3500, 7000	600
Tree trimming and tree removals, where required, city wide	120,000
Contractual Maintenance (\$20,000) and misc. repairs (\$20,000) of landscape and irrigation systems on Barton Rd. Median, Barton Rd. Parkway (south side), Mission Rd. Median and California median.	40,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	190,600
51310 - REPAIRS & MAINT - BDLGS	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
Corp Yard street division building maintenance and repairs; ice machine maintenance	1,200
51310 - REPAIRS & MAINT - BDLGS Total	1,200
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance, smog checks, and supplies	5,500
51410 - REPAIRS & MAINT - AUTO EQUIP Total	5,500
51420 - REPAIRS & MAINT - GENERAL	
Non-automotive equipment, radios, etc.	4,000
51420 - REPAIRS & MAINT - GENERAL Total	4,000
51500 - PRINTING & PUBLISHING	
Business Card for Street Division Staff and any miscellaneous items	500
51500 - PRINTING & PUBLISHING Total	500
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
ACIA dues	200
RCI Certificate renewal dues	300
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	500
51540 - GENERAL OFFICE	
Office supplies, postage, computer software, etc.	1,200
51540 - GENERAL OFFICE Total	1,200
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD, Map 3D and Autodesk annual subscription (DLT Solutions) - shared w/3100, 3500 and 7000	800
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	3,000
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,800
51610 - UNIFORMS	
Uniform allowances for four Street Division employees at \$600 each and (2) City Logo work shirt for Superintendent per City Policy.	2,600
51610 - UNIFORMS Total	2,600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	1,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,000
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for street maintenance units and equipment	20,800
51630 - MOTOR FUELS & LUBRICANTS Total	20,800
51670 - SMALL EQUIPMENT & TOOLS	
Computer replacement for Field Services Superintendent	1,200
New and replacement of small equipment and tools	1,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
51810 - TRAVEL MEETINGS & TRAINING	
Safety Equipment Training and OSHA Required Training for Street Div. Staff	1,100
51810 - TRAVEL MEETINGS & TRAINING Total	1,100
51820 - PROFESSIONAL SERVICES	
Pre-employment & DOT physicals	800
51820 - PROFESSIONAL SERVICES Total	800
51830 - CONTRACTUAL AGREEMENTS	
Annual Maintenance for Corp Yard Risers and alarm panel (Costs shared with 4200, 3500, and 7000)	700
Barton Rd. Median - Contractual services for landscape and irrigation maintenance	49,800
Barton Rd. Parkway (south side) contractual services for landscape and irrigation maintenance	7,800
Halon System annual maintenance at Corp Yard (costs shared with 4200, 3500, 7000	500
HVAC - annual maintenance at Corp Yard (costs shared with 3500, 4200, 4400, 7010, 7020)	400
IWORQ Work order database software system (costs shared with 4200, 3500, 7000)	2,200
Janitorial services for the corporation yard (shared with accounts 3030, 4200, 4400, 3500, and 7000)	2,000
Medians for Barton Rd., California St. and Mission Road - contractual services for landscape and irrigation maintenance	11,600
Monitor Service of smoke and heat detectors at the PW Corporation Yard Building (Costs shared w/4200, 3500, and 7000)	2,500
Pest control services (costs shared with 4200, 4400, 3500 and 7000)	200
PW Engineer's plotter/scanner/printer - annual maintenance and Lease Agreement (costs shared with 3030, 3100, 4200, 3500, & 7000) and printer overages	2,000
Street sweeping contract (costs share w/1105360-51830)	43,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	22,500
UL Monitoring Services at Corp Yard - 3yr Contract (shared with 4200, 3500, 7010, 7020)	200
USA dig alert tickets (costs shared with 4200, 3500, 7020)	600
Weed abatement costs to clean city-owned properties (successor agency properties 0292-461-04, 05)	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
STREET MAINTENANCE
0013200**

TITLE/ACCOUNT NUMBER	AMOUNT
Annual street report for State Controller's Office	3,000
Hardscape at Mt View Ave. Freeway Ramps - Monthly maintenance (\$4,500); monthly weed abatement (\$9,000)	13,500
51830 - CONTRACTUAL AGREEMENTS Total	164,500
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fees (Gen-Diesel and flat fee for fiscal year) costs shared with 3500, 4200, 7010, and 7020)	100
Batteries, first aid supplies, locks, keys, pagers, cell phone accessories, etc.	600
51870 - MATERIALS & OTHER SERVICES Total	700
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop -13.62%	20,700
51880 - CONTRIBUTION TO SERVICES Total	20,700
52 - MAINT & OPERATIONS Total	454,700
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
926M Wheel Loader (cost shared with Water Distribution)	150,000
Flatbed truck with lift gate	90,000
58210 - AUTOMOTIVE EQUIPMENT Total	240,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	5,800
58845 - TECHNOLOGY SYSTEMS Total	5,800
57 - CAPITAL OUTLAY Total	245,800
Grand Total	\$ 1,139,700

**CITY OF LOMA LINDA
FACILITIES MAINTENANCE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 104,521	\$ 111,200	\$ 109,900
M & O	280,283	379,100	425,300
CAPITAL	168,228	205,400	151,500
TOTAL	<u>\$ 553,032</u>	<u>\$ 695,700</u>	<u>\$ 686,700</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 553,032	\$ 695,700	\$ 686,700

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Facilities Maintenance Division:

1. To maintain and upkeep the exterior and interior of all City buildings.
2. To ensure that all City facilities operate properly for the safety and welfare of the public and City staff.
3. To ensure that customer service issues be handled in a timely and professional manner.

PROGRAM DESCRIPTION

The Facility Maintenance department is responsible for the maintenance and upkeep of the Civic Center (City Hall, Fire station, Senior Center, Library and Community Room), as well as, the Corporation Yard.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3400	FACILITIES MAINTENANCE				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	58,504	62,200	\$65,500	3,300
	50110 SALARIES - OVERTIME	10,817	13,400	\$13,400	-
50	PERSONNEL - SALARIES Total	69,320	75,600	\$78,900	3,300
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	35,201	35,600	\$31,000	(4,600)
51	PERSONNEL - BENEFITS Total	35,201	35,600	\$31,000	(4,600)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	1,676	2,400	\$2,400	-
	51120 UTILITIES	70,791	79,000	\$79,000	-
	51220 EQUIPMENT RENTAL	-	1,000	\$1,800	800
	51310 REPAIRS & MAINT - BDLGS	137,051	195,300	\$236,100	40,800
	51410 REPAIRS & MAINT - AUTO EQUIP	571	2,400	\$2,400	-
	51420 REPAIRS & MAINT - GENERAL	572	700	\$700	-
	51540 GENERAL OFFICE	589	1,300	\$1,300	-
	51550 SOFTWARE AND SOFTWARE LICENSES	532	700	\$800	100
	51610 UNIFORMS	447	900	\$500	(400)
	51630 MOTOR FUELS & LUBRICANTS	1,772	3,000	\$3,000	-
	51670 SMALL EQUIPMENT & TOOLS	1,860	1,100	\$500	(600)
	51810 TRAVEL MEETINGS & TRAINING	35	-	\$500	500
	51830 CONTRACTUAL AGREEMENTS	61,841	89,300	\$94,400	5,100
	51870 MATERIALS & OTHER SERVICES	1,290	900	\$800	(100)
	51880 CONTRIBUTION TO SERVICES	931	1,100	\$1,100	-
	51911 PRINCIPAL - LEASE	273	-	\$0	-
	51921 INTEREST - LEASE	50	-	\$0	-
52	MAINT & OPERATIONS Total	280,283	379,100	\$425,300	46,200
58	CAPITAL OUTLAY				
	58220 MACHINERY & EQUIPMENT	20,516	5,400	\$0	(5,400)
	58240 GENERAL CAPITAL IMPROVEMENTS	-	-	\$150,000	150,000
	58250 BUILDINGS AND STRUCTURES	134,520	-	\$0	-
	58845 TECHNOLOGY SYSTEMS	11,502	200,000	\$1,500	(198,500)
	58270 LEASE ASSET	1,690	-	\$0	-
58	CAPITAL OUTLAY Total	168,228	205,400	\$151,500	(53,900)
Grand Total		\$553,032	\$695,700	\$686,700	(\$9,000)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Facilities Maintenance Coordinator - 75%	65,500
50010 - SALARIES REGULAR Total	65,500
50110 - SALARIES - OVERTIME	
Authorized overtime	13,400
50110 - SALARIES - OVERTIME Total	13,400
50 - PERSONNEL - SALARIES Total	78,900
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	30,700
OPEB Funding Contribution	300
50500 - BENEFITS Total	31,000
51 - PERSONNEL - BENEFITS Total	31,000
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone costs for the Civic Center not specifically apportioned to departments, i.e. Council Chamber phones	2,400
51110 - COMMUNICATIONS - TELEPHONE Total	2,400
51120 - UTILITIES	
Natural gas and electricity costs for Civic Center and Library	79,000
51120 - UTILITIES Total	79,000
51220 - EQUIPMENT RENTAL	
Equipment rental to install and remove Christmas decorations at Civic Center	1,800
51220 - EQUIPMENT RENTAL Total	1,800
51310 - REPAIRS & MAINT - BDLGS	
Annual Generator Load Test	20,000
Annual ice machine maintenance in City Hall	2,000
City Hall (Title 19) repairs	600
Civic Center and Library general maintenance and repairs of buildings; elevator; outdoor water fountains, exterior lights, exterior landscape, carport solar panels	20,000
HVAC repairs	5,000
Trim trees around City Hall	6,000
Replace Corp Yard carpet	10,000
Retrofit lighting fixtures in Civic Center	15,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
Improve drainage around City Hall building	10,000
Replace water damaged storefront window along north side of City Hall	7,000
Re-varnish and stain worn doors and tables	10,000
Pressure wash exterior of Civic Center buildings	12,000
Paint wrought iron fencing and railing at Library	5,500
Paint interior of Library	35,000
Replace ceiling tiles at Civic Center	15,000
Paint four (4) wrought iron gates at front entrance of Corp Yard	9,500
Replace carpet in City Hall	22,000
Civic Center - Replace and/or repair wallpaper and paint	26,000
Paint wrought iron fence at Heritage Park	5,500
51310 - REPAIRS & MAINT - BDLGS Total	236,100
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance of four City pool vehicles	2,400
51410 - REPAIRS & MAINT - AUTO EQUIP Total	2,400
51420 - REPAIRS & MAINT - GENERAL	
Annual cost for piano tuning	300
Repairs and maintenance of miscellaneous machinery, radios and other equipment	400
51420 - REPAIRS & MAINT - GENERAL Total	700
51540 - GENERAL OFFICE	
Postage, Xerox paper, and miscellaneous supplies not apportioned to departments; correspondence mailings for Community Room banquet reservations	1,300
51540 - GENERAL OFFICE Total	1,300
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	800
51610 - UNIFORMS	
Portion of Uniform Purchase for Fleet Maint. Coord (\$200); City Logo work shirts for City Staff.	500
51610 - UNIFORMS Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Fuel for four City pool vehicles	3,000
51630 - MOTOR FUELS & LUBRICANTS Total	3,000
51670 - SMALL EQUIPMENT & TOOLS	
Small tools used for Civic Center repairs, key control cabinet and key tags	500
51670 - SMALL EQUIPMENT & TOOLS Total	500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
FACILITIES MAINTENANCE
0013400**

TITLE/ACCOUNT NUMBER	AMOUNT
51810 - TRAVEL MEETINGS & TRAINING	
Training for staff	500
51810 - TRAVEL MEETINGS & TRAINING Total	500
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance for two City Hall fountains	2,000
Annual unleaded fuel tank testing	1,000
Community room special cleaning for rental uses	18,000
Elevator annual maintenance at Library	3,500
Fire alarm monitoring by Facility Protection Services and UL monitoring of City Hall and Fire Station (costs shared with 01-2110)	700
Fire extinguisher annual service for Civic Center, Library, pool cars, Engineering, and City Manager (FPS)	600
Fire Halon System - annual preventative maintenance service for fire alarm systems, smoke detectors at City Hall and Library (FPS)	10,000
Generator preventative maintenance and permit renewal	2,000
Gopher control services for the Civic Center	3,600
HVAC- Maintenance contract for Civic Center and Library	7,200
Inspections of overhead sprinklers at the Civic Center and Library (FPS)	5,800
Janitorial services for Civic Center and Library	28,000
Lenel annual support agreement (Card Reader program - TRL Sys)	400
Library elevator pressure & compliance testing and County inspection (Amtech	1,500
Pest Control Services for Civic Center, Library & 25964 Mission	3,600
Security system monitoring for Civic Center and Library (Interface Security)	700
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	5,800
51830 - CONTRACTUAL AGREEMENTS Total	94,400
51870 - MATERIALS & OTHER SERVICES	
Batteries, lock, keys and cell phone accessories, first aid kit upkeep and Civic Center flags	800
51870 - MATERIALS & OTHER SERVICES Total	800
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 0.75%	1,100
51880 - CONTRIBUTION TO SERVICES Total	1,100
52 - MAINT & OPERATIONS Total	425,300

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
FACILITIES MAINTENANCE
0013400

TITLE/ACCOUNT NUMBER		AMOUNT
57 - CAPITAL OUTLAY		
58240 - GENERAL CAPITAL IMPROVEMENTS		
Replace sound and video system in Council Chambers		150,000
58240 - GENERAL CAPITAL IMPROVEMENTS Total		150,000
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		1,500
58845 - TECHNOLOGY SYSTEMS Total		1,500
57 - CAPITAL OUTLAY Total		151,500
Grand Total	\$	686,700

**CITY OF LOMA LINDA
REFUSE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 104,321	\$ 130,100	\$ 145,500
M & O	1,253,361	1,339,200	1,384,500
CAPITAL	1,690	1,000	1,500
TOTAL	<u>\$ 1,359,372</u>	<u>\$ 1,470,300</u>	<u>\$ 1,531,500</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 1,359,372	\$ 1,470,300	\$ 1,531,500

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Refuse Division:

1. To ensure that refuse service is provided by a licensed hauler to all residential and commercial properties.
2. To ensure residents receive appropriate carts or bins, based on their place of residents, to dispose their refuse, recyclables and green waste.
3. To ensure that customer service issues be handled in a timely and professional manner.

PROGRAM DESCRIPTION

This program accounts for refuse collection/disposal utility billing and collections activities. An exclusive contractual agreement for service with CR&R is amended annually to reflect any adjustments in the Consumer Price Index. In return for franchise services provided, 15% of the base service charge for refuse collection is retained by the City.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3600	REFUSE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	64,206	76,800	94,200	17,400
50020	SALARIES - PART-TIME/TEMPORARY	-	5,800	-	(5,800)
50110	SALARIES - OVERTIME	6	2,100	2,100	-
50	PERSONNEL - SALARIES Total	64,212	84,700	96,300	11,600
51	PERSONNEL - BENEFITS				
50500	BENEFITS	40,110	45,400	49,200	3,800
51	PERSONNEL - BENEFITS Total	40,110	45,400	49,200	3,800
52	MAINT & OPERATIONS				
51420	REPAIRS & MAINT - GENERAL	-	-	600	600
51500	PRINTING & PUBLISHING	3,952	6,800	2,800	(4,000)
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	89	-	-	-
51540	GENERAL OFFICE	562	2,700	2,000	(700)
51550	SOFTWARE AND SOFTWARE LICENSES	532	700	1,300	600
51670	SMALL EQUIPMENT & TOOLS	114	300	-	(300)
51820	PROFESSIONAL SERVICES	4,357	1,100	-	(1,100)
51830	CONTRACTUAL AGREEMENTS	1,243,161	1,327,300	1,377,700	50,400
51870	MATERIALS & OTHER SERVICES	178	200	-	(200)
51940	BAD DEBT EXPENSE	93	100	100	-
51911	PRINCIPAL - LEASE	273	-	-	-
51921	INTEREST - LEASE	50	-	-	-
52	MAINT & OPERATIONS Total	1,253,361	1,339,200	1,384,500	45,300
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	1,000	1,500	500
58270	LEASE ASSET	1,690	-	-	-
58	CAPITAL OUTLAY Total	1,690	1,000	1,500	500
Grand Total		\$1,359,372	\$1,470,300	\$1,531,500	\$61,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
REFUSE
0013600**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Sr. Accountant/Financial Analyst - 10%		
2 - Supervising Accounting Technician - 10%		
Accounting Specialist - 20%		
Accounting Technician I - 25%		
Accounting Technician II - 25%		
Accountant - 20%		
Finance Director - 10%		94,200
50010 - SALARIES REGULAR	Total	94,200
50110 - SALARIES - OVERTIME		
Software implementation overtime		2,100
50110 - SALARIES - OVERTIME	Total	2,100
50 - PERSONNEL - SALARIES Total		96,300
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		48,800
OPEB Funding Contribution		400
50500 - BENEFITS	Total	49,200
51 - PERSONNEL - BENEFITS Total		49,200
52 - MAINT & OPERATIONS		
51420 - REPAIRS & MAINT - GENERAL		
Repairs and maintenance printer (Finance)		600
51420 - REPAIRS & MAINT - GENERAL	Total	600
51500 - PRINTING & PUBLISHING		
New Homeowner booklet		2,500
Pro-rata share of utility printing and publishing costs applicable to refuse billing		300
51500 - PRINTING & PUBLISHING	Total	2,800
51540 - GENERAL OFFICE		
Pro-rata share of utility notices postage and miscellaneous supplies		2,000
51540 - GENERAL OFFICE	Total	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES		
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform		800
Transparency Portal		500
51550 - SOFTWARE AND SOFTWARE LICENSES Total		1,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
REFUSE
0013600**

TITLE/ACCOUNT NUMBER	AMOUNT
51830 - CONTRACTUAL AGREEMENTS	
Cash Register Support	300
City's Household Hazardous Waste Program City Services administered by San Bernardino County	36,500
City's service and pass-through payments to refuse company	1,300,000
Credit card processing fees (Finance)	22,500
Cutter and buster support contract (Finance)	200
Printing and mailing utility bills	7,200
Repairs and maintenance of printer (Finance)	200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	5,800
Yearly collection transmittals (City's collections service provider) (Finance)	1,000
Tyler financial software support and Disaster Recovery Fees	4,000
51830 - CONTRACTUAL AGREEMENTS Total	1,377,700
51940 - BAD DEBT EXPENSE	
Bad debt expense	100
51940 - BAD DEBT EXPENSE Total	100
52 - MAINT & OPERATIONS Total	1,384,500
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	1,500
58845 - TECHNOLOGY SYSTEMS Total	1,500
57 - CAPITAL OUTLAY Total	1,500
Grand Total	\$ 1,531,500

**CITY OF LOMA LINDA
RECYCLING
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 20,487	\$ 19,400	\$ 29,300
M & O	5,693	48,000	36,800
CAPITAL	348	300	300
TOTAL	<u>\$ 26,528</u>	<u>\$ 67,700</u>	<u>\$ 66,400</u>
 SOURCE OF FUNDS			
GENERAL FUND	\$ 26,528	\$ 67,700	\$ 66,400

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Recycling Division:

1. To maintain the required diversion rate as mandated by the State.
2. To promote and educate the Community of proper recycling, reusing and other waste prevention practices at community events and through public media (local newspaper, community television, and City's website).
3. To continue to promote organic recycling among businesses and residential properties.

PROGRAM DESCRIPTION

Recycling, raise programs mandated by California Integrated Waste Management Board (CIWMB) and AB 939.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3610	RECYCLING				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	11,194	12,100	18,400	6,300
50	PERSONNEL - SALARIES Total	11,194	12,100	18,400	6,300
51	PERSONNEL - BENEFITS				
50500	BENEFITS	9,293	7,300	10,900	3,600
51	PERSONNEL - BENEFITS Total	9,293	7,300	10,900	3,600
52	MAINT & OPERATIONS				
51500	PRINTING & PUBLISHING	700	1,000	1,000	-
51540	GENERAL OFFICE	-	500	500	-
51550	SOFTWARE AND SOFTWARE LICENSES	110	300	200	(100)
51820	PROFESSIONAL SERVICES	1,163	5,500	500	(5,000)
51830	CONTRACTUAL AGREEMENTS	352	800	1,200	400
51870	MATERIALS & OTHER SERVICES	3,302	39,900	33,400	(6,500)
51911	PRINCIPAL - LEASE	56	-	-	-
51921	INTEREST - LEASE	10	-	-	-
52	MAINT & OPERATIONS Total	5,693	48,000	36,800	(11,200)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	300	300	-
58270	LEASE ASSET	348	-	-	-
58	CAPITAL OUTLAY Total	348	300	300	-
Grand Total		\$26,528	\$67,700	\$66,400	(\$1,300)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
RECYCLING
0013610**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Executive Assistant - 15%	
Administrative Specialist I - 15%	18,400
50010 - SALARIES REGULAR Total	18,400
50 - PERSONNEL - SALARIES Total	18,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	10,800
OPEB Funding Contribution	100
50500 - BENEFITS Total	10,900
51 - PERSONNEL - BENEFITS Total	10,900
52 - MAINT & OPERATIONS	
51500 - PRINTING & PUBLISHING	
Flyers and newspaper articles of recycling events	1,000
51500 - PRINTING & PUBLISHING Total	1,000
51540 - GENERAL OFFICE	
Supplies, postage, paper, etc.	500
51540 - GENERAL OFFICE Total	500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	200
51820 - PROFESSIONAL SERVICES	
Professional services to assist the city with compliance of State mandated Bills AB939, AB341 & SB1383 by implementation and enforcement of recycling programs	500
51820 - PROFESSIONAL SERVICES Total	500
51830 - CONTRACTUAL AGREEMENTS	
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	1,200
51830 - CONTRACTUAL AGREEMENTS Total	1,200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
RECYCLING
0013610**

TITLE/ACCOUNT NUMBER		AMOUNT
51870 - MATERIALS & OTHER SERVICES		
Commercial organic public education for commercial businesses; containers for promoting organic recycling funded by City/County Grant		2,500
Disposal of recyclable materials: oil, electronics, batteries, tires, etc.		2,500
Hazardous Waste Manifest Fee		200
Advertisement costs for recycling events and cost for public educational material, funded by City/County/State Grant		28,200
51870 - MATERIALS & OTHER SERVICES Total		33,400
52 - MAINT & OPERATIONS Total		36,800
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		300
58845 - TECHNOLOGY SYSTEMS Total		300
57 - CAPITAL OUTLAY Total		300
Grand Total	\$	66,400

**CITY OF LOMA LINDA
PARKS MAINTENANCE
BUDGET SUMMARY 2023-2024**

	ACTUAL	ADOPTED	PROPOSED
EXPENDITURES	2021-2022	2022-2023	2023-2024
PERSONNEL	\$ 759,593	\$ 915,600	\$ 788,200
M & O	360,601	542,000	498,800
CAPITAL	11,321	133,300	113,100
TOTAL	<hr/> \$ 1,131,515	<hr/> \$ 1,590,900	<hr/> \$ 1,400,100
SOURCE OF FUNDS			
GENERAL FUND	\$ 1,131,515	\$ 1,590,900	\$ 1,400,100

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Parks Maintenance Division:

1. To maintain safe and clean parks and public recreational facilities within the community.
2. To maintain safe and clean City public trails.

PROGRAM DESCRIPTION

The Parks Maintenance Program is responsible for the upkeep of forty acres of developed parkland as well as other City property, including medians, right-of-ways and building landscape and historical properties.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
4200	PARKS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	\$449,047	554,000	487,600	(66,400)
50110	SALARIES - OVERTIME	\$17,112	18,000	18,000	-
50	PERSONNEL - SALARIES Total	\$466,159	572,000	505,600	(66,400)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	\$293,433	341,600	282,600	(59,000)
50550	TUITION REIMBURSEMENT	\$0	2,000	-	(2,000)
51	PERSONNEL - BENEFITS Total	\$293,433	343,600	282,600	(61,000)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	\$3,629	3,800	4,200	400
51120	UTILITIES	\$146,441	170,200	170,200	-
51150	PROPERTY TAXES	\$4,589	6,500	6,500	-
51220	EQUIPMENT RENTAL	\$1,240	1,500	1,500	-
51300	REPAIRS & MAINT - CAPITAL FAC	\$77,781	163,000	97,400	(65,600)
51310	REPAIRS & MAINT - BDLGS	\$1,313	1,800	1,800	-
51410	REPAIRS & MAINT - AUTO EQUIP	\$13,984	20,000	20,000	-
51420	REPAIRS & MAINT - GENERAL	\$5,008	9,400	4,000	(5,400)
51500	PRINTING & PUBLISHING	\$118	200	200	-
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	\$120	700	700	-
51540	GENERAL OFFICE	\$840	900	900	-
51550	SOFTWARE AND SOFTWARE LICENSES	\$3,604	6,900	5,200	(1,700)
51610	UNIFORMS	\$4,711	5,400	6,000	600
51620	UNIFORMS & SAFETY EQUIPMENT	\$564	1,300	1,000	(300)
51630	MOTOR FUELS & LUBRICANTS	\$21,914	26,000	26,000	-
51670	SMALL EQUIPMENT & TOOLS	\$3,550	3,500	3,500	-
51810	TRAVEL MEETINGS & TRAINING	\$1,000	1,800	1,100	(700)
51820	PROFESSIONAL SERVICES	\$545	1,000	600	(400)
51830	CONTRACTUAL AGREEMENTS	\$43,767	61,600	75,500	13,900
51870	MATERIALS & OTHER SERVICES	\$17,108	48,700	64,600	15,900
51880	CONTRIBUTION TO SERVICES	\$6,609	7,800	7,900	100
51911	PRINCIPAL - LEASE	\$1,831	-	-	-
51921	INTEREST - LEASE	\$336	-	-	-
52	MAINT & OPERATIONS Total	\$360,601	542,000	498,800	(43,200)
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	\$0	96,300	97,000	700
58220	MACHINERY & EQUIPMENT	\$0	31,100	6,000	(25,100)
58845	TECHNOLOGY SYSTEMS	\$0	5,900	10,100	4,200
58270	LEASE ASSET	\$11,321	-	-	-
58	CAPITAL OUTLAY Total	\$11,321	133,300	113,100	(20,200)
Grand Total		\$1,131,515	1,590,900	1,400,100	(190,800)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Field Services Superintendent - 5%		
1 - Field Maintenance Tech III - 100%		
1 - Field Maintenance Tech II - 100%		
6 - Field Maintenance Tech I - 100%		487,600
50010 - SALARIES REGULAR	Total	487,600
50110 - SALARIES - OVERTIME		
Authorized overtime including City Parade, run events and traffic control.		18,000
50110 - SALARIES - OVERTIME	Total	18,000
50 - PERSONNEL - SALARIES Total		505,600
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		280,900
OPEB Funding Contribution		1,700
50500 - BENEFITS	Total	282,600
51 - PERSONNEL - BENEFITS Total		282,600
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Telephone communication for Parks personnel		4,200
51110 - COMMUNICATIONS - TELEPHONE	Total	4,200
51120 - UTILITIES		
Water and electric utilities for all park lights, irrigation system and water for all City parks and Community Garden on Van Leuven St.		170,200
51120 - UTILITIES	Total	170,200
51150 - PROPERTY TAXES		
Property Taxes for City owned property (471-020-001, 004-007)		4,700
Property Taxes for City Parks (0283-071-29 and 0283-102-16) Elmer Digneo Park		
Paid to Loma Linda University.		1,800
51150 - PROPERTY TAXES	Total	6,500
51220 - EQUIPMENT RENTAL		
Misc. equipment rentals for unusual infrequent requirements		1,500
51220 - EQUIPMENT RENTAL	Total	1,500
51300 - REPAIRS & MAINT - CAPITAL FAC		
Baseball field repair and upkeep for baseball season		10,000
Load test generator at Corp yard (cost shared w/ 3200, 3500, 7000)		400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
Maintenance and repairs for the Community garden at Van Leuven St.	5,000
Repair parks, playground equipment, irrigation maintenance, general clean up maintenance, supplies, and pesticide applications for all City parks	50,000
Tree trimming	30,000
Weed abatement on City parks	2,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	97,400
51310 - REPAIRS & MAINT - BDLGS	
Repairs and general maintenance of City facilities and ice machine maintenance	1,800
51310 - REPAIRS & MAINT - BDLGS Total	1,800
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance and smog checks for equipment assigned to the park division	20,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	20,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance of non-automotive equipment, radio, etc.	4,000
51420 - REPAIRS & MAINT - GENERAL Total	4,000
51500 - PRINTING & PUBLISHING	
Business cards	200
51500 - PRINTING & PUBLISHING Total	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Pesticide certification, dues, and fees, memberships, PAPA	700
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	700
51540 - GENERAL OFFICE	
Miscellaneous divisional support office supplies, paper supplies and postage for Parks, recreation and beautification agenda packet mail outs	900
51540 - GENERAL OFFICE Total	900
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	5,200
51550 - SOFTWARE AND SOFTWARE LICENSES Total	5,200
51610 - UNIFORMS	
Uniform allowances (\$600) for ten Parks employees.	6,000
51610 - UNIFORMS Total	6,000
51620 - UNIFORMS & SAFETY EQUIPMENT	
Parks department safety and pesticide safety equipment.	1,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,000
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for Parks maintenance units and equipment	26,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER	AMOUNT
51630 - MOTOR FUELS & LUBRICANTS Total	26,000
51670 - SMALL EQUIPMENT & TOOLS	
Blowers, line trimmers and edgers	2,500
Parks maintenance hand tools (rakes, hoes, pruners, etc.)	1,000
51670 - SMALL EQUIPMENT & TOOLS Total	3,500
51810 - TRAVEL MEETINGS & TRAINING	
PAPA Seminars & OSHA required training	1,100
51810 - TRAVEL MEETINGS & TRAINING Total	1,100
51820 - PROFESSIONAL SERVICES	
Drug and alcohol testing	100
LLU physicals	500
51820 - PROFESSIONAL SERVICES Total	600
51830 - CONTRACTUAL AGREEMENTS	
AC Maintenance for city properties at 25964 Mission Road at Heritage Park	1,000
Annual Security System monitoring of City-owned properties at 25964 Mission Rd/Heritage Park	1,500
Fire alarm maintenance and UL Monitoring & wet risers at Corp Yard (shared w/3200, 3500, 7010 and 7020)	800
Fire alarm maintenance and UL monitoring and wet risers at 25964 Mission Road	2,700
Fire Halon System & fire Extinguishers - Annual maintenance and inspection at the Corp yard (costs shared w/ 3200, 3500, and 7000)	1,000
Gopher & squirrel abatement at Hulda Crooks Park, Leonard Bailey Park, Baseball Park, Bryn Mawr Veterans Memorial, Elmer Digneo Park, Cottonwood Park, and Dog Parks.	21,100
HVAC - Annual maintenance at Corp Yard (costs shared w/ 3200, 4400 3500, 7010, 7020)	400
IWORQ Work order database software system (costs shared w/3200, 3500, 7000)	500
Janitorial services at the Corp Yard (cost shared w/3030, 3200, 4400, 7010, 7020, & 7030) and Cole House Janitorial Srvs	5,200
Lease for Plotter (shared cost 3030, 3100, 3200, 3500, 7000)	2,000
Pest control services at Corporation yard (shared w/ 3200, 4400, 3500 and 7000)	200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	39,100
51830 - CONTRACTUAL AGREEMENTS Total	75,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
PARKS
0014200**

TITLE/ACCOUNT NUMBER		AMOUNT
51870 - MATERIALS & OTHER SERVICES		
AQMD emissions fee (Gen-Diesel and flat fee for fiscal year) costs shared w/3200, 3100, 7010 and 7020)		200
Bear Valley share assessments (two installments - 61 pipeline shares and 1020 water shares). Temporary fee increase for waterline repairs and upgrades		39,000
Locks, keys, first aid supplies, batteries, pagers, etc.		400
Compost		25,000
51870 - MATERIALS & OTHER SERVICES Total		64,600
51880 - CONTRIBUTION TO SERVICES		
Contribution to Shop - 5.21%		7,900
51880 - CONTRIBUTION TO SERVICES Total		7,900
52 - MAINT & OPERATIONS Total		498,800
57 - CAPITAL OUTLAY		
58210 - AUTOMOTIVE EQUIPMENT		
Dump Truck		97,000
58210 - AUTOMOTIVE EQUIPMENT Total		97,000
58220 - MACHINERY & EQUIPMENT		
Storage container		6,000
58220 - MACHINERY & EQUIPMENT Total		6,000
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		10,100
58845 - TECHNOLOGY SYSTEMS Total		10,100
57 - CAPITAL OUTLAY Total		113,100
Grand Total	\$	1,400,100

**CITY OF LOMA LINDA
VEHICLE MAINTENANCE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	(42)	(5,500)	-
CAPITAL	2,253	5,500	-
TOTAL	<u>\$ 2,211</u>	<u>\$ -</u>	<u>\$ -</u>
SOURCE OF FUNDS			
CREDITS FROM OTHER DEPTS	\$ 2,211	\$ -	\$ -

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Vehicle Maintenance Division:

1. To ensure all Public Works' City vehicles and equipment are properly serviced and maintained.
2. To ensure that Fleet Bay area is kept in a clean and orderly manner and all Public Works' Department's equipment are properly maintained.
3. To ensure that safety is a primary objective when performing job responsibilities.

PROGRAM DESCRIPTION

The Vehicle Maintenance Shop provides service to Public Works and Public Safety related equipment. Preventative maintenance and repair are done on 75 vehicles, 4 tractors/tractor-type vehicles and some 344 small equipment units.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
4400	VEHICLE MAINTENANCE				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	70,962	76,100	78,800	2,700
50110	SALARIES - OVERTIME	0	1,000	1,000	-
50	PERSONNEL - SALARIES Total	70,962	77,100	79,800	2,700
51	PERSONNEL - BENEFITS				
50500	BENEFITS	35,317	35,300	37,200	1,900
50600	CREDITS FROM OTHER DEPARTMENTS	(106,280)	(112,400)	(117,000)	(4,600)
51	PERSONNEL - BENEFITS Total	(70,962)	(77,100)	(79,800)	(2,700)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,323	1,400	1,400	-
51120	UTILITIES	496	800	800	-
51300	REPAIRS & MAINT - CAPITAL FAC	1,415	1,800	1,800	-
51310	REPAIRS & MAINT - BDLGS	707	1,500	1,500	-
51410	REPAIRS & MAINT - AUTO EQUIP	348	1,000	1,000	-
51420	REPAIRS & MAINT - GENERAL	69	500	500	-
51500	PRINTING & PUBLISHING	0	-	200	200
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	0	-	400	400
51540	GENERAL OFFICE	149	300	300	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,414	3,700	3,900	200
51610	UNIFORMS	425	600	600	-
51620	UNIFORMS & SAFETY EQUIPMENT	251	300	400	100
51630	MOTOR FUELS & LUBRICANTS	1,112	1,500	1,500	-
51670	SMALL EQUIPMENT & TOOLS	4,555	5,800	4,600	(1,200)
51810	TRAVEL MEETINGS & TRAINING	204	900	800	(100)
51820	PROFESSIONAL SERVICES	158	300	100	(200)
51830	CONTRACTUAL AGREEMENTS	3,799	8,400	10,800	2,400
51870	MATERIALS & OTHER SERVICES	1,783	2,200	2,200	-
51891	CREDITS FROM OTHER DEPARTMENTS	(20,682)	(36,500)	(32,800)	3,700
51911	PRINCIPAL - LEASE	364	-	-	-
51921	INTEREST - LEASE	67	-	-	-
52	MAINT & OPERATIONS Total	(42)	(5,500)	-	5,500
58	CAPITAL OUTLAY				
58200	CREDITS FROM OTHER DEPARTMENTS	0	(1,300)	(2,000)	(700)
58220	MACHINERY & EQUIPMENT	0	5,500	-	(5,500)
58845	TECHNOLOGY SYSTEMS	0	1,300	2,000	700
58270	LEASE ASSET	2,253	-	-	-
58	CAPITAL OUTLAY Total	2,253	5,500	-	(5,500)
Grand Total		\$2,211	\$0	\$0	\$0

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
VEHICLE MAINTENANCE
0014400**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Lead Mechanic/Fleet Services Coordinator 100%	78,800
50010 - SALARIES REGULAR Total	78,800
50110 - SALARIES - OVERTIME	
Authorized overtime	1,000
50110 - SALARIES - OVERTIME Total	1,000
50 - PERSONNEL - SALARIES Total	79,800
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	36,900
OPEB Funding Contribution	300
50500 - BENEFITS Total	37,200
50600 - CREDITS FROM OTHER DEPARTMENTS	
Credits from other departments	(117,000)
50600 - CREDITS FROM OTHER DEPARTMENTS Total	(117,000)
51 - PERSONNEL - BENEFITS Total	(79,800)
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Portion of security phone line/ Phone costs	1,400
51110 - COMMUNICATIONS - TELEPHONE Total	1,400
51120 - UTILITIES	
pro-rates share of electricity	800
51120 - UTILITIES Total	800
51300 - REPAIRS & MAINT - CAPITAL FAC	
Miscellaneous supplies for maintenance of shop	1,800
51300 - REPAIRS & MAINT - CAPITAL FAC Total	1,800
51310 - REPAIRS & MAINT - BDLGS	
Miscellaneous repairs of fleet garage structure	1,500
51310 - REPAIRS & MAINT - BDLGS Total	1,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repair and maintenance of City fleet	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs to radio and non-automotive equipment, upholstery, and light bars	500
51420 - REPAIRS & MAINT - GENERAL Total	500
51500 - PRINTING & PUBLISHING	

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GENERAL FUND
VEHICLE MAINTENANCE
0014400

TITLE/ACCOUNT NUMBER	AMOUNT
Business cards or miscellaneous printing for handbooks	200
51500 - PRINTING & PUBLISHING Total	200
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Municipal Equipment Maintenance Association	400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	400
51540 - GENERAL OFFICE	
General office supplies	300
51540 - GENERAL OFFICE Total	300
51550 - SOFTWARE AND SOFTWARE LICENSES	
Vehicle Tracking software	2,800
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	1,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	3,900
51610 - UNIFORMS	
Uniform allowance for Fleet employee	600
51610 - UNIFORMS Total	600
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	400
51620 - UNIFORMS & SAFETY EQUIPMENT Total	400
51630 - MOTOR FUELS & LUBRICANTS	
Gas and oil for shop vehicles and equipment	1,500
51630 - MOTOR FUELS & LUBRICANTS Total	1,500
51670 - SMALL EQUIPMENT & TOOLS	
Tools and equipment for fleet repairs	4,600
51670 - SMALL EQUIPMENT & TOOLS Total	4,600
51810 - TRAVEL MEETINGS & TRAINING	
Safety and OSHA required training	800
51810 - TRAVEL MEETINGS & TRAINING Total	800
51820 - PROFESSIONAL SERVICES	
DMV physicals, drug and alcohol testing	100
51820 - PROFESSIONAL SERVICES Total	100
51830 - CONTRACTUAL AGREEMENTS	
Above ground storage fees - CUPA permit for facility FA0002031 (cost shared w/ 3500 and 7000)	500
Air conditioning annual maintenance (costs shared w/3200, 4200, 3500, 7010, and 7020)	200
AQMD operating fee and EHS emissions fee permits	800
Fire alarm UL monitoring services at Corp Yard -shared cost w/ 3200,3500, and 7000	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GENERAL FUND
VEHICLE MAINTENANCE
0014400**

TITLE/ACCOUNT NUMBER	AMOUNT
Fire extinguisher service	100
Janitorial services for Corporate yard (cost share w/3030, 3200, 4200, 3500, and 7000)	800
Pest control services (cost shared w/3200, 4200, 3500, and 7000)	200
Quick service smog program	100
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	7,800
Work order database software system (cost shared w/3200, 4200, and 3500)	100
51830 - CONTRACTUAL AGREEMENTS Total	10,800
51870 - MATERIALS & OTHER SERVICES	
Locks, keys, first aid supplies, rags, pagers, cell phone accessories, etc.	2,200
51870 - MATERIALS & OTHER SERVICES Total	2,200
51891 - CREDITS FROM OTHER DEPARTMENTS	
credits from other department	(32,800)
51891 - CREDITS FROM OTHER DEPARTMENTS Total	(32,800)
52 - MAINT & OPERATIONS Total	-
57 - CAPITAL OUTLAY	
58200 - CREDITS FROM OTHER DEPARTMENTS	
Credit From Other Departments	(2,000)
58200 - CREDITS FROM OTHER DEPARTMENTS Total	(2,000)
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	2,000
58845 - TECHNOLOGY SYSTEMS Total	2,000
57 - CAPITAL OUTLAY Total	-
Grand Total	\$ -

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**CITY OF LOMA LINDA
SEWER ENTERPRISE
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	BUDGETED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ (189,862)	\$ 807,700	\$ 841,300
M & O	4,148,870	4,832,300	4,964,000
CAPITAL	3,800	7,500	30,900
TOTAL	<u>\$ 3,962,808</u>	<u>\$ 5,647,500</u>	<u>\$ 5,836,200</u>
SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 5,480,466	\$ 5,736,100	\$ 5,756,100
INTEREST INCOME	6,464	31,500	55,600
TRANSFERS IN	84,923	-	-
RETAINED EARNINGS	<u>(1,609,045)</u>	<u>(120,100)</u>	<u>24,500</u>
	<u>\$ 3,962,808</u>	<u>\$ 5,647,500</u>	<u>\$ 5,836,200</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Sewer Department:

1. To maintain the operations of the City's sewer system in an efficient manner.
2. To comply with the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit Program.

PROGRAM DESCRIPTION

The Sewer Division is responsible for the maintenance of over 45 miles of mains ranging from 6" to 24" in size. The service of cleaning out the City sewer, storm drain and catch basin systems is performed under the Public Works Sewer Division. The City of San Bernardino provides wastewater treatment to approximately 3 million gallon of effluent daily. Total service fees are contingent upon adjustments resulting from rate increases imposed by the City of San Bernardino. The Sewer Division also administers the County Work Release Program.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3500	SEWER				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	406,891	504,000	553,300	49,300
50015	SALARIES FULL-TIME TEMP WAGES	4,516	0	-	-
50020	SALARIES - PART-TIME/TEMPORARY	-	5,800	-	(5,800)
50110	SALARIES - OVERTIME	5,517	19,000	19,000	-
50	PERSONNEL - SALARIES Total	416,924	528,800	572,300	43,500
51	PERSONNEL - BENEFITS				
50500	BENEFITS	244,740	278,900	267,100	(11,800)
50540	PENSION UAL	88,400	0	-	-
50550	TUITION REIMBURSEMENT	-	0	1,900	1,900
50560	PENSION EXP - GASB 68	(937,724)	0	-	-
50565	OPEB EXP - GASB 75	(2,202)	0	-	-
51	PERSONNEL - BENEFITS Total	(606,786)	278,900	269,000	(9,900)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	3,583	4,000	4,000	-
51120	UTILITIES	8,754	10,500	10,500	-
51220	EQUIPMENT RENTAL	-	0	1,900	1,900
51300	REPAIRS & MAINT - CAPITAL FAC	16,690	73,700	34,100	(39,600)
51310	REPAIRS & MAINT - BDLGS	1,633	3,000	3,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	4,966	5,600	5,000	(600)
51420	REPAIRS & MAINT - GENERAL	382	1,400	1,400	-
51500	PRINTING & PUBLISHING	2,163	400	7,400	7,000
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	613	1,000	1,000	-
51540	GENERAL OFFICE	4,607	5,800	4,000	(1,800)
51550	SOFTWARE AND SOFTWARE LICENSES	4,542	8,800	9,700	900
51610	UNIFORMS	1,202	1,200	1,200	-
51620	UNIFORMS & SAFETY EQUIPMENT	642	1,400	800	(600)
51630	MOTOR FUELS & LUBRICANTS	6,999	6,100	6,100	-
51670	SMALL EQUIPMENT & TOOLS	932	3,000	3,000	-
51680	BOOKS & EDUCATIONAL MATERIALS	180	200	500	300
51810	TRAVEL MEETINGS & TRAINING	2,289	2,600	2,600	-
51820	PROFESSIONAL SERVICES	19,035	25,000	42,600	17,600
51830	CONTRACTUAL AGREEMENTS	3,014,959	3,637,500	3,674,300	36,800
51860	INSURANCE	18,640	17,400	13,500	(3,900)
51870	MATERIALS & OTHER SERVICES	951	1,400	1,400	-
51880	CONTRIBUTION TO SERVICES	21,409	25,300	25,600	300
51890	TRANSFERS OUT	-	0	-	-
51892	CAP CONT -TRANSF OF CAP ASSETS	81,123	0	-	-
51900	GENERAL FUND OVERHEAD	762,548	834,800	948,200	113,400
51920	INTEREST	435	0	-	-
51930	DEPRECIATION	164,991	162,200	162,200	-
51940	BAD DEBT EXPENSE	179	0	-	-
51921	INTEREST - LEASE	657	0	-	-
51931	AMORTIZATION - LEASE	3,766	0	-	-
52	MAINT & OPERATIONS Total	4,148,870	4,832,300	4,964,000	131,700

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3500	SEWER				
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	0	18,200	18,200
58250	BUILDINGS AND STRUCTURES	3,800	0	-	-
58845	TECHNOLOGY SYSTEMS	-	7,500	12,700	5,200
58	CAPITAL OUTLAY Total	3,800	7,500	30,900	23,400
Grand Total		\$3,962,808	\$5,647,500	\$5,836,200	\$188,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUND
SEWER
4053500**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager/PW Director/City Engineer - 15%	
Finance Director - 30%	
Associate Engineer - 10%	
Engineering Technician - 25%	
Executive Assistant - 28%	
Sr. Accountant/Financial Analyst - 30%	
Supervising Accounting Technician - 30%	
Supervising Accounting Technician - 10%	
Accounting Specialist - 25%	
Accounting Technician I - 25%	
Accounting Technician II - 25%	
Accounting Technician II - 10%	
Administrative Specialist III - 50%	
Administrative Specialist I - 25%	
Utilities Maintenance Technician I - 100%	
Utilities Maintenance Technician III - 100%	
Help Desk Technician - 14%	
Information Systems Analyst III - 14%	
Accountant - 25%	
Administrative Specialist I - 28%	
Asst. Public Works Director/City Engineer - 33%	553,300
50010 - SALARIES REGULAR Total	553,300
50110 - SALARIES - OVERTIME	
Authorized overtime	13,500
Software implementation overtime	5,500
50110 - SALARIES - OVERTIME Total	19,000
50 - PERSONNEL - SALARIES Total	572,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	265,300
OPEB Funding Contribution	1,800
50500 - BENEFITS Total	267,100
50550 - TUITION REIMBURSEMENT	
Pro-rata share for Executive Assistant and Administrative Assistant	1,900
50550 - TUITION REIMBURSEMENT Total	1,900
51 - PERSONNEL - BENEFITS Total	269,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone - proportional share of Corporate yard	4,000
51110 - COMMUNICATIONS - TELEPHONE Total	4,000
51120 - UTILITIES	
Proportional share of Corporate Yard electric, gas and water	10,500
51120 - UTILITIES Total	10,500
51220 - EQUIPMENT RENTAL	
Grader rental for detention basin maintenance	1,800
Rent for mail meter machine (costs shared with 1940,7000,1800)	100
51220 - EQUIPMENT RENTAL Total	1,900
51300 - REPAIRS & MAINT - CAPITAL FAC	
Annual maintenance of sewer mains, laterals, manholes, sewers and storm drain covers and rings	16,500
Load test generator at Corp Yard (cost shared w/ 3200,4200,7000)	400
Quarterly vegetation control and drainage facility	4,500
Sewer lift Station maintenance	5,000
Sewer maintenance for Khan Drive	500
Sewer video inspections	2,200
TV Miscellaneous trouble spots	5,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	34,100
51310 - REPAIRS & MAINT - BDLGS	
Generator maintenance	1,800
Repairs and maintenance of buildings and cleaning supplies for Corp. Yard	1,200
51310 - REPAIRS & MAINT - BDLGS Total	3,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Repairs and maintenance of automobiles (including smog checks)	5,000
51410 - REPAIRS & MAINT - AUTO EQUIP Total	5,000
51420 - REPAIRS & MAINT - GENERAL	
Repairs and maintenance of printer (Finance)	600
Repairs for non-automotive equipment, including fire extinguisher services	800
51420 - REPAIRS & MAINT - GENERAL Total	1,400
51500 - PRINTING & PUBLISHING	
New Homeowner booklet	5,000
Printing of annual budget (Finance)	400
Xeroxing, unallocated costs, printing miscellaneous forms, business cards, advertisements, etc.	1,600
Annual finance report ACFR	400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUND
SEWER
4053500**

TITLE/ACCOUNT NUMBER	AMOUNT
51500 - PRINTING & PUBLISHING Total	7,400
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS	
Membership dues and subscriptions - CWEA for City personnel and certification renewals	1,000
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	1,000
51540 - GENERAL OFFICE	
General office supplies, miscellaneous software, utility area upgrades, replacement cartridges for color printer and postage for utility notices	4,000
51540 - GENERAL OFFICE Total	4,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD annual subscription and Map 3-D (DLT Solutions) (costs shared w/3100,3200,7000)	800
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	6,500
Budget publishing software	1,600
Transparency Portal (Finance)	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	9,700
51610 - UNIFORMS	
Uniform allowance for two employees at \$600 each.	1,200
51610 - UNIFORMS Total	1,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for Sewer Division	800
51620 - UNIFORMS & SAFETY EQUIPMENT Total	800
51630 - MOTOR FUELS & LUBRICANTS	
Fuel	6,100
51630 - MOTOR FUELS & LUBRICANTS Total	6,100
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and tools	3,000
51670 - SMALL EQUIPMENT & TOOLS Total	3,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Educational books, video, re-certifications, etc.	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Safety training and OSHA training for City staff	2,600
51810 - TRAVEL MEETINGS & TRAINING Total	2,600
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	1,500
Annual State Controller's Report	300
Audit services (Finance)	6,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
Consultant services for Storm Water Inspections	15,000
Employee Assistance Program, DMV, hiring physicals, drug and alcohol testing	1,000
Water & Sewer Rate Study (shared with 4657000-51820)	18,000
51820 - PROFESSIONAL SERVICES Total	42,600
51830 - CONTRACTUAL AGREEMENTS	
Above ground storage fees for Facility FA0002031-CUPA Permit (cost shared w/4400, 7000)	300
Annual fee for collection transmittals (our collections service provider)	1,000
Annual lease for Engineer plotter/scanner - Epson Sure color and Lanier LW426 Copier (costs share w/ 3100 and 7000)	3,400
Annual Maintenance agreement w/Engineer's Plotter, scanner and printer (costs shared w/3030,3200,4200,7000)	200
Annual maintenance for AC unit at Corporation Yard	400
Cash Register Support	400
City of San Bernardino wastewater treatments	3,431,300
County Flood Control - Annual rent for 2" conduit	1,000
Credit card processing fees (Finance)	22,500
Cutter and buster support contract (Finance)	200
Digital Certification	200
ESRI GIS mapping software (costs share w/3100,7010,7020)	1,600
Folding machine support (Finance)	1,300
Halon Maintenance and UL Monitoring Services for Corp Yard 3 year contract (cost shared w/3200,4200,7010,7020)	800
IWORQ Work order database software system (Costs shared w/3200, 4200, & 7000)	700
Janitorial contractual services (cost shared w/3400 and 7000 (\$16,600), banquet rental cleaning (costs shared w/3400 and 7000) (\$2,500)	18,500
Mail opening machine annual maintenance (Finance)	200
National Pollution Discharge Elimination System (NPDES - annual contract with County of san Bernardino)	63,200
Printing and mailing utility bills (Infosend)	7,800
Roach spraying at sewer manholes	15,000
Security Camera analytics / recording support	700
Share of emergency calls through Com Center (Confire) 4% of total cost	14,400
Support services for copiers, phones, printers, virus and web filters, VM Ware, VolP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	49,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER	AMOUNT
SWRCB Annual Waste Discharge Requirement Fee for Facility Identification No. 836M1000274 (\$10,600) and General Sanitary Sewer Waste Discharge fee (\$3,400) for Facility Identification #8SSO10554	14,000
USA Dig Alerts (costs shared w/3200,4200,7020)	500
Weed abatement cleanup of City property	1,500
Wonderware Support renewal (serial No.s,12331020,1233103-0, and 1233104-0)	2,300
Mail machine annual lease (Finance)	400
Tyler support and Disaster Recover Fees (Finance)	6,000
Pest control services - Corporation yard (cost share w/3200,4200,4400,7000)	300
Monitoring 2 sewer flow meters at \$1170 per month (Hach)	14,100
Fire equipment annual maintenance Corp Yard fire wet risers and alarm panel.	700
51830 - CONTRACTUAL AGREEMENTS Total	3,674,300
51860 - INSURANCE	
All Risk property/vehicle insurance	1,600
General liability insurance	3,600
Pollution Liability Insurance	100
Worker's compensation insurance	8,200
51860 - INSURANCE Total	13,500
51870 - MATERIALS & OTHER SERVICES	
AQMD emissions fee (costs shared with (3200, 4200, 7010, and 7020)	200
Traffic control signals and equipment, first aid supplies, locks and keys, batteries, cell phone accessories, etc.	1,200
51870 - MATERIALS & OTHER SERVICES Total	1,400
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 16.84%	25,600
51880 - CONTRIBUTION TO SERVICES Total	25,600
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	948,200
51900 - GENERAL FUND OVERHEAD Total	948,200
51930 - DEPRECIATION	
Depreciation	162,200
51930 - DEPRECIATION Total	162,200
52 - MAINT & OPERATIONS Total	4,964,000

57 - CAPITAL OUTLAY

58210 - AUTOMOTIVE EQUIPMENT

Ford Explorer - 33% of \$55,000 18,200

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

ENTERPRISE OPERATION FUND

SEWER

4053500

TITLE/ACCOUNT NUMBER		AMOUNT
58210 - AUTOMOTIVE EQUIPMENT	Total	18,200
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		12,700
58845 - TECHNOLOGY SYSTEMS	Total	12,700
57 - CAPITAL OUTLAY	Total	30,900
Grand Total		\$ 5,836,200

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**CITY OF LOMA LINDA
LOMA LINDA CONNECTED COMMUNITIES
BUDGET SUMMARY 2023-2024**

	ACTUAL	BUDGETED	PROPOSED
EXPENDITURES	2021-2022	2022-2023	2023-2024
PERSONNEL	\$ (130,400)	\$ 38,300	\$ 38,300
M & O	956,936	1,052,100	1,051,900
CAPITAL	8,159	107,000	50,000
TOTAL	<u>\$ 834,695</u>	<u>\$ 1,197,400</u>	<u>\$ 1,140,200</u>
SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 326,196	\$ 335,600	\$ 336,100
INTEREST INCOME	728	3,000	4,100
RETAINED EARNINGS	507,771	858,800	800,000
	<u>\$ 834,695</u>	<u>\$ 1,197,400</u>	<u>\$ 1,140,200</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Information Systems Department has set the following goals for the Loma Linda Connected Communities Program:

1. Identify and implement technology to enhance and expand city services as well as utilize technology to increase efficiency.
2. Establish a secondary internet circuit for failover when the main circuit is down.
3. Ease citizen's access to LLCCP program.
4. Make the LLCCP program more visible to the general public.
4. Manage City wide network upgrades.
5. Direct, maintain and update the City's use of technology on the fiber optic network.
6. Expand Connected Community service to existing commercial customers.
7. Expand Connected Community service to new and existing residential developments.

PROGRAM DESCRIPTION

The Loma Linda Connected Community Program has been established as an Enterprise Fund. The purpose of the Program is to provide Loma Linda residents and businesses with opportunities for voice, data, video, multimedia, home automation systems, environmental control, security, audio, television, sensors, alarms, and intercom services. The program establishes the standardized requirements for residential and commercial telecommunications cabling systems. The initial intent is to connect new development to the system, but the long term goal is to eventually retrofit and extend these services to the entire community.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5900	LL CONNECTED COMMUNITIES PROG				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	4,661	22,400	21,900	(500)
50110	SALARIES - OVERTIME	1,616	7,500	7,500	-
50	PERSONNEL - SALARIES Total	6,277	29,900	29,400	(500)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	8,425	8,400	8,900	500
50560	PENSION EXP - GASB 68	(144,266)	-	-	-
50565	OPEB EXP - GASB 75	(836)	-	-	-
51	PERSONNEL - BENEFITS Total	(136,677)	8,400	8,900	500
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	3,567	6,000	6,000	-
51120	UTILITIES	8,860	8,500	6,000	(2,500)
51310	REPAIRS & MAINT - BDLGS	526	1,700	1,700	-
51420	REPAIRS & MAINT - GENERAL	1,500	3,000	3,000	-
51500	PRINTING & PUBLISHING	291	-	5,000	5,000
51670	SMALL EQUIPMENT & TOOLS	653	2,000	2,000	-
51820	PROFESSIONAL SERVICES	171,450	214,600	210,000	(4,600)
51830	CONTRACTUAL AGREEMENTS	73,614	104,200	101,300	(2,900)
51840	LEGAL SERVICES	-	3,000	5,000	2,000
51860	INSURANCE	3,063	2,200	2,000	(200)
51870	MATERIALS & OTHER SERVICES	-	-	3,000	3,000
51920	INTEREST	561,882	561,900	561,900	-
51930	DEPRECIATION	131,531	145,000	145,000	-
52	MAINT & OPERATIONS Total	956,936	1,052,100	1,051,900	(200)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	8,159	107,000	50,000	(57,000)
58	CAPITAL OUTLAY Total	8,159	107,000	50,000	(57,000)
Grand Total		\$834,695	\$1,197,400	\$1,140,200	(\$57,200)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

LL CONNECTED COMMUNITIES
LL CONNECTED COMMUNITIES PROGRAM
4405900

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Information Systems Analyst III - 22%	21,900
50010 - SALARIES REGULAR Total	21,900
50110 - SALARIES - OVERTIME	
	7,500
50110 - SALARIES - OVERTIME Total	7,500
50 - PERSONNEL - SALARIES Total	29,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, SS, Life Insurance, Disability Insurance, Cafeteria Plan	8,800
OPEB Funding Contribution	100
50500 - BENEFITS Total	8,900
51 - PERSONNEL - BENEFITS Total	8,900
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone	6,000
51110 - COMMUNICATIONS - TELEPHONE Total	6,000
51120 - UTILITIES	
Utilities	6,000
51120 - UTILITIES Total	6,000
51310 - REPAIRS & MAINT - BDLGS	
Heat and air repairs for MDF sites	1,700
51310 - REPAIRS & MAINT - BDLGS Total	1,700
51420 - REPAIRS & MAINT - GENERAL	
Miscellaneous general repairs and maintenance	3,000
51420 - REPAIRS & MAINT - GENERAL Total	3,000
51500 - PRINTING & PUBLISHING	
LLCCP advertising - flyers, stickers, and other information brochures	5,000
51500 - PRINTING & PUBLISHING Total	5,000
51670 - SMALL EQUIPMENT & TOOLS	
Small equipment and tools, batteries, hardware, media converters	2,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,000
51820 - PROFESSIONAL SERVICES	
Alethea Onsite network support	200,000
Alethea marketing services	10,000
51820 - PROFESSIONAL SERVICES Total	210,000

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

LL CONNECTED COMMUNITIES
LL CONNECTED COMMUNITIES PROGRAM
4405900

TITLE/ACCOUNT NUMBER		AMOUNT
51830 - CONTRACTUAL AGREEMENTS		
CISCO router support share		3,000
Fire protection services (FPS) for 4 MDF sites		3,500
HVAC annual maintenance for 4 MDF sites		1,600
Utility Billing printing and mailing services		1,200
Lumen Wavelength/Highspeed IP		65,000
Secondary Frontier internet service		27,000
51830 - CONTRACTUAL AGREEMENTS	Total	101,300
51840 - LEGAL SERVICES		
Legal Services		5,000
51840 - LEGAL SERVICES	Total	5,000
51860 - INSURANCE		
All Risk property/vehicle insurance		300
General liability insurance		500
Pollution Liability Insurance		100
Worker's compensation insurance		1,100
51860 - INSURANCE	Total	2,000
51870 - MATERIALS & OTHER SERVICES		
Material and other services		3,000
51870 - MATERIALS & OTHER SERVICES	Total	3,000
51920 - INTEREST		
Unpaid interest on RDA Successor Agency Loans		561,900
51920 - INTEREST	Total	561,900
51930 - DEPRECIATION		
Depreciation		145,000
51930 - DEPRECIATION	Total	145,000
52 - MAINT & OPERATIONS Total		1,051,900
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Arin IP and miscellaneous repair/maintenance		50,000
58845 - TECHNOLOGY SYSTEMS	Total	50,000
57 - CAPITAL OUTLAY Total		50,000
Grand Total		\$ 1,140,200

**CITY OF LOMA LINDA
WATER SUMMARY
BUDGET SUMMARY 2023-2024**

	ACTUAL	ADOPTED	PROPOSED
	2021-2022	2022-2023	2023-2024
EXPENDITURES			
PERSONNEL	\$ (156,748)	\$ 2,516,400	\$ 2,518,500
M & O	5,047,287	6,365,900	6,580,700
CAPITAL	1,787,677	449,000	238,400
TOTAL	<u>\$ 6,678,216</u>	<u>\$ 9,331,300</u>	<u>\$ 9,337,600</u>
SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 6,988,321	\$ 6,993,200	\$ 6,997,500
OTHER REVENUES	460,173	503,000	533,000
OPERATING TRANSFERS IN	1,298,108	-	-
INTEREST INCOME	17,152	63,000	123,100
RENTS & LEASES	68,798	68,800	48,100
REFUNDS & REIMBURSEMENTS	-	-	-
FINES AND FORFEITS	-	-	-
RETAINED EARNINGS	(2,154,336)	1,703,300	1,635,900
TOTAL	<u>\$ 6,678,216</u>	<u>\$ 9,331,300</u>	<u>\$ 9,337,600</u>

DEPARTMENTAL GOALS

See Individual Departments

PROGRAM DESCRIPTION

This Division is responsible for water production, distribution and meters. Production consists of the maintenance and operation of a water treatment plant, six wells, six reservoirs, eleven boosters pumps, SCADA (Supervisory Control And Data Acquisition) system, water quality and related electrical costs. Distribution consists of the maintenance of over fifty-five miles of mains, hydrants, water services and nine pressure-reducing stations. The Meter Section is responsible for the reading, maintenance and/or replacement of 4300 water meters.

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**CITY OF LOMA LINDA
WATER ADMINISTRATION
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ (1,618,853)	\$ 803,100	\$ 882,700
M & O	2,203,766	2,504,600	2,592,700
CAPITAL	308,744	5,200	27,600
TOTAL	<u>\$ 893,657</u>	<u>\$ 3,312,900</u>	<u>\$ 3,503,000</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Water Administration Division's programs:

1. To provide excellent customer service to Loma Linda residents.
2. To address service request repairs on a timely manner.

PROGRAM DESCRIPTION

This portion of the Water Utility Fund is used to segregate the administration and personnel activities that are involved in the water operations, billing and accounting of the Public Works Department and Finance Department. This portion of the enterprise operations is also responsible for various consultant services for the continuing water replacement/upgrade program.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7000	WATER ADMINISTRATION				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	387,828	506,500	565,500	59,000
50015	SALARIES FULL-TIME TEMP WAGES	4,516	-	-	-
50020	SALARIES - PART-TIME/TEMPORARY	-	11,600	31,000	19,400
50110	SALARIES - OVERTIME	4,657	13,900	13,900	-
50	PERSONNEL - SALARIES Total	397,000	532,000	610,400	78,400
51	PERSONNEL - BENEFITS				
50500	BENEFITS	229,616	271,100	270,400	(700)
50540	PENSION UAL	211,600	-	-	-
50550	TUITION REIMBURSEMENT	-	-	1,900	1,900
50560	PENSION EXP - GASB 68	(2,452,511)	-	-	-
50565	OPEB EXP - GASB 75	(4,558)	-	-	-
51	PERSONNEL - BENEFITS Total	(2,015,853)	271,100	272,300	1,200
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	2,665	3,000	3,000	-
51120	UTILITIES	13,652	15,400	15,400	-
51220	EQUIPMENT RENTAL	-	200	200	-
51300	REPAIRS & MAINT - CAPITAL FAC	197	600	600	-
51310	REPAIRS & MAINT - BDLGS	669	500	500	-
51410	REPAIRS & MAINT - AUTO EQUIP	273	300	300	-
51420	REPAIRS & MAINT - GENERAL	-	200	900	700
51500	PRINTING & PUBLISHING	4,127	5,300	13,300	8,000
51520	MEMBERSHIP/DUES/SUBSCRIPTIONS	2,986	3,000	3,000	-
51540	GENERAL OFFICE	5,537	8,200	5,700	(2,500)
51550	SOFTWARE AND SOFTWARE LICENSES	3,244	7,000	8,500	1,500
51620	UNIFORMS & SAFETY EQUIPMENT	-	500	500	-
51630	MOTOR FUELS & LUBRICANTS	751	1,100	800	(300)
51670	SMALL EQUIPMENT & TOOLS	136	800	100	(700)
51820	PROFESSIONAL SERVICES	23,442	21,300	35,400	14,100
51830	CONTRACTUAL AGREEMENTS	147,977	172,200	177,900	5,700
51840	LEGAL SERVICES	-	1,000	1,000	-
51860	INSURANCE	71,428	75,200	62,500	(12,700)
51870	MATERIALS & OTHER SERVICES	1,288	800	1,300	500
51880	CONTRIBUTION TO SERVICES	56,779	67,200	68,000	800
51892	CAP CONT -TRANSF OF CAP ASSETS	53,397	-	-	-
51900	GENERAL FUND OVERHEAD	180,954	339,500	411,700	72,200
51910	PRINCIPAL	-	235,000	245,000	10,000
51920	INTEREST	140,163	131,400	122,200	(9,200)
51930	DEPRECIATION	1,493,332	1,414,900	1,414,900	-
51940	BAD DEBT EXPENSE	118	-	-	-
51950	BOND ISSUE EXPENSE/COI	(2,840)	-	-	-
51921	INTEREST - LEASE	523	-	-	-
51931	AMORTIZATION - LEASE	2,967	-	-	-
52	MAINT & OPERATIONS Total	2,203,766	2,504,600	2,592,700	88,100
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	-	18,700	18,700
58500	INFRASTRUCTURE	308,744	-	-	-
58845	TECHNOLOGY SYSTEMS	-	5,200	8,900	3,700
58	CAPITAL OUTLAY Total	308,744	5,200	27,600	22,400
Grand Total		\$893,657	\$3,312,900	\$3,503,000	\$190,100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
City Manager/PW Director/City Engineer - 15%	
Finance Director - 30%	
Associate Engineer - 55%	
Engineering Technician - 50%	
Executive Assistant - 28%	
Information Systems Analyst III - 14%	
Sr. Accountant/Financial Analyst - 30%	
Supervising Accounting Technician - 20%	
Supervising Accounting Technician - 40%	
Accounting Specialist - 40%	
Accounting Technician I – 50%	
Accounting Technician II – 10%	
Accounting Technician II - 50%	
Facilities Maintenance Coordinator - 25%	
Administrative Specialist III - 50%	
Administrative Specialist I - 25%	
Administrative Specialist I - 28%	
Help Desk Technician - 14%	
Accountant - 40%	565,500
50010 - SALARIES REGULAR Total	565,500
50020 - SALARIES - PART-TIME/TEMPORARY	
2 - Student Intern - PT - Not to exceed 1000 hours in a fiscal year. - 100%	31,000
50020 - SALARIES - PART-TIME/TEMPORARY Total	31,000
50110 - SALARIES - OVERTIME	
Authorized overtime	6,700
Software implementation overtime	7,200
50110 - SALARIES - OVERTIME Total	13,900
50 - PERSONNEL - SALARIES Total	610,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	268,600
OPEB Funding Contribution	1,800
50500 - BENEFITS Total	270,400
50550 - TUITION REIMBURSEMENT	
Pro-rata share for Executive Assistant & Administrative Assistant	1,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER		AMOUNT
50550 - TUITION REIMBURSEMENT	Total	1,900
51 - PERSONNEL - BENEFITS	Total	272,300
52 - MAINT & OPERATIONS		
51110 - COMMUNICATIONS - TELEPHONE		
Telephone - proportional share of Corporate Yard and cell phone charges for water personnel		3,000
51110 - COMMUNICATIONS - TELEPHONE	Total	3,000
51120 - UTILITIES		
Utilities - electric and gas and proportional share of Corporate Yard billing		15,400
51120 - UTILITIES	Total	15,400
51220 - EQUIPMENT RENTAL		
Mail meter machine rental (Finance)		200
51220 - EQUIPMENT RENTAL	Total	200
51300 - REPAIRS & MAINT - CAPITAL FAC		
Load test Corp Yard generator (Costs shared with 3200, 4200, 7000)		400
Miscellaneous repairs and maintenance		200
51300 - REPAIRS & MAINT - CAPITAL FAC	Total	600
51310 - REPAIRS & MAINT - BDLGS		
Repairs, maintenance, cleaning supplies, buildings		500
51310 - REPAIRS & MAINT - BDLGS	Total	500
51410 - REPAIRS & MAINT - AUTO EQUIP		
Automotive repairs and maintenance		300
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	300
51420 - REPAIRS & MAINT - GENERAL		
Annual cleaning printer maintenance (Finance)		600
Repairs for non-automotive equipment, radio and pager equipment, computer equipment, phones, etc.		300
51420 - REPAIRS & MAINT - GENERAL	Total	900
51500 - PRINTING & PUBLISHING		
Business cards		500
New Homeowner booklet		5,000
Printing of annual budget (Finance)		600
Printing utility bills - 33%, unallocated costs for printing miscellaneous forms, AWWA standards		1,500
Water quality reports		5,100
ACFR (cover and printing) (Finance)		600
51500 - PRINTING & PUBLISHING	Total	13,300
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS		

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
City Membership of American Water Works Association (AWWA)	2,100
CWEA (California Wastewater Environmental Association) and Water Purveyor annual membership (USC Cross Connection)	900
51520 - MEMBERSHIP/DUES/SUBSCRIPTIONS Total	3,000
51540 - GENERAL OFFICE	
Xerox and office supplies, computer supplies, upgrades, and color printer toner replacement cartridges, postage for utility notices	5,700
51540 - GENERAL OFFICE Total	5,700
51550 - SOFTWARE AND SOFTWARE LICENSES	
AutoCAD annual subscription and AutoCAD Map 3-D subscription (DLT solutions) (shared w/3100, 3200 and 3500)	800
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	4,500
Budget publishing software	2,400
Transparency Portal (Finance)	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	8,500
51620 - UNIFORMS & SAFETY EQUIPMENT	
Uniforms and safety equipment	500
51620 - UNIFORMS & SAFETY EQUIPMENT Total	500
51630 - MOTOR FUELS & LUBRICANTS	
Motor fuels and lubricants	800
51630 - MOTOR FUELS & LUBRICANTS Total	800
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous non-capital equipment and tools	100
51670 - SMALL EQUIPMENT & TOOLS Total	100
51830 - CONTRACTUAL AGREEMENTS	
Annual fees for collection transmittals (our collections service provider) (Finance)	1,000
Annual Fire Alarm and Halon Service -Maintenance Service and UL monitoring	1,200
Annual maintenance of ice machine in Water Dept.	1,100
County license agreement fee for reservoir	600
Credit card processing fees (Finance)	22,500
CRWQCB - De Minimums permit fee for water discharge requirement	3,500
Cutter/buster support contract (Finance)	200
Debt service trustee and paying agent fees	5,000
Digital Certification	200
Folder machine annual maintenance (Finance)	1,300

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
IWORQ Work order database software system (costs shared w/3100, 3200, 4200, 3500)	5,400
Janitorial services for City Hall and Corp Yard (cost shared w/3400, 3500)	18,900
Mail opener machine annual maintenance (Finance)	200
Pest control services (costs shared w/3200, 4200, 4400, and 3500)	200
Printing and mailing utility bills (Finance)	7,800
Reservoir Inspection and Cleaning	30,000
Security Camera analytics/recording support	500
Share of emergency calls through Com Center (Confire)	28,800
Support services for copiers, phones, printers, virus and web filters, VM Ware, VolP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	34,300
Use fee for Water System Improvements at Mt View	2,800
Weed abatement	2,000
Mail machine annual lease (Finance)	600
Tyler Financial software support and Disaster Recovery fees (Finance)	6,000
Cash Register Support (Finance)	400
Annual lease for Engineer plotter/scanner/copier (Epson Surecolor and Lanier Copier) (Marlin Bank) (costs share w/0013100, 4053500, 4657000)	3,400
51830 - CONTRACTUAL AGREEMENTS Total	177,900
51820 - PROFESSIONAL SERVICES	
Actuarial calculation for GASB 68 (CalPERS) and GASB 74/75	3,000
Annual State Controller's Report	400
DMV hiring physicals, drug and alcohol testing for Water Department, employee assistance program	1,500
Share cost of audit services	9,500
Water Audit	3,000
Water & Sewer Rate Study (shared with 4053500-51820)	18,000
51820 - PROFESSIONAL SERVICES Total	35,400
51840 - LEGAL SERVICES	
Legal Services	1,000
51840 - LEGAL SERVICES Total	1,000
51860 - INSURANCE	
All Risk property/vehicle insurance	4,800
General liability insurance	11,000
Pollution Liability Insurance	200
Worker's compensation insurance	46,500
51860 - INSURANCE Total	62,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER ADMINISTRATION
4657000**

TITLE/ACCOUNT NUMBER	AMOUNT
51870 - MATERIALS & OTHER SERVICES	
Anderson Way Association annual assessment fees	600
First aid supplies, batteries, locks and keys, etc.	700
51870 - MATERIALS & OTHER SERVICES Total	1,300
51880 - CONTRIBUTION TO SERVICES	
Contribution to Shop - 44.74%	68,000
51880 - CONTRIBUTION TO SERVICES Total	68,000
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	411,700
51900 - GENERAL FUND OVERHEAD Total	411,700
51910 - PRINCIPAL	
2016 Water Revenue Refunding bond principal payment	245,000
51910 - PRINCIPAL Total	245,000
51920 - INTEREST	
2016 Water Revenue Refunding Bond interest payments	122,200
51920 - INTEREST Total	122,200
51930 - DEPRECIATION	
Depreciation expense	1,414,900
51930 - DEPRECIATION Total	1,414,900
52 - MAINT & OPERATIONS Total	2,592,700
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
Ford Explorer - 34% of \$55,000	18,700
58210 - AUTOMOTIVE EQUIPMENT Total	18,700
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	8,900
58845 - TECHNOLOGY SYSTEMS Total	8,900
57 - CAPITAL OUTLAY Total	27,600
Grand Total	\$ 3,503,000

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**CITY OF LOMA LINDA
WATER PRODUCTION
BUDGET SUMMARY 2023-2024**

	ACTUAL	ADOPTED	PROPOSED
EXPENDITURES	2021-2022	2022-2023	2023-2024
PERSONNEL	\$ 653,840	\$ 828,900	\$ 749,700
M & O	2,414,616	3,275,200	3,454,900
CAPITAL & PROJECTS	1,478,933	120,100	47,400
TOTAL	<u>\$ 4,547,389</u>	<u>\$ 4,224,200</u>	<u>\$ 4,252,000</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Water Production Department:

1. To ensure that good quality water is being served to Loma Linda residents.
2. To maintain and monitor the operations of the City's water wells and reservoirs through the SCADA System.
3. To promote water conservation to the City residents.
4. Rehabilitate Mt. View Well No. 3.
5. Campus Street pressure regulating valve replacement.
6. Replace chlorinator at Mt. View Well No. 5.
7. Paint well buildings and piping at Richardson Treatment Plant, Mr. View Well No. 5 and Mt. View Well No. 6.

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance, operations and water quality of the Production Division. The capital outlay portion of this account is responsible for the replacement/upgrade of all wells, reservoirs and special auxiliary facilities such as boosters, pressure reducing stations and telemetry equipment.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7010	WATER PRODUCTION				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	371,694	496,000	470,400	(25,600)
50110	SALARIES - OVERTIME	75,271	63,100	63,100	-
50	PERSONNEL - SALARIES Total	446,965	559,100	533,500	(25,600)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	206,874	269,800	216,200	(53,600)
51	PERSONNEL - BENEFITS Total	206,874	269,800	216,200	(53,600)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	5,552	5,900	5,900	-
51120	UTILITIES	1,133,133	1,292,500	1,292,500	-
51130	WATER PURCHASES	282,920	335,600	338,000	2,400
51220	EQUIPMENT RENTAL	-	500	500	-
51300	REPAIRS & MAINT - CAPITAL FAC	299,144	808,800	892,900	84,100
51310	REPAIRS & MAINT - BDLGS	5,514	5,500	5,500	-
51410	REPAIRS & MAINT - AUTO EQUIP	5,871	6,300	4,700	(1,600)
51420	REPAIRS & MAINT - GENERAL	364	700	800	100
51500	PRINTING & PUBLISHING	-	-	200	200
51540	GENERAL OFFICE	966	2,000	2,000	-
51550	SOFTWARE AND SOFTWARE LICENSES	4,813	16,500	12,300	(4,200)
51610	UNIFORMS	2,362	3,600	3,000	(600)
51620	UNIFORMS & SAFETY EQUIPMENT	3,517	1,700	1,700	-
51630	MOTOR FUELS & LUBRICANTS	16,438	17,500	17,500	-
51670	SMALL EQUIPMENT & TOOLS	4,870	7,900	4,900	(3,000)
51680	BOOKS & EDUCATIONAL MATERIALS	355	-	500	500
51810	TRAVEL MEETINGS & TRAINING	3,040	3,400	3,200	(200)
51820	PROFESSIONAL SERVICES	77,298	95,000	110,000	15,000
51830	CONTRACTUAL AGREEMENTS	79,559	175,100	212,700	37,600
51870	MATERIALS & OTHER SERVICES	1,681	3,000	3,100	100
51900	GENERAL FUND OVERHEAD	484,722	493,700	543,000	49,300
51921	INTEREST - LEASE	360	-	-	-
51931	AMORTIZATION - LEASE	2,136	-	-	-
52	MAINT & OPERATIONS Total	2,414,616	3,275,200	3,454,900	179,700
58	CAPITAL OUTLAY				
58220	MACHINERY & EQUIPMENT	133,370	28,600	37,400	8,800
58500	INFRASTRUCTURE	1,345,563	85,600	-	(85,600)
58845	TECHNOLOGY SYSTEMS	-	5,900	10,000	4,100
58	CAPITAL OUTLAY Total	1,478,933	120,100	47,400	(72,700)
Grand Total		4,547,389	4,224,200	4,252,000	27,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Utility Services Superintendent - 50%	
1 - Treatment Plant Operator III - 100%	
2 - Treatment Plant Operator II - 100%	
1 - Treatment Plant Operator I - 100%	
1 - Utility Maintenance Technician I - 100%	
Includes estimated payout for 1 Retiree	470,400
50010 - SALARIES REGULAR Total	470,400
50110 - SALARIES - OVERTIME	
Authorized overtime	63,100
50110 - SALARIES - OVERTIME Total	63,100
50 - PERSONNEL - SALARIES Total	533,500
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	214,600
OPEB Funding Contribution	1,600
50500 - BENEFITS Total	216,200
51 - PERSONNEL - BENEFITS Total	216,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Wireless phones and telephone fees	5,900
51110 - COMMUNICATIONS - TELEPHONE Total	5,900
51120 - UTILITIES	
Electricity charges to pump water wells	1,292,500
51120 - UTILITIES Total	1,292,500
51130 - WATER PURCHASES	
Groundwater sustainability	270,000
Routine water purchases from the City of San Bernardino and the City of Redlands (reimbursement by Lockheed Martin)	68,000
51130 - WATER PURCHASES Total	338,000
51220 - EQUIPMENT RENTAL	
Miscellaneous equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Backflow testing and repairs	20,000
Cathodic Protection Systems	3,500

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
Generator load test	2,000
Maintenance of water production system - wells, boosters, SCADA - proposed budget reflective of on-going well contamination and increased repair and replacement problems. Yearly maintenance for 500 KW generator. Reservoir inspections at 100K and 600K site improvements, repairs and maintenance	200,000
Campus Street pressure regulating valve replacement	100,000
Mt. View No. 3 Rehabilitation	180,000
Replace AccuTab Power Pro Chlorinator at Mt. View Well No. 5 (includes installation)	54,000
Paint well building and piping at Richardson Treatment Plant, Mt. View Well #5 & Mt. View Well #6	90,000
Replace Pressure Reducing Valve at Mt. View and Huron	163,400
Waterline at Campus St.	80,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	892,900
51310 - REPAIRS & MAINT - BDLGS	
Maintenance of production site facilities and building cleaning supplies	5,500
51310 - REPAIRS & MAINT - BDLGS Total	5,500
51410 - REPAIRS & MAINT - AUTO EQUIP	
Vehicle maintenance supplies and smog checks	4,700
51410 - REPAIRS & MAINT - AUTO EQUIP Total	4,700
51420 - REPAIRS & MAINT - GENERAL	
Repairs on non-automotive equipment	800
51420 - REPAIRS & MAINT - GENERAL Total	800
51500 - PRINTING & PUBLISHING	
Business cards	200
51500 - PRINTING & PUBLISHING Total	200
51540 - GENERAL OFFICE	
Office Supplies, computer supplies, toner replacements, cartridges, postage	2,000
51540 - GENERAL OFFICE Total	2,000
51550 - SOFTWARE AND SOFTWARE LICENSES	
Annual support for software for backflow cross connection inventory	5,900
Backflow prevention management software annual support	1,300
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	5,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	12,300
51610 - UNIFORMS	
Uniform allowance for four Water Production employees at \$600/each.	3,000
51610 - UNIFORMS Total	3,000
51620 - UNIFORMS & SAFETY EQUIPMENT	

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
Safety equipment	1,700
51620 - UNIFORMS & SAFETY EQUIPMENT Total	1,700
51630 - MOTOR FUELS & LUBRICANTS	
Fuels, lubricants and oil for division vehicles	17,500
51630 - MOTOR FUELS & LUBRICANTS Total	17,500
51670 - SMALL EQUIPMENT & TOOLS	
Hand tools and portable gas generator and gas detector	4,900
51670 - SMALL EQUIPMENT & TOOLS Total	4,900
51680 - BOOKS & EDUCATIONAL MATERIALS	
Continuing education and certifications reimbursements and videos	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51810 - TRAVEL MEETINGS & TRAINING	
Professional meetings, seminars, certification renewals, and training	3,200
51810 - TRAVEL MEETINGS & TRAINING Total	3,200
51820 - PROFESSIONAL SERVICES	
Water sampling (some sampling testing is reimbursed by Lockheed Martin)	110,000
51820 - PROFESSIONAL SERVICES Total	110,000
51830 - CONTRACTUAL AGREEMENTS	
AB-2995 State Water Resource Board - Public Water System fees for Sys#3610013) (two application fees) and water system enforcement fees	44,800
Annual air conditioning maintenance of 6 well sites (MV3, MV5, Rich 4, Rich 3, Rich 5 and Rich 6)	2,400
Annual maintenance of air conditioning units at Corporate Yard (costs shared w/3200, 4200, 3500, and 7020)	400
Annual software support - SCADA alarm	500
Annual vegetation control at well sites and booster stations	9,000
ESRI GIS mapping software (costs share w/3100, 3500, and 7020)	1,600
Groundwater production fees - San Bernardino Valley Water Conservation District	64,000
Nitratax Plus and Controller annual maintenance (Hach)	3,300
Pest control services at 10466 Richardson	700
Public Outreach Programs by Participating Regional Agencies - City's Share	16,000
Security Camera analytics/recording support	400
SMS Controller - Annual Service Fee	1,200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	38,700

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER PRODUCTION
4657010**

TITLE/ACCOUNT NUMBER	AMOUNT
SWRCB -annual permit fee for Facility Identification# 8 362917001 (should be reimbursed by Lockheed)	18,900
UL Monitoring at Corp Yard (shared w/3200, 4200, 3500 and 7020)	800
Water Trax water quality annual software subscription	10,000
51830 - CONTRACTUAL AGREEMENTS Total	212,700
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fees (costs shared w/3200, 3500, 4200, and 7020)	300
AQMD emissions & annual permit fees for 3.2 MG reservoir	1,000
Signs, cones, barricades, locks, keys, and first aid supplies	1,800
51870 - MATERIALS & OTHER SERVICES Total	3,100
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	543,000
51900 - GENERAL FUND OVERHEAD Total	543,000
52 - MAINT & OPERATIONS Total	3,454,900
57 - CAPITAL OUTLAY	
58220 - MACHINERY & EQUIPMENT	
Replacement of various booster pumps	30,000
Trash pump for wells	7,400
58220 - MACHINERY & EQUIPMENT Total	37,400
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	10,000
58845 - TECHNOLOGY SYSTEMS Total	10,000
57 - CAPITAL OUTLAY Total	47,400
Grand Total	\$ 4,252,000

**CITY OF LOMA LINDA
WATER TRANSMISSION DISTRIBUTION
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 570,155	\$ 730,600	\$ 759,500
M & O	319,310	379,700	349,000
CAPITAL & PROJECTS	0	279,200	159,400
TOTAL	<u>\$ 889,465</u>	<u>\$ 1,389,500</u>	<u>\$ 1,267,900</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Water Distribution Department:

1. To maintain the water distribution system of the City.
2. Purchase a 926M Wheel Loader (cost shared with Streets Department).

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance and operations of the Distribution Division. The capital outlay portion of this account is responsible for the annual maintenance and replacement of mains, hydrants and water services. Approximately 630 hydrants, 55 miles of water mains and 4,300 water services are in the current system.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7020	WATER TRANSMISSION & DISTRIBTN				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	340,661	443,800	487,300	43,500
	50110 SALARIES - OVERTIME	15,964	26,000	26,000	-
50	PERSONNEL - SALARIES Total	356,625	469,800	513,300	43,500
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	213,530	260,800	246,200	(14,600)
51	PERSONNEL - BENEFITS Total	213,530	260,800	246,200	(14,600)
52	MAINT & OPERATIONS				
	51110 COMMUNICATIONS - TELEPHONE	3,015	3,600	3,600	-
	51220 EQUIPMENT RENTAL	-	-	500	500
	51300 REPAIRS & MAINT - CAPITAL FAC	142,025	92,600	60,000	(32,600)
	51310 REPAIRS & MAINT - BDLGS	1,043	2,300	2,200	(100)
	51410 REPAIRS & MAINT - AUTO EQUIP	11,561	9,000	7,200	(1,800)
	51420 REPAIRS & MAINT - GENERAL	1,552	2,000	2,000	-
	51540 GENERAL OFFICE	245	1,500	1,500	-
	51550 SOFTWARE AND SOFTWARE LICENSES	3,321	3,900	4,800	900
	51610 UNIFORMS	2,185	2,400	3,000	600
	51620 UNIFORMS & SAFETY EQUIPMENT	1,299	2,000	2,000	-
	51630 MOTOR FUELS & LUBRICANTS	9,989	16,300	16,300	-
	51670 SMALL EQUIPMENT & TOOLS	3,555	11,300	5,000	(6,300)
	51680 BOOKS & EDUCATIONAL MATERIALS	80	-	800	800
	51810 TRAVEL MEETINGS & TRAINING	2,388	4,900	2,500	(2,400)
	51830 CONTRACTUAL AGREEMENTS	12,874	42,900	60,200	17,300
	51870 MATERIALS & OTHER SERVICES	1,651	2,300	2,300	-
	51900 GENERAL FUND OVERHEAD	120,180	182,700	175,100	(7,600)
	51921 INTEREST - LEASE	338	-	-	-
	51931 AMORTIZATION - LEASE	2,008	-	-	-
52	MAINT & OPERATIONS Total	319,310	379,700	349,000	(30,700)
58	CAPITAL OUTLAY				
	58210 AUTOMOTIVE EQUIPMENT	-	53,700	150,000	96,300
	58500 INFRASTRUCTURE	-	220,000	-	(220,000)
	58845 TECHNOLOGY SYSTEMS	-	5,500	9,400	3,900
58	CAPITAL OUTLAY Total	-	279,200	159,400	(119,800)
Grand Total		889,465	1,389,500	1,267,900	(121,600)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Utility Services Superintendent - 50%	
2 - Utility Maintenance Technician III - 100%	
1 - Utility Maintenance Technician II - 100%	
3 - Utility Maintenance Technician I - 100%	
Includes estimated payout for 1 Retiree	487,300
50010 - SALARIES REGULAR Total	487,300
50110 - SALARIES - OVERTIME	
Authorized overtime	26,000
50110 - SALARIES - OVERTIME Total	26,000
50 - PERSONNEL - SALARIES Total	513,300
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	244,500
OPEB Funding Contribution	1,700
50500 - BENEFITS Total	246,200
51 - PERSONNEL - BENEFITS Total	246,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone cost for Distribution division	3,600
51110 - COMMUNICATIONS - TELEPHONE Total	3,600
51220 - EQUIPMENT RENTAL	
Miscellaneous equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Maintenance of the water distribution system, welding supplies, etc.	41,800
Valve replacement or critical distribution valves	18,200
51300 - REPAIRS & MAINT - CAPITAL FAC Total	60,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance of water distribution buildings.	2,200
51310 - REPAIRS & MAINT - BDLGS Total	2,200
51410 - REPAIRS & MAINT - AUTO EQUIP	
Maintenance of vehicles and equipment, including smog checks	7,200
51410 - REPAIRS & MAINT - AUTO EQUIP Total	7,200
51420 - REPAIRS & MAINT - GENERAL	
Repairs of non-automotive equipment, radios, etc.	2,000

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
51420 - REPAIRS & MAINT - GENERAL Total	2,000
51540 - GENERAL OFFICE	
Office supplies for Distribution division	1,500
51540 - GENERAL OFFICE Total	1,500
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	4,800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	4,800
51610 - UNIFORMS	
Uniform allowance for Water Distribution at \$600/employee	3,000
51610 - UNIFORMS Total	3,000
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment for 5 employees	2,000
51620 - UNIFORMS & SAFETY EQUIPMENT Total	2,000
51630 - MOTOR FUELS & LUBRICANTS	
Fuels and lubricants	16,300
51630 - MOTOR FUELS & LUBRICANTS Total	16,300
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous hand tools and replacement cost for a new locator	5,000
51670 - SMALL EQUIPMENT & TOOLS Total	5,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Reimbursement for continuing education and certification program, videos, etc.	800
51680 - BOOKS & EDUCATIONAL MATERIALS Total	800
51810 - TRAVEL MEETINGS & TRAINING	
Travel, meetings and training for division personnel and continuing education and training for certified classes	2,500
51810 - TRAVEL MEETINGS & TRAINING Total	2,500
51830 - CONTRACTUAL AGREEMENTS	
Annual maintenance of air conditioning units at Corporate Yard (costs shared w/3200, 3500, 4200, 4400 and 7020)	400
Annual Water Loss Survey per State Requirements	20,000
Dig Alert tickets	500
ESRI GIS mapping software (costs shared w/3100, 3500, and 7010)	1,600
Security Camera analytics/recording support	500
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	36,400

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER TRANSMISSION & DISTR
4657020**

TITLE/ACCOUNT NUMBER	AMOUNT
UL Monitoring at Corp Yard (shared w/3200, 4200, 3500 and 7010)	800
51830 - CONTRACTUAL AGREEMENTS Total	60,200
51870 - MATERIALS & OTHER SERVICES	
AQMD emission fee (shared w/3200, 4200, 3500, and 7010)	300
Miscellaneous traffic control equipment and supplies, first aid kit, locks, keys, etc.	2,000
51870 - MATERIALS & OTHER SERVICES Total	2,300
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	175,100
51900 - GENERAL FUND OVERHEAD Total	175,100
52 - MAINT & OPERATIONS Total	349,000
57 - CAPITAL OUTLAY	
58210 - AUTOMOTIVE EQUIPMENT	
926M Wheel Loader (shared w/Streets 0013200)	150,000
58210 - AUTOMOTIVE EQUIPMENT Total	150,000
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	9,400
58845 - TECHNOLOGY SYSTEMS Total	9,400
57 - CAPITAL OUTLAY Total	159,400
Grand Total	\$ 1,267,900

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**CITY OF LOMA LINDA
WATER METERS
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 238,110	\$ 153,800	\$ 126,600
M & O	109,595	206,400	184,100
CAPITAL	0	44,500	4,000
TOTAL	<u>\$ 347,705</u>	<u>\$ 404,700</u>	<u>\$ 314,700</u>

SOURCE OF FUNDS SEE WATER SUMMARY

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Public Works Department has set the following goals for the Water Meters Department:

1. Meter boxes and vault lid upgrades

PROGRAM DESCRIPTION

This portion of the Water Utility Fund includes all costs associated with maintenance, operations and meter reading of the water utility. The capital outlay portion of this account is responsible for the annual replacement and upgrade of 4300 existing meters and additional installations as needed.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7030	WATER - METERS				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	138,542	88,700	78,400	(10,300)
50110	SALARIES - OVERTIME	11,603	8,000	8,000	-
50	PERSONNEL - SALARIES Total	150,145	96,700	86,400	(10,300)
51	PERSONNEL - BENEFITS				
50500	BENEFITS	87,965	57,100	40,200	(16,900)
51	PERSONNEL - BENEFITS Total	87,965	57,100	40,200	(16,900)
52	MAINT & OPERATIONS				
51110	COMMUNICATIONS - TELEPHONE	1,861	1,900	1,900	-
51220	EQUIPMENT RENTAL	-	500	500	-
51300	REPAIRS & MAINT - CAPITAL FAC	32,281	72,500	75,000	2,500
51310	REPAIRS & MAINT - BDLGS	260	1,000	1,000	-
51410	REPAIRS & MAINT - AUTO EQUIP	766	4,900	1,700	(3,200)
51420	REPAIRS & MAINT - GENERAL	-	200	200	-
51550	SOFTWARE AND SOFTWARE LICENSES	1,416	1,800	2,100	300
51610	UNIFORMS	1,211	1,200	1,200	-
51620	UNIFORMS & SAFETY EQUIPMENT	270	600	600	-
51630	MOTOR FUELS & LUBRICANTS	5,221	5,300	5,300	-
51670	SMALL EQUIPMENT & TOOLS	243	2,000	2,000	-
51680	BOOKS & EDUCATIONAL MATERIALS	290	500	500	-
51810	TRAVEL MEETINGS & TRAINING	-	300	-	(300)
51830	CONTRACTUAL AGREEMENTS	18,727	49,400	48,400	(1,000)
51870	MATERIALS & OTHER SERVICES	29	200	200	-
51900	GENERAL FUND OVERHEAD	46,021	64,100	43,500	(20,600)
51921	INTEREST - LEASE	144	-	-	-
51931	AMORTIZATION - LEASE	856	-	-	-
52	MAINT & OPERATIONS Total	109,595	206,400	184,100	(22,300)
58	CAPITAL OUTLAY				
58210	AUTOMOTIVE EQUIPMENT	-	42,000	-	(42,000)
58845	TECHNOLOGY SYSTEMS	-	2,500	4,000	1,500
58	CAPITAL OUTLAY Total	-	44,500	4,000	(40,500)
Grand Total		347,705	404,700	314,700	(90,000)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**ENTERPRISE OPERATION FUNDS
WATER METERS
4657030**

TITLE/ACCOUNT NUMBER	AMOUNT
50 - PERSONNEL - SALARIES	
50010 - SALARIES REGULAR	
Utility Maintenance Technician I - 100%	78,400
50010 - SALARIES REGULAR Total	78,400
50110 - SALARIES - OVERTIME	
Authorized overtime	8,000
50110 - SALARIES - OVERTIME Total	8,000
50 - PERSONNEL - SALARIES Total	86,400
51 - PERSONNEL - BENEFITS	
50500 - BENEFITS	
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan	39,900
OPEB Funding Contribution	300
50500 - BENEFITS Total	40,200
51 - PERSONNEL - BENEFITS Total	40,200
52 - MAINT & OPERATIONS	
51110 - COMMUNICATIONS - TELEPHONE	
Telephone cost for Water Meter crew	1,900
51110 - COMMUNICATIONS - TELEPHONE Total	1,900
51220 - EQUIPMENT RENTAL	
Equipment rental	500
51220 - EQUIPMENT RENTAL Total	500
51300 - REPAIRS & MAINT - CAPITAL FAC	
Meter boxes and vault lid upgrades	50,000
Meter testing and retrofitting for testing large meters	7,500
Replace 4G water meters	7,500
Replace construction meters	7,500
Valves, gaskets and couplings	2,500
51300 - REPAIRS & MAINT - CAPITAL FAC Total	75,000
51310 - REPAIRS & MAINT - BDLGS	
Repairs and maintenance of buildings	1,000
51310 - REPAIRS & MAINT - BDLGS Total	1,000
51410 - REPAIRS & MAINT - AUTO EQUIP	
Automotive repairs and maintenance	1,500
Smog vehicles (2)	200
51410 - REPAIRS & MAINT - AUTO EQUIP Total	1,700
51420 - REPAIRS & MAINT - GENERAL	
Repairs on non-automotive equipment	200

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

ENTERPRISE OPERATION FUNDS

WATER METERS

4657030

TITLE/ACCOUNT NUMBER	AMOUNT
51420 - REPAIRS & MAINT - GENERAL Total	200
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	2,100
51550 - SOFTWARE AND SOFTWARE LICENSES Total	2,100
51610 - UNIFORMS	
Uniform allowance for two water meter employees at \$600/each.	1,200
51610 - UNIFORMS Total	1,200
51620 - UNIFORMS & SAFETY EQUIPMENT	
Safety equipment	600
51620 - UNIFORMS & SAFETY EQUIPMENT Total	600
51630 - MOTOR FUELS & LUBRICANTS	
Fuel - increase reflects fuel pricing	5,300
51630 - MOTOR FUELS & LUBRICANTS Total	5,300
51670 - SMALL EQUIPMENT & TOOLS	
Miscellaneous small hand tools	2,000
51670 - SMALL EQUIPMENT & TOOLS Total	2,000
51680 - BOOKS & EDUCATIONAL MATERIALS	
Educational books, videos, etc.	500
51680 - BOOKS & EDUCATIONAL MATERIALS Total	500
51830 - CONTRACTUAL AGREEMENTS	
Annual AC Maintenance share at Corporation Yard	200
Annual customer meter testing per State requirements	12,000
Masterlink Handheld device system annual support & maintenance (Master Meters)	14,700
Meter Base Station Tower Annual Maintenance, Repeater and Harmony Annual	
License located by reservoir at Hulda Crooks Park	6,000
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	15,500
51830 - CONTRACTUAL AGREEMENTS Total	48,400
51870 - MATERIALS & OTHER SERVICES	
First aid supplies, batteries, locks, keys, cell phone accessories, etc	200
51870 - MATERIALS & OTHER SERVICES Total	200
51900 - GENERAL FUND OVERHEAD	
General City overhead at 15.5%	43,500
51900 - GENERAL FUND OVERHEAD Total	43,500
52 - MAINT & OPERATIONS Total	184,100

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

ENTERPRISE OPERATION FUNDS
WATER METERS
4657030

TITLE/ACCOUNT NUMBER		AMOUNT
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		4,000
58845 - TECHNOLOGY SYSTEMS	Total	4,000
57 - CAPITAL OUTLAY Total		4,000
Grand Total	\$	314,700

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**CITY OF LOMA LINDA
SEWER CAPITAL FUND
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	101,483	48,800	48,800
CAPITAL	0	250,000	250,000
TOTAL	<u>\$ 101,483</u>	<u>\$ 298,800</u>	<u>\$ 298,800</u>
SOURCE OF FUNDS			
INTEREST INCOME	\$ 1,509	\$ 6,000	\$ 8,600
DEVELOPER FEES	52,283	50,900	176,900
FUND BALANCE	47,691	241,900	113,300
TOTAL	<u>\$ 101,483</u>	<u>\$ 298,800</u>	<u>\$ 298,800</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goal for Sewer Capital Fund is:

1. Install new sewer pump station at Juanita Street.

This fund accumulates and expends developer fees for sewer facilities capital outlay.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3510	SEWER CAPITAL				
52	MAINT & OPERATIONS				
51892	CAP CONT -TRANSF OF CAP ASSETS	84,923	-	-	-
51900	GENERAL FUND OVERHEAD	16,560	48,800	48,800	-
52	MAINT & OPERATIONS Total	101,483	48,800	48,800	-
58	CAPITAL OUTLAY				
58250	BUILDINGS AND STRUCTURES	0	250,000	250,000	-
58	CAPITAL OUTLAY Total	0	250,000	250,000	-
Grand Total		\$101,483	\$298,800	\$298,800	\$0

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

ENTERPRISE CAPITAL FUNDS
SEWER CAPITAL
4173510

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General City overhead at 19.5%		48,800
51900 - GENERAL FUND OVERHEAD	Total	48,800
52 - MAINT & OPERATIONS Total		48,800
57 - CAPITAL OUTLAY		
58250 - BUILDINGS AND STRUCTURES		
Install new sewer pump station at Juanita St.		250,000
58250 - BUILDINGS AND STRUCTURES	Total	250,000
57 - CAPITAL OUTLAY Total		250,000
Grand Total		\$ 298,800

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**CITY OF LOMA LINDA
WATER ACQUISITION
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	1,620,813	1,271,400	1,026,200
CAPITAL	(17,998)	7,389,000	5,262,400
TOTAL	<u>\$ 1,602,815</u>	<u>\$ 8,660,400</u>	<u>\$ 6,288,600</u>
SOURCE OF FUNDS			
CHARGES FOR SERVICES	\$ 283,721	\$ 276,600	\$ 979,600
INTEREST INCOME	21,412	73,000	103,500
FUND BALANCE	1,297,682	8,310,800	5,205,500
TOTAL	<u>\$ 1,602,815</u>	<u>\$ 8,660,400</u>	<u>\$ 6,288,600</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for Water Acquisition are:

1. Construct a new 1.6 million gallon water reservoir.
2. Install waterline at Beaumont Avenue and Nevada Street.

PROGRAM DESCRIPTION

This fund accounts for developer fees collected to pay for the expansion of the water system. Funds are also used for debt service on qualifying projects.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7200	WATER IMPROVEMENTS				
52	MAINT & OPERATIONS				
51300	REPAIRS & MAINT - CAPITAL FAC	24,790	-	-	-
51892	CAP CONT -TRANSF OF CAP ASSETS	1,331,539	-	-	-
51900	GENERAL FUND OVERHEAD	264,484	1,271,400	1,026,200	(245,200)
52	MAINT & OPERATIONS Total	1,620,813	1,271,400	1,026,200	(245,200)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	(17,998)	7,329,000	5,238,100	(2,090,900)
58845	TECHNOLOGY SYSTEMS	-	60,000	24,300	(35,700)
58	CAPITAL OUTLAY Total	(17,998)	7,389,000	5,262,400	(2,126,600)
Grand Total		\$1,602,815	\$8,660,400	\$6,288,600	(\$2,371,800)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

ENTERPRISE CAPITAL FUNDS
WATER IMPROVEMENTS
4387200

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General City overhead at 19.5%		1,026,200
51900 - GENERAL FUND OVERHEAD	Total	1,026,200
52 - MAINT & OPERATIONS Total		1,026,200
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Install new 1.6 MG Reservoir in Zone 2A		4,500,000
Install new waterline at Beaumont Ave. and Nevada St.		738,100
58500 - INFRASTRUCTURE	Total	5,238,100
58845 - TECHNOLOGY SYSTEMS		
Financial Software System Upgrade (Payroll and Business Licensing and Maintenance)		24,300
58845 - TECHNOLOGY SYSTEMS	Total	24,300
57 - CAPITAL OUTLAY Total		5,262,400
Grand Total	\$	6,288,600

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**CITY OF LOMA LINDA
TRAFFIC SAFETY
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	69,529	46,000	55,200
CAPITAL	-	-	-
TOTAL	<u>\$ 69,529</u>	<u>\$ 46,000</u>	<u>\$ 55,200</u>
SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ -	\$ -	\$ -
USE OF MONEY & PROPERTY	-	-	-
OTHER	69,852	46,000	55,200
FUND BALANCE	(323)	-	-
TOTAL	<u>\$ 69,529</u>	<u>\$ 46,000</u>	<u>\$ 55,200</u>

The following goal has been set for Fiscal Year 2023-2024:

1. To continue to support traffic safety services by transferring funds to the General Fund.

PROGRAM DESCRIPTION

This fund is to account for monies received from parking control violations fines.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
6300	TRAFFIC SAFETY				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	69,529	46,000	55,200	9,200
52	MAINT & OPERATIONS Total	69,529	46,000	55,200	9,200
Grand Total		\$69,529	\$46,000	\$55,200	\$9,200

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

SPECIAL REVENUE FUNDS
TRAFFIC SAFETY
1066300

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51890 - TRANSFERS OUT		
Traffic Safety Fund Transfer to General Fund		55,200
51890 - TRANSFERS OUT	Total	55,200
52 - MAINT & OPERATIONS Total		55,200
Grand Total		\$ 55,200

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**CITY OF LOMA LINDA
GAS TAX
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	615,534	656,100	728,000
CAPITAL	490,260	567,000	627,000
TOTAL	<u>\$ 1,105,794</u>	<u>\$ 1,223,100</u>	<u>\$ 1,355,000</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 1,139,702	\$ 1,205,900	\$ 1,354,700
OTHER	-	-	-
FUND BALANCE	(33,908)	17,200	300
TOTAL	<u>\$ 1,105,794</u>	<u>\$ 1,223,100</u>	<u>\$ 1,355,000</u>

The following goal has been set for Fiscal Year 2023-2024:

1. Pavement rehabilitation at various locations by overlay method.

PROGRAM DESCRIPTION

This fund is to account for monies received and expended from the state and county gas tax allocation.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7300	GAS TAX				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	615,533	656,100	728,000	71,900
52	MAINT & OPERATIONS Total	615,533	656,100	728,000	71,900
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	490,260	567,000	627,000	60,000
58	CAPITAL OUTLAY Total	490,260	567,000	627,000	60,000
Grand Total		\$1,105,794	\$1,223,100	\$1,355,000	\$131,900

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

SPECIAL REVENUE FUNDS

GAS TAX

1077300

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51890 - TRANSFERS OUT		
Gas Tax transfer to General Fund		728,000
51890 - TRANSFERS OUT	Total	728,000
52 - MAINT & OPERATIONS Total		728,000
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Pavement Rehab at various locations by overlay method (Cost Shared with 1265340-58500)		627,000
58500 - INFRASTRUCTURE	Total	627,000
57 - CAPITAL OUTLAY Total		627,000
Grand Total		\$ 1,355,000

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**CITY OF LOMA LINDA
CASp CERT & TRAINING
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	533	-	-
CAPITAL	-	-	-
TOTAL	<hr/> \$ 533	<hr/> \$ -	<hr/> \$ -
SOURCE OF FUNDS			
CHARGES FOR SERVICES	6,526	8,000	8,000
FUND BALANCE	(5,993)	(8,000)	(8,000)
TOTAL	<hr/> \$ 533	<hr/> \$ -	<hr/> \$ -

The Following goal has been set for Fiscal Year 2023-2024:

1. No programs scheduled this fiscal year

PROGRAM DESCRIPTION

This fund is used to collect and track a set fee included in business license to be used for increased certified access specialist (CASp) training and certification within the City and to facilitate compliance with construction-related accessibility requirements. The fee was established by the state in the California Government Code 4467.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5330	CASp CERT & TRAINING				
52	MAINT & OPERATIONS				
51530	FEES/PERMITS/LICENSES	533	-	-	-
51890	TRANSFERS OUT	-	-	-	-
52	MAINT & OPERATIONS Total	533	-	-	-
Grand Total		\$533	\$0	\$0	\$0

**CITY OF LOMA LINDA
MEASURE "I"
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	-	-	-
CAPITAL	424,222	990,700	643,000
TOTAL	<u>\$ 424,222</u>	<u>\$ 990,700</u>	<u>\$ 643,000</u>
SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 598,123	\$ 638,700	\$ 642,900
USE OF MONEY & PROPERTY	1,461	6,000	8,100
FUND BALANCE	(175,362)	346,000	(8,000)
TOTAL	<u>\$ 424,222</u>	<u>\$ 990,700</u>	<u>\$ 643,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for Measure "I" are:

1. To share project funding for the pavement rehabilitation at various locations by overlay method.
To share project funding for the pavement rehabilitation at various locations by slurry seal
2. method.
3. To share project funding for ADA access ramps and sidewalk improvements.

PROGRAM DESCRIPTION

This fund receives revenues from a County one-half of one percent retail transaction and use tax. A portion of the revenues are locally distributed to the cities and the County on a per capita basis. The funds are restricted for use on transportation improvements, such as street rehabilitation/contruction, and traffic management programs.

CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5340	MEASURE I				
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	424,222	990,700	643,000	(347,700)
58	CAPITAL OUTLAY Total	424,222	990,700	643,000	(347,700)
Grand Total		\$424,222	\$990,700	\$643,000	(\$347,700)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**SPECIAL REVENUE FUNDS
MEASURE I
1265340**

TITLE/ACCOUNT NUMBER		AMOUNT
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Installation of ADA access ramps and sidewalk improvement (cost shared with 1325400-58500)		50,000
Pavement Rehab at various locations by overlay method (Cost Shared with 1077300-58500)		543,000
Pavement Rehab at various locations by slurry seal method (cost shared with 3452400-58500)		50,000
58500 - INFRASTRUCTURE	Total	643,000
57 - CAPITAL OUTLAY Total		643,000
Grand Total		\$ 643,000

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**CITY OF LOMA LINDA
MEASURE "I" MSART
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	-	-	-
CAPITAL	1,282,806	2,595,800	207,000
TOTAL	<u>\$ 1,282,806</u>	<u>\$ 2,595,800</u>	<u>\$ 207,000</u>
SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 1,234,599	\$ 2,269,900	\$ 207,000
USE OF MONEY & PROPERTY	344	1,500	2,800
OTHER	-	-	-
FUND BALANCE	47,863	324,400	(2,800)
TOTAL	<u>\$ 1,282,806</u>	<u>\$ 2,595,800</u>	<u>\$ 207,000</u>

DEPARTMENTAL GOALS

Fiscal Year 2023-2024 the goals for Measure "I" MSART are:

1. To continue the installation of traffic signal at California and Citrus.

PROGRAM DESCRIPTION

This fund receives revenues from a County one-half of one percent retail transaction and use tax. A portion of the revenues are locally distributed to the cities and the County on a per capital basis. The funds are restricted for use on transportation improvements, such as street rehabilitation/reconstruction, and traffic management programs.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5345	MEASURE I MSART				
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	1,282,806	2,595,800	207,000	(2,388,800)
58	CAPITAL OUTLAY Total	1,282,806	2,595,800	207,000	(2,388,800)
Grand Total		\$1,282,806	\$2,595,800	\$207,000	(\$2,388,800)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**SPECIAL REVENUE FUNDS
MEASURE I MSART
1275345**

TITLE/ACCOUNT NUMBER		AMOUNT
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Traffic Signal at California and Citrus (shared with 3122340-58500)		207,000
58500 - INFRASTRUCTURE	Total	207,000
57 - CAPITAL OUTLAY Total		207,000
Grand Total		\$ 207,000

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**CITY OF LOMA LINDA
LANDSCAPE MAINTENANCE DISTRICT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 46,254	\$ -	\$ -
M & O	512,852	610,000	628,600
CAPITAL	1,127	700	1,000
TOTAL	<u>\$ 560,233</u>	<u>\$ 610,700</u>	<u>\$ 629,600</u>
SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 420,419	\$ 437,500	\$ 447,800
USE OF MONEY & PROPERTY	387	600	1,200
TRANSFERS IN	120,000	120,000	120,000
OTHER	9	100	100
FUND BALANCE	19,418	52,500	60,500
TOTAL	<u>\$ 560,233</u>	<u>\$ 610,700</u>	<u>\$ 629,600</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Landscape Maintenance District's programs:

1. To preserve the aesthetic appeal and values of properties within the district areas.
2. To ensure that the landscape and irrigation systems are well-maintained in the district areas.
3. To work with consultants to evaluate property assessments and prepare assessment reports annually.

PROGRAM DESCRIPTION

The Landscape Maintenance District was formed to provide ongoing uniform care for common areas in specific locations within the City. A private contractor performs the maintenance under City supervision. The assessments are based on the actual costs incurred. A contract engineer prepares the annual report for the District and presents the assessment roll to the County Assessor.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5200	LANDSCAPE MAINTENANCE DIST 1				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	27,356	-	-	-
50110	SALARIES - OVERTIME	2,533	-	-	-
50	PERSONNEL - SALARIES Total	29,888	-	-	-
51	PERSONNEL - BENEFITS				
50500	BENEFITS	16,367	-	-	-
51	PERSONNEL - BENEFITS Total	16,367	-	-	-
52	MAINT & OPERATIONS				
51120	UTILITIES	201,055	270,100	270,100	-
51300	REPAIRS & MAINT - CAPITAL FAC	47,046	58,000	48,000	(10,000)
51500	PRINTING & PUBLISHING	80	800	800	-
51540	GENERAL OFFICE	10	100	100	-
51550	SOFTWARE AND SOFTWARE LICENSES	355	500	600	100
51630	MOTOR FUELS & LUBRICANTS	0	-	-	-
51820	PROFESSIONAL SERVICES	10,312	12,100	12,000	(100)
51830	CONTRACTUAL AGREEMENTS	158,204	178,900	191,500	12,600
51860	INSURANCE	1,723	1,700	-	(1,700)
51870	MATERIALS & OTHER SERVICES	2,600	2,800	2,800	-
51900	GENERAL FUND OVERHEAD	91,250	85,000	102,700	17,700
51911	PRINCIPAL - LEASE	182	-	-	-
51921	INTEREST - LEASE	33	-	-	-
52	MAINT & OPERATIONS Total	512,852	610,000	628,600	18,600
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	700	1,000	300
58270	LEASE ASSET	1,127	-	-	-
58	CAPITAL OUTLAY Total	1,127	700	1,000	300
Grand Total		\$560,233	\$610,700	\$629,600	\$18,900

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**SPECIAL REVENUE FUNDS
LANDSCAPE MAINTENANCE DIST 1
1715200**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51120 - UTILITIES	
Costs for electricity and water purchases	270,100
51120 - UTILITIES Total	270,100
51300 - REPAIRS & MAINT - CAPITAL FAC	
Miscellaneous repairs of irrigation components within the LMD areas, Civic Center, Edison Easement, and Mission Rd. medians	48,000
51300 - REPAIRS & MAINT - CAPITAL FAC Total	48,000
51500 - PRINTING & PUBLISHING	
Public hearing advertisements of property assessments	800
51500 - PRINTING & PUBLISHING Total	800
51540 - GENERAL OFFICE	
Annual mailing	100
51540 - GENERAL OFFICE Total	100
51550 - SOFTWARE AND SOFTWARE LICENSES	
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform	600
51550 - SOFTWARE AND SOFTWARE LICENSES Total	600
51820 - PROFESSIONAL SERVICES	
Annual audit services (Finance)	1,400
Annual LMD assessment report	10,500
Annual State Controller's Report	100
51820 - PROFESSIONAL SERVICES Total	12,000
51830 - CONTRACTUAL AGREEMENTS	
Landscape maintenance contract for LMD sites, Mission Ave. Medians & Parkways and Shady Lane	168,400
Mission Lane development - City's share (25%) of annual maintenance cost	19,200
Support services for copiers, phones, printers, virus and web filters, VM Ware, VoIP, data domain, Wi-Fi system, hardware, Managed network & security switches, CivicLive, 3 Par HPENAS, Data Center UPS preventative battery maint.	3,900
51830 - CONTRACTUAL AGREEMENTS Total	191,500
51870 - MATERIALS & OTHER SERVICES	
UPRR Land Lease (UP Folder # 1626.34) - David St. and Lawton Ave. TI4543 - berm and sound barrier wall	2,800
51870 - MATERIALS & OTHER SERVICES Total	2,800
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	102,700
51900 - GENERAL FUND OVERHEAD Total	102,700

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

SPECIAL REVENUE FUNDS
LANDSCAPE MAINTENANCE DISTRICT
1715200

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS Total		628,600
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements		1,000
58845 - TECHNOLOGY SYSTEMS	Total	1,000
57 - CAPITAL OUTLAY Total		1,000
Grand Total		\$ 629,600

**CITY OF LOMA LINDA
STREET LIGHT DISTRICT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 49,399	\$ 8,100	\$ 8,300
M & O	301,871	434,100	402,000
CAPITAL	1,234	800	1,100
TOTAL	<u>\$ 352,504</u>	<u>\$ 443,000</u>	<u>\$ 411,400</u>
SOURCE OF FUNDS			
TAXES & ASSESSMENTS	\$ 361,154	\$ 361,500	\$ 371,400
USE OF MONEY & PROPERTY	510	1,500	1,800
OTHER	9	100	100
FUND BALANCE	(9,169)	79,900	38,100
TOTAL	<u>352,504</u>	<u>443,000</u>	<u>411,400</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Street Light Assessment's programs:

1. To maintain security and safety with proper street lighting for pedestrians, motorists and property owners.
2. To replace existing street light bulbs to LED bulbs to reduce and conserve energy costs.
3. To work with consultants to evaluate street light assessments and prepare assessment reports annually.

PROGRAM DESCRIPTION

The Street Light Assessment District is responsible for funding the maintenance and operation of the street lighting system. Assessments are levied on properties within the Street Lighting District dependent on the amount of benefit received. A contract engineer prepares an annual report for the District, and presents the assessment role to the County Assessor.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5100	STREET LIGHT DISTRICT				
50	PERSONNEL - SALARIES				
50010	SALARIES REGULAR	33,944	4,900	5,400	500
50110	SALARIES - OVERTIME	-	500	500	-
50	PERSONNEL - SALARIES Total	33,944	5,400	5,900	500
51	PERSONNEL - BENEFITS				
50500	BENEFITS	15,455	2,700	2,400	(300)
51	PERSONNEL - BENEFITS Total	15,455	2,700	2,400	(300)
52	MAINT & OPERATIONS				
51120	UTILITIES	186,738	257,600	257,600	-
51300	REPAIRS & MAINT - CAPITAL FAC	29,838	92,000	45,000	(47,000)
51410	REPAIRS & MAINT - AUTO EQUIP	1,387	1,400	1,400	-
51500	PRINTING & PUBLISHING	80	700	700	-
51540	GENERAL OFFICE	22	700	700	-
51550	SOFTWARE AND SOFTWARE LICENSES	389	600	600	-
51630	MOTOR FUELS & LUBRICANTS	315	400	400	-
51820	PROFESSIONAL SERVICES	9,502	11,200	11,100	(100)
51830	CONTRACTUAL AGREEMENTS	12,681	15,500	17,100	1,600
51860	INSURANCE	3,348	2,600	300	(2,300)
51900	GENERAL FUND OVERHEAD	57,333	51,400	67,100	15,700
51911	PRINCIPAL - LEASE	200	-	-	-
51921	INTEREST - LEASE	37	-	-	-
52	MAINT & OPERATIONS Total	301,871	434,100	402,000	(32,100)
58	CAPITAL OUTLAY				
58845	TECHNOLOGY SYSTEMS	-	800	1,100	300
58270	LEASE ASSET	1,234	-	-	-
58	CAPITAL OUTLAY Total	1,234	800	1,100	300
Grand Total		\$352,504	\$443,000	\$411,400	(\$31,600)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

SPECIAL REVENUE FUNDS
STREET LIGHT DISTRICT
1725100

TITLE/ACCOUNT NUMBER		AMOUNT
50 - PERSONNEL - SALARIES		
50010 - SALARIES REGULAR		
Field Services Superintendent - 5%		5,400
50010 - SALARIES REGULAR	Total	5,400
50110 - SALARIES - OVERTIME		
Authorized overtime		500
50110 - SALARIES - OVERTIME	Total	500
50 - PERSONNEL - SALARIES Total		5,900
51 - PERSONNEL - BENEFITS		
50500 - BENEFITS		
PERS, Social security (SS), Life Insurance, Disability Insurance, Cafeteria Plan		2,300
OPEB Funding Contribution		100
50500 - BENEFITS	Total	2,400
51 - PERSONNEL - BENEFITS Total		2,400
52 - MAINT & OPERATIONS		
51120 - UTILITIES		
Costs for electricity purchase		257,600
51120 - UTILITIES	Total	257,600
51300 - REPAIRS & MAINT - CAPITAL FAC		
Repair of street light components, and material costs for additional street lighting		45,000
51300 - REPAIRS & MAINT - CAPITAL FAC	Total	45,000
51410 - REPAIRS & MAINT - AUTO EQUIP		
Repairs and maintenance to high lift		1,400
51410 - REPAIRS & MAINT - AUTO EQUIP	Total	1,400
51500 - PRINTING & PUBLISHING		
Printing or publishing materials for street light district		700
51500 - PRINTING & PUBLISHING	Total	700
51540 - GENERAL OFFICE		
Annual mailing		700
51540 - GENERAL OFFICE	Total	700
51550 - SOFTWARE AND SOFTWARE LICENSES		
Pro rata share of Microsoft, Dot Gov, Screen Connect, IVANTI, Zoom, and Jotform		600
51550 - SOFTWARE AND SOFTWARE LICENSES	Total	600
51630 - MOTOR FUELS & LUBRICANTS		
Fuel for street light repair vehicle		400
51630 - MOTOR FUELS & LUBRICANTS	Total	400
51820 - PROFESSIONAL SERVICES		

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**SPECIAL REVENUE FUNDS
STREET LIGHT DISTRICT
1725100**

TITLE/ACCOUNT NUMBER	AMOUNT
Annual State Controller's Report	100
Annual street light assessment report	9,600
Annul audit (Finance)	1,400
51820 - PROFESSIONAL SERVICES Total	11,100
51830 - CONTRACTUAL AGREEMENTS	
Pro-rata traffic signal maintenance contract 50% (costs shared w/3030 - 50%	12,300
Safety Equipment training and OSHA training for City staff	500
Support services for copiers, phones, printers, virus and web filters, VM Ware, VolP, d	4,300
51830 - CONTRACTUAL AGREEMENTS Total	17,100
51860 - INSURANCE	
All risk property/ vehicle insurance	100
General liability insurance	100
Worker's compensation insurance	100
51860 - INSURANCE Total	300
51900 - GENERAL FUND OVERHEAD	
General City overhead at 19.5%	67,100
51900 - GENERAL FUND OVERHEAD Total	67,100
52 - MAINT & OPERATIONS Total	402,000
57 - CAPITAL OUTLAY	
58845 - TECHNOLOGY SYSTEMS	
Pro-rata share of NAS, Aruba Aps, VM Cluster and security camera replacements	1,100
58845 - TECHNOLOGY SYSTEMS Total	1,100
57 - CAPITAL OUTLAY Total	1,100
Grand Total	\$ 411,400

**CITY OF LOMA LINDA
AQMD GRANT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	38,599	53,000	38,600
CAPITAL	-	-	-
TOTAL	<u>\$ 38,599</u>	<u>\$ 53,000</u>	<u>\$ 38,600</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 23,685	\$ 24,000	\$ 32,500
USE OF MONEY & PROPERTY	56	100	200
FUND BALANCE	14,858	28,900	5,900
TOTAL	<u>\$ 38,599</u>	<u>\$ 53,000</u>	<u>\$ 38,600</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for the AQMD Grant are:

1. To share the project funding for the street sweeping service contract in Loma Linda.

PROGRAM DESCRIPTION

This fund accumulates and expends AB2766 license fees on capital projects to improve the air quality of the city and surrounding communities in the South Coast Air Quality Management District (SCAQMD).

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5365	AQMD				
52	MAINT & OPERATIONS				
51830	CONTRACTUAL AGREEMENTS	36,564	51,000	36,600	(14,400)
51900	GENERAL FUND OVERHEAD	2,035	2,000	2,000	-
52	MAINT & OPERATIONS Total	38,599	53,000	38,600	(14,400)
Grand Total		\$38,599	\$53,000	\$38,600	(\$14,400)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GRANT FUNDS
AQMD FUND
1105365

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51830 - CONTRACTUAL AGREEMENTS		
Street Sweeping services (costs shared with 3200)		36,600
51830 - CONTRACTUAL AGREEMENTS	Total	36,600
51900 - GENERAL FUND OVERHEAD		
General City overhead at 6.25%		2,000
51900 - GENERAL FUND OVERHEAD	Total	2,000
52 - MAINT & OPERATIONS Total		38,600
Grand Total		\$ 38,600

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**CITY OF LOMA LINDA
AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUND
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	2,928,307	2,928,300	-
CAPITAL	-	-	-
TOTAL	<hr/> \$ 2,928,307	<hr/> \$ 2,928,300	<hr/> \$ -
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 2,928,300	\$ 2,928,300	\$ -
USE OF MONEY & PROPERTY	-	-	-
REFUNDS & REIMBURSEMENTS	-	-	-
FUND BALANCE	7	-	-
TOTAL	<hr/> \$ 2,928,307	<hr/> \$ 2,928,300	<hr/> \$ -

DEPARTMENTAL GOALS

The City has received its full ARPA funding allocation and funds were expended as of June 30, 2023.

PROGRAM DESCRIPTION

The American Rescue Plan Act of 2021 ("ARPA") was signed into law on March 11, 2021 to provide temporary and non-recurring funding to state and local governments to assist with the immediate or long-term effects of the COVID-19 Pandemic.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5367	ARPA				
52	MAINT & OPERATIONS				
51890	TRANSFERS OUT	2,928,307	2,928,300	-	(2,928,300)
52	MAINT & OPERATIONS Total	2,928,307	2,928,300	-	(2,928,300)
Grand Total		\$2,928,307	\$2,928,300	\$0	(\$2,928,300)

**CITY OF LOMA LINDA
COMMUNITY DEVELOPMENT BLOCK GRANT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	18,328	153,000	-
CAPITAL	96,206	120,000	240,000
TOTAL	<u>\$ 114,534</u>	<u>\$ 273,000</u>	<u>\$ 240,000</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 148,396	\$ 273,000	\$ 273,000
USE OF MONEY & PROPERTY	-	400	200
FUND BALANCE	(33,862)	(400)	(33,200)
TOTAL	<u>\$ 114,534</u>	<u>\$ 273,000</u>	<u>\$ 240,000</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the Department of Public Works has set the following goals for the Community Development Block Grant program:

1. To use CDBG funds to install ADA sidewalks and access ramps throughout the City.

PROGRAM DESCRIPTION

This fund records grant revenue from the San Bernardino County Office of Economic and Community Development, and subsequent expenditures for approved projects. Eligible projects include street improvements within the target areas or approved service programs.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5400	CDBG GRANT				
52	MAINT & OPERATIONS				
	51830 CONTRACTUAL AGREEMENTS	18,328	153,000	-	(153,000)
52	MAINT & OPERATIONS Total	18,328	153,000	-	(153,000)
58	CAPITAL OUTLAY				
	58500 INFRASTRUCTURE	96,206	120,000	240,000	120,000
58	CAPITAL OUTLAY Total	96,206	120,000	240,000	120,000
Grand Total		\$114,534	\$273,000	\$240,000	(\$33,000)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GRANT FUNDS
CDBG GRANT
1325400

TITLE/ACCOUNT NUMBER	AMOUNT
57 - CAPITAL OUTLAY	
58500 - INFRASTRUCTURE	
ADA sidewalk and access ramps improvement (cost shared with 1265340-58500	240,000
58500 - INFRASTRUCTURE Total	240,000
57 - CAPITAL OUTLAY Total	240,000
Grand Total	\$ 240,000

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**CITY OF LOMA LINDA
COPS GRANT FUND
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	106,663	162,700	185,500
CAPITAL	-	-	-
TOTAL	<u>\$ 106,663</u>	<u>\$ 162,700</u>	<u>\$ 185,500</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 104,848	\$ 157,400	\$ 185,500
USE OF MONEY & PROPERTY	1,805	6,000	10,100
FUND BALANCE	10	(700)	(10,100)
TOTAL	<u>\$ 106,663</u>	<u>\$ 162,700</u>	<u>\$ 185,500</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the goals for the COPS Grant Fund are:

1. To assist the General Fund with the costs associated with the Sheriff's Service Specialist position.
2. To assist the General Fund with the costs to run the Kidzwatch program at three schools within the City limits.
3. To assist the General Fund with the contribution to fund part of the cost of the Explorer's Law Enforcement Competitions.
4. To assist the General Fund with the costs to promote the "Say NO to drugs" Campaign during Red Ribbon week at two public schools within City Limits.
5. To assist the General Fund with the uniform costs, installation event for the Citizens on Patrol, and annual fees for the 17 Flock license plate readers.

PROGRAM DESCRIPTION

Legislation enactment of Assembly Bill No. 3229, Citizen's Option for Public Safety (COPS). Cities are provided funds to supplement existing services in the area of front-line law enforcement, including anti-gang and community crime prevention programs.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5430	C.O.P.S.				
52	MAINT & OPERATIONS				
51610	UNIFORMS	-	400	400	-
51670	SMALL EQUIPMENT & TOOLS	2,261	-	-	-
51830	CONTRACTUAL AGREEMENTS	-	48,500	42,500	(6,000)
51870	MATERIALS & OTHER SERVICES	500	4,400	4,400	-
51890	TRANSFERS OUT	103,902	109,400	138,200	28,800
52	MAINT & OPERATIONS Total	106,663	162,700	185,500	22,800
Grand Total		\$106,663	\$162,700	\$185,500	\$22,800

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**GRANT FUNDS
C.O.P.S.
1355430**

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51610 - UNIFORMS		
Uniforms for citizen's patrol		400
51610 - UNIFORMS	Total	400
51830 - CONTRACTUAL AGREEMENTS		
Annual license fee for 17 License Plate Readers (\$2,500 ea)		42,500
51830 - CONTRACTUAL AGREEMENTS	Total	42,500
51870 - MATERIALS & OTHER SERVICES		
Explorer's (ages 14-20) Law Enforcement Competitions		1,500
Kidzwatch program activities and supplies for three schools		2,000
Red Ribbon - Say NO to Drugs campaign supplies for two schools		400
Volunteer Citizen on Patrol installation dinner		500
51870 - MATERIALS & OTHER SERVICES	Total	4,400
51890 - TRANSFERS OUT		
COPS funding to supplement 1.4 Sheriff Service Specialist positions costs to the General Fund		138,200
51890 - TRANSFERS OUT	Total	138,200
52 - MAINT & OPERATIONS Total		185,500
Grand Total		\$ 185,500

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**CITY OF LOMA LINDA
MISCELLANEOUS GRANTS
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 10,377	\$ -	\$ -
M & O	119,175	220,600	53,900
CAPITAL	-	-	-
TOTAL	<u>\$ 129,552</u>	<u>\$ 220,600</u>	<u>\$ 53,900</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ 36,940	\$ 220,600	\$ 65,400
FUND BALANCE	92,612	-	(11,500)
TOTAL	<u>\$ 129,552</u>	<u>\$ 220,600</u>	<u>\$ 53,900</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the goal for the Miscellaneous Grant funds is to:

1. Finalize and close the Local Early Action Planning (LEAP) Grant. Compile and submit all invoices and reporting documents to the State Housing and Community Development Agency. Receive full reimbursement of \$150,000 for completing the Housing Element update and adoption project, as described in the approved LEAP application.

PROGRAM DESCRIPTION

This account is used to manage miscellaneous grants the City is awarded. As of date, the Community Development Department has been awarded the LEAP Planning Grant to help fund projects that streamline housing approvals and accelerate housing production. A consultant firm was hired to assist City Staff with updating the General Plan's Housing Element.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5360	MISC GRANTS				
50	PERSONNEL - SALARIES				
	50010 SALARIES REGULAR	4,266	-	-	-
50	PERSONNEL - SALARIES Total	4,266	-	-	-
51	PERSONNEL - BENEFITS				
	50500 BENEFITS	6,111	-	-	-
51	PERSONNEL - BENEFITS Total	6,111	-	-	-
52	MAINT & OPERATIONS				
	51500 PRINTING & PUBLISHING	3,157	-	-	-
	51540 GENERAL OFFICE	50	-	-	-
	51820 PROFESSIONAL SERVICES	50,000	-	-	-
	51830 CONTRACTUAL AGREEMENTS	65,968	220,600	53,900	(166,700)
52	MAINT & OPERATIONS Total	119,175	220,600	53,900	(166,700)
Grand Total		\$129,552	\$220,600	\$53,900	(\$166,700)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

GRANT FUNDS
MISC GRANTS
1375360

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51830 - CONTRACTUAL AGREEMENTS		
Loma Linda Housing Element Update paid by LEAP Grant		53,900
51830 - CONTRACTUAL AGREEMENTS Total		53,900
52 - MAINT & OPERATIONS Total		53,900
Grand Total		\$ 53,900

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**CITY OF LOMA LINDA
FEDERAL/STATE CONSTRUCTION
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	192,620	-	-
CAPITAL	-	-	-
TOTAL	<u>\$ 192,620</u>	<u>\$ -</u>	<u>\$ 0</u>
SOURCE OF FUNDS			
INTERGOVERNMENTAL	\$ -	\$ 192,700	\$ 1,300
INTEREST	27	1,500	-
OTHER	-	-	-
FUND BALANCE	192,593	(194,200)	(1,300)
TOTAL	<u>\$ 192,620</u>	<u>\$ -</u>	<u>\$ (1,300)</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, no grant funding or expenditures are anticipated.

PROGRAM DESCRIPTION

This fund records grant revenue from various State and Federal agencies, which provide funding to eligible transportation-related projects.

CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
3300	FEDERAL/STATE CONSTRUCTION				
58500	INFRASTRUCTURE	\$192,620.00	-	-	-
Grand Total		\$192,620.00	-	-	-

**CITY OF LOMA LINDA
PARK DEVELOPMENT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	96,216	191,200	95,900
CAPITAL	481,060	956,000	479,400
TOTAL	<u>\$ 577,276</u>	<u>\$ 1,147,200</u>	<u>\$ 575,300</u>
SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 3,475	\$ 10,500	\$ 15,500
DEVELOPER CONTRIBUTIONS	405,340	84,900	1,133,700
FUND BALANCE	168,461	1,051,800	(573,900)
TOTAL	<u>\$ 577,276</u>	<u>\$ 1,147,200</u>	<u>\$ 575,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for Park Development are:

1. To continue the tree planting program.
2. Continue another phase of improvements at Heritage Park (Hinckley House).

PROGRAM DESCRIPTION

This fund sets aside developer fees for future park development and acquisition. Grant funds are also transferred to this fund for specific projects.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5320	PARK ACQUISITION & DEVELOPMENT				
52	MAINT & OPERATIONS				
	51900 GENERAL FUND OVERHEAD	96,216	191,200	95,900	(95,300)
52	MAINT & OPERATIONS Total	96,216	191,200	95,900	(95,300)
58	CAPITAL OUTLAY				
	58220 MACHINERY & EQUIPMENT	39,086	-	-	-
	58250 BUILDINGS AND STRUCTURES	57,898	500,000	439,400	(60,600)
	58500 INFRASTRUCTURE	384,076	406,000	40,000	(366,000)
	58845 TECHNOLOGY SYSTEMS	-	50,000	-	(50,000)
58	CAPITAL OUTLAY Total	481,060	956,000	479,400	(476,600)
Grand Total		\$577,276	\$1,147,200	\$575,300	(\$571,900)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

CAPITAL PROJECTS FUNDS
PARK ACQUISITION & DEVELOP
3045320

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General City overhead at 20%		95,900
51900 - GENERAL FUND OVERHEAD	Total	95,900
52 - MAINT & OPERATIONS Total		95,900
57 - CAPITAL OUTLAY		
58250 - BUILDINGS AND STRUCTURES		
Building/Site Improvements to the Hinckley House at Heritage Park		239,400
Park improvements facility		200,000
58250 - BUILDINGS AND STRUCTURES	Total	439,400
58500 - INFRASTRUCTURE		
Tree and landscape improvements at various city locations		40,000
58500 - INFRASTRUCTURE	Total	40,000
57 - CAPITAL OUTLAY Total		479,400
Grand Total	\$	575,300

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**CITY OF LOMA LINDA
TRAFFIC IMPACT
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ 0	\$ 0	\$ 0
M & O	167,344	320,900	25,700
CAPITAL	858,174	1,645,700	132,000
TOTAL	<u>\$ 1,025,518</u>	<u>\$ 1,966,600</u>	<u>\$ 157,700</u>
SOURCE OF FUNDS			
DEVELOPER CONTRIBUTIONS	\$ 147,463	\$ 51,900	\$ 210,800
USE OF MONEY & PROPERTY	11,253	21,000	30,800
MISCELLANEOUS	0	0	0
FUND BALANCE	866,802	1,893,700	(83,900)
TOTAL	<u>\$ 1,025,518</u>	<u>\$ 1,966,600</u>	<u>\$ 157,700</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for Traffic Impact are:

1. To continue the traffic signal project at California and Citrus.

This fund accumulates and expends developer fees for major traffic control devices. It is restricted to capital outlay necessitated by new development, as oppose to replacement of existing assets.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2340	TRAFFIC IMPACT CAPITAL				
52	MAINT & OPERATIONS				
	51900 GENERAL FUND OVERHEAD	167,344	320,900	25,700	(295,200)
52	MAINT & OPERATIONS Total	167,344	320,900	25,700	(295,200)
58	CAPITAL OUTLAY				
	58500 INFRASTRUCTURE	858,174	1,645,700	132,000	(1,513,700)
58	CAPITAL OUTLAY Total	858,174	1,645,700	132,000	(1,513,700)
Grand Total		\$1,025,518	\$1,966,600	\$157,700	(\$1,808,900)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

CAPITAL PROJECTS FUNDS
TRAFFIC IMPACT CAPITAL FUND
3122340

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General City overhead at 19.5%		25,700
51900 - GENERAL FUND OVERHEAD	Total	25,700
52 - MAINT & OPERATIONS Total		25,700
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Traffic Signal at California and Citrus (shared with 1275345-58500)		132,000
58500 - INFRASTRUCTURE	Total	132,000
57 - CAPITAL OUTLAY Total		132,000
Grand Total		\$ 157,700

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**CITY OF LOMA LINDA
GENERAL FACILITIES
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	4,584	293,200	321,000
CAPITAL	23,510	269,200	175,300
TOTAL	<u>\$ 28,094</u>	<u>\$ 562,400</u>	<u>\$ 496,300</u>
SOURCE OF FUNDS			
DEVELOPER CONTRIBUTIONS	\$ 23,322	\$ 5,800	\$ 30,700
USE OF MONEY & PROPERTY	1,396	4,500	6,300
FUND BALANCE	3,376	552,100	459,300
TOTAL	<u>\$ 28,094</u>	<u>\$ 562,400</u>	<u>\$ 496,300</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for General Facilities are:

1. Design a new building for the Corporation Yard.
2. Installation and connection of electrical to new generator for the Civic Center.
3. Purchase and implement EnerGov Permit Management Software (Shared with 3435980-58845).

This fund accumulates and expends developer fees for general facilities capital outlay. Eligible expenditures include improvements to buildings and structures and the acquisition or construction of new Civic Center complex and/or Corporation Yard facilities, automotive equipment, machinery, equipment and/or outdoor facilities, etc.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2350	GENERAL FACILITIES				
52	MAINT & OPERATIONS				
51820	PROFESSIONAL SERVICES	-	231,300	240,000	8,700
51900	GENERAL FUND OVERHEAD	4,584	61,900	81,000	19,100
52	MAINT & OPERATIONS Total	4,584	293,200	321,000	27,800
58	CAPITAL OUTLAY				
58250	BUILDINGS AND STRUCTURES	23,510	86,000	110,000	24,000
58845	TECHNOLOGY SYSTEMS	-	183,200	65,300	(117,900)
58	CAPITAL OUTLAY Total	23,510	269,200	175,300	(93,900)
Grand Total		\$28,094	\$562,400	\$496,300	(\$66,100)

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**CAPITAL PROJECTS FUNDS
GENERAL FACILITIES
3162350**

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51820 - PROFESSIONAL SERVICES		
Design new building at Corporation Yard		240,000
51820 - PROFESSIONAL SERVICES	Total	240,000
51900 - GENERAL FUND OVERHEAD		
General City overhead at 19.5%		81,000
51900 - GENERAL FUND OVERHEAD	Total	81,000
52 - MAINT & OPERATIONS Total		321,000
57 - CAPITAL OUTLAY		
58250 - BUILDINGS AND STRUCTURES		
Electrical for new City Hall generator		110,000
58250 - BUILDINGS AND STRUCTURES	Total	110,000
58845 - TECHNOLOGY SYSTEMS		
EnerGov Implementation Agreement for Permit Management Software (Shared with 3435980-58845)		65,300
58845 - TECHNOLOGY SYSTEMS	Total	65,300
57 - CAPITAL OUTLAY Total		175,300
Grand Total		\$ 496,300

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**CITY OF LOMA LINDA
ART IN PUBLIC PLACES
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	12,039	19,500	9,800
CAPITAL	61,738	100,000	50,000
TOTAL	<u>\$ 73,777</u>	<u>\$ 119,500</u>	<u>\$ 59,800</u>
SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 1,056	\$ 3,000	\$ 4,500
DEVELOPER FEES	31,417	19,500	43,500
FUND BALANCE	41,304	97,000	11,800
TOTAL	<u>\$ 73,777</u>	<u>\$ 119,500</u>	<u>\$ 59,800</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024 the goals for Art in Public Places are:

1. To enhance City property and public right of ways with artwork.

This fund is to account for developer fees collected and expended for art in public places as needed by development

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2550	ART IN PUBLIC PLACES				
52	MAINT & OPERATIONS				
	51900 GENERAL FUND OVERHEAD	12,039	19,500	9,800	(9,700)
52	MAINT & OPERATIONS Total	12,039	19,500	9,800	(9,700)
58	CAPITAL OUTLAY				
	58250 BUILDINGS AND STRUCTURES	61,738	100,000	50,000	(50,000)
58	CAPITAL OUTLAY Total	61,738	100,000	50,000	(50,000)
Grand Total		\$73,777	\$119,500	\$59,800	(\$59,700)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

CAPITAL PROJECTS FUNDS
ART IN PUBLIC PLACES
3232550

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General City overhead at 19.5%		9,800
51900 - GENERAL FUND OVERHEAD	Total	9,800
52 - MAINT & OPERATIONS Total		9,800
 57 - CAPITAL OUTLAY		
58250 - BUILDINGS AND STRUCTURES		
Art in Public Places Structures		50,000
58250 - BUILDINGS AND STRUCTURES	Total	50,000
57 - CAPITAL OUTLAY Total		50,000
Grand Total		\$ 59,800

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**CITY OF LOMA LINDA
SPECIAL PROJECTS
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	162,322	29,400	7,300
CAPITAL	866,099	151,000	37,400
TOTAL	<u>\$ 1,028,421</u>	<u>\$ 180,400</u>	<u>\$ 44,700</u>
SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 11,321	\$ 37,500	\$ 68,200
PROCEEDS LONG TERM DEBT	1,065,446	1,065,400	1,065,400
TRANSFERS IN	33,431	-	-
FUND BALANCE	(81,777)	(922,500)	(1,088,900)
TOTAL	<u>\$ 1,028,421</u>	<u>\$ 180,400</u>	<u>\$ 44,700</u>

DEPARTMENT GOALS

For Fiscal Year 2023-2024 the goals for Special Projects are:

1. Complete the implementation of City's financial software.
2. Upgrade finance software system (Payroll, Business License and Maintenance).

PROGRAM DESCRIPTION

This fund provides for special or extraordinary projects, activities and allocations that might be recommended by staff and determined needed by the City Council.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
5980	SPECIAL PROJECTS CONSTRUCTION				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	162,323	29,400	7,300	(22,100)
52	MAINT & OPERATIONS Total	162,323	29,400	7,300	(22,100)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	823,718	-	-	-
58845	TECHNOLOGY SYSTEMS	42,381	151,000	37,400	(113,600)
58	CAPITAL OUTLAY Total	866,099	151,000	37,400	(113,600)
Grand Total		\$1,028,421	\$180,400	\$44,700	(\$135,700)

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

CAPITAL PROJECTS FUNDS
SPECIAL PROJECTS CONSTN FUND
3435980

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
City General Overhead Rate at 19.5%		7,300
51900 - GENERAL FUND OVERHEAD	Total	7,300
52 - MAINT & OPERATIONS Total		7,300
57 - CAPITAL OUTLAY		
58845 - TECHNOLOGY SYSTEMS		
EnerGov Implementation Agreement for Permit Management Software (Shared with		21,800
Financial Software System Upgrade (Payroll and Business Licensing and Maintenance)		15,600
58845 - TECHNOLOGY SYSTEMS	Total	37,400
57 - CAPITAL OUTLAY Total		37,400
Grand Total		\$ 44,700

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**CITY OF LOMA LINDA
CAPITAL PROJECTS SA BOND PROCEEDS
BUDGET SUMMARY 2023-2024**

	ACTUAL 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	27,936	48,800	19,500
CAPITAL	143,262	290,000	600,000
TOTAL	<u>\$ 171,198</u>	<u>\$ 338,800</u>	<u>\$ 619,500</u>
SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 4,825	\$ 7,500	\$ 22,800
OTHER	35,463	-	-
FUND BALANCE	130,910	331,300	596,700
TOTAL	<u>\$ 171,198</u>	<u>\$ 338,800</u>	<u>\$ 619,500</u>

DEPARTMENT GOALS

For Fiscal Year 2023-2024 the goals for Capital Projects SA Bond Proceeds are:

1. To allocate a portion of funds towards pavement rehabilitation for various locations throughout the City.

This fund will track the final capital projects funded with remaining subordinate 2005A Tax Allocation Bonds. Proceeds issued prior to dissolution of the Loma Linda Redevelopment Agency in 2012.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
2400	CAPITAL PROJ SA BOND PROCEEDS				
52	MAINT & OPERATIONS				
51900	GENERAL FUND OVERHEAD	27,936	48,800	19,500	(29,300)
52	MAINT & OPERATIONS Total	27,936	48,800	19,500	(29,300)
58	CAPITAL OUTLAY				
58500	INFRASTRUCTURE	143,262	290,000	600,000	310,000
58	CAPITAL OUTLAY Total	143,262	290,000	600,000	310,000
Grand Total		\$171,198	\$338,800	\$619,500	\$280,700

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

CAPITAL PROJECTS FUNDS
CAPITAL PROJ SA BOND PROCEEDS
3452400

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51900 - GENERAL FUND OVERHEAD		
General Fund Overhead 15%		19,500
51900 - GENERAL FUND OVERHEAD	Total	19,500
52 - MAINT & OPERATIONS Total		19,500
57 - CAPITAL OUTLAY		
58500 - INFRASTRUCTURE		
Pavement Rehab various locations (cost shared w/1265340-58500)		600,000
58500 - INFRASTRUCTURE	Total	600,000
57 - CAPITAL OUTLAY Total		600,000
Grand Total	\$	619,500

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**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
7500	PUBLIC FINANCING AUTHORITY				
52	MAINT & OPERATIONS				
51820	PROFESSIONAL SERVICES	315	300	400	100
52	MAINT & OPERATIONS Total	315	300	400	100
Grand Total		\$315	\$300	\$400	\$100

CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024

PUBLIC FINANCING AUTHORITY
PUBLIC FINANCING AUTHORITY
2507500

TITLE/ACCOUNT NUMBER		AMOUNT
52 - MAINT & OPERATIONS		
51820 - PROFESSIONAL SERVICES		
Annual State Controller's Report		400
51820 - PROFESSIONAL SERVICES Total		400
52 - MAINT & OPERATIONS Total		400
Grand Total	\$	400

**CITY OF LOMA LINDA
LOMA LINDA HOUSING AUTHORITY
BUDGET SUMMARY 2023-2024**

	ACTUAL	ADOPTED	PROPOSED
	2021-2022	2022-2023	2023-2024
EXPENDITURES			
PERSONNEL	\$ -	\$ -	\$ -
M & O	45,956	118,100	121,400
CAPITAL	910	50,700	51,000
TOTAL	<u>\$ 46,866</u>	<u>\$ 168,800</u>	<u>\$ 172,400</u>
SOURCE OF FUNDS			
USE OF MONEY & PROPERTY	\$ 160,803	\$ 149,600	\$ 160,400
MISCELLANEOUS	1,755	1,700	1,700
LONG TERM DEBT PROCEEDS	1,438	1,400	1,400
FUND BALANCE	(117,130)	16,100	8,900
TOTAL	<u>\$ 46,866</u>	<u>\$ 168,800</u>	<u>\$ 172,400</u>

DEPARTMENTAL GOALS

For Fiscal Year 2023-2024, the goal for the Loma Linda Housing Authority is:

1. Continue to assist in management of the Housing Authority Program.

PROGRAM DESCRIPTION

Pursue opportunities for the development of land owned by the Housing Authority or, as may be appropriate, accomplishing the disposition of all or portions of such land if such disposition would better contribute toward the creation, rehabilitation and/or other deployment of dwelling units available to households of limited income at affordable housing cost. The ability to pursue opportunities is constrained by the current lack of funding sources supporting affordable housing following the elimination of redevelopment agencies. As a result, the techniques utilized by the Housing Authority for the foreseeable future may be directed toward more modestly sized projects than was accomplished during the time the Loma Linda Redevelopment Agency was in operation.

Review the qualifications of buyers of existing single-family units that are subject to affordability covenants, including review of prices for conformity with recorded restrictions. Maintain Housing Authority-owned land until such land is disposed of by sale or ground lease.

As a necessary concomitant of programs, the Housing Authority seeks to defray its costs of operation, including without limitation the costs of monitoring, providing services in connection with the private sale of covenanted units to other private parties, the preparation of such reports as may be required under various statutory schemes, and the preparation of agreements (including with respect to the disposition and/or development of properties) from program revenues to the extent feasible.

**CITY OF LOMA LINDA
PROPOSED EXPENDITURES
FISCAL YEAR 2023-2024**

		ACTUAL 2022	ADJUSTED 2023	PROPOSED 2024	CHANGE
1800	LOMA LINDA HOUSING AUTHORITY				
52	MAINT & OPERATIONS				
51150	PROPERTY TAXES	740	1,200	1,200	-
51500	PRINTING & PUBLISHING	-	500	1,200	700
51540	GENERAL OFFICE	356	800	800	-
51550	SOFTWARE AND SOFTWARE LICENSES	3,028	5,000	5,900	900
51820	PROFESSIONAL SERVICES	18,553	36,900	36,600	(300)
51830	CONTRACTUAL AGREEMENTS	2,344	4,000	5,500	1,500
51840	LEGAL SERVICES	15,916	49,800	50,000	200
51870	MATERIALS & OTHER SERVICES	-	100	100	-
51885	OPERATIONS - ACQUIRED PROPERTY	210	8,000	8,000	-
51900	GENERAL FUND OVERHEAD	4,636	11,800	12,100	300
51911	PRINCIPAL - LEASE	147	-	-	-
51921	INTEREST - LEASE	27	-	-	-
52	MAINT & OPERATIONS Total	45,956	118,100	121,400	3,300
58	CAPITAL OUTLAY				
58835	PROPERTY PURCHASES	-	50,000	50,000	-
58845	TECHNOLOGY SYSTEMS	-	700	1,000	300
58270	LEASE ASSET	910	-	-	-
58	CAPITAL OUTLAY Total	910	50,700	51,000	300
Grand Total		\$46,866	\$168,800	\$172,400	\$3,600

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**LOMA LINDA HOUSING AUTHORITY
LOMA LINDA HOUSING AUTHORITY
1801800**

TITLE/ACCOUNT NUMBER	AMOUNT
52 - MAINT & OPERATIONS	
51150 - PROPERTY TAXES	
Taxes related to SLA district & LMD and other housing authority properties	1,200
51150 - PROPERTY TAXES Total	1,200
51500 - PRINTING & PUBLISHING	
Advertising, publications, notices related to Housing Authority programs, including "for sale" property	1,000
Printing of annual budget (Finance)	200
51500 - PRINTING & PUBLISHING Total	1,200
51540 - GENERAL OFFICE	
General office supplies and postage	800
51540 - GENERAL OFFICE Total	800
51550 - SOFTWARE AND SOFTWARE LICENSES	
Housing Authority portion of software licenses	
Loan Servicing Support (LSSI)	4,500
Pro-rata share for Microsoft Agreement & Office 365 license; Crystal Reports; Dot Gov; voice server upgrade	600
Budget publishing software	800
51550 - SOFTWARE AND SOFTWARE LICENSES Total	5,900
51820 - PROFESSIONAL SERVICES	
Audit Services	3,600
Housing Authority advisor and miscellaneous professional services	33,000
51820 - PROFESSIONAL SERVICES Total	36,600
51830 - CONTRACTUAL AGREEMENTS	
Bank analysis services	1,600
Pro-rata share for phone support & backup; printer leases; print overages & freight; VoiP; anti-virus; spam filter; VMWARE support; data domain; licensing for Musical Works SMB; hardware support; Digi cert; network switches support; router support;	3,900
51830 - CONTRACTUAL AGREEMENTS Total	5,500
51840 - LEGAL SERVICES	
City Attorney and Special Counsel legal services	50,000
51840 - LEGAL SERVICES Total	50,000
51870 - MATERIALS & OTHER SERVICES	
Miscellaneous materials and services not include in other accounts	100
51870 - MATERIALS & OTHER SERVICES Total	100

**CITY OF LOMA LINDA
BUDGET JUSTIFICATION
FISCAL YEAR 2023-2024**

**LOMA LINDA HOUSING AUTHORITY
LOMA LINDA HOUSING AUTHORITY
1801800**

TITLE/ACCOUNT NUMBER		AMOUNT
51885 - OPERATIONS - ACQUIRED PROPERTY		
Maintenance, repair and weed abatement of properties owned by Housing Authority		8,000
51885 - OPERATIONS - ACQUIRED PROPERTY Total		8,000
51900 - GENERAL FUND OVERHEAD		
General City overhead at 11%		12,100
51900 - GENERAL FUND OVERHEAD	Total	12,100
52 - MAINT & OPERATIONS Total		121,400
57 - CAPITAL OUTLAY		
58835 - PROPERTY PURCHASES		
Purchase of covenanted single-family houses o retain long-term affordability covenants		50,000
58835 - PROPERTY PURCHASES	Total	50,000
58845 - TECHNOLOGY SYSTEMS		
Pro-rate share for NAS replacement; camera replacement		1,000
58845 - TECHNOLOGY SYSTEMS	Total	1,000
57 - CAPITAL OUTLAY Total		51,000
Grand Total		\$ 172,400